



3 Ī AUG 2016

Charlotte Taylor
fyi-request-4276-5b68b1a5@requests.fyi.org.nz

Dear Ms Taylor

Thank you for your email of 19 July 2016 to the Ministry of Education requesting the following information:

A document in the form of a list of all the different professions working in New Zealand schools (limited to those who come into contact with school children), divided into those who are employed by the Boards of Trustees of the school in which they are working, and those who are employed directly by the Ministry of Education.

Your request has been considered under the Official Information Act 1982 (the Act).

Professions employed by Boards of Trustees

State and state-integrated schools are legally obliged to ensure that all persons holding teaching positions are in possession of a current practising certificate. Beyond this, School Boards of Trustees are free to choose to employ any mix of staff, to support the running of the school, the teachers and the principal. Decisions on whether any individual employed by a school comes into contact with children are at the discretion of the school.

A list of all the different professionals who may be employed by a Board of Trustees does not exist. For this reason, I am refusing this part of your request under section 18(e) of the Act. This is the provision in the Act which covers situations where the document requested does not exist or cannot be found.

However, common job titles within schools can be found within the collective agreements found on the Ministry's website at:

www.education.govt.nz/school/running-a-school/employing-and-managing-staff/collective-agreements/

Professions employed by the Ministry of Education

The Ministry does not hold a list of "*professions*" employed by the Ministry.

The Ministry does have within its list of position titles a number that likely reflect the incumbent's profession; for example Psychologist and Engineer, but this list will not accurately reflect the actual professions engaged within the Ministry. Many position titles,

such as Advisor, do not allow for an assessment as to whether or not a member of a profession is sitting in that position.

The Ministry does, however, hold a list of positions within the Ministry that we have recently assessed as "*Children's Workers*". The Vulnerable Children's Act 2014 definition of Children's Workers includes the following:

- A children's worker works in, or provides a regulated service, and their work involves regular or overnight contact with a child or children. The work must take place without a parent or guardian of the child, or of each child, being present.
- Children's workers can be members of the regulated workforce (i.e. those who require registration and annual practising certificates) or the unregulated workforce, and could be employed by the specified organisation, or someone working at the organisation via a contract for service.

This definition covers those positions that come into contact with school children.

Attached, as **Appendix A**, is a list of those positions within the Ministry that have been categorised as Children's Workers.

Thank you again for your email. You have the right to ask an Ombudsman to review this decision. You can do this by writing to info@ombudsman.parliament.nz or Office of the Ombudsman, PO Box 10152, Wellington 6143.

Yours sincerely



Zoe Griffiths
Deputy Secretary
People, Capability and Resources

Ministry of Education List of Positions categorised as Children’s Workers
Advisor & Youth Court Education Officer
Advisor ECP Senior Advisor
Advisor on Deaf Children
Assistive Technology Administrator
Behaviour Support Specialist
Behaviour Support Teacher
Casual
Chief Advisor
Chief Advisor – Maori
Contractor
Count Me In Facilitator
Disabilities Facilitator
District Assistive Technology Administrator
District Maori Advisor
Early Intervention Teacher
ECE Advisor
ECE Project Manager
ECE Senior Advisor
ESOL - Senior Advisor
ESOL – Verifier
Intern Psychologist
Kaitiakiwai
Lead Advisor ECE
Lead Professional Manager
Manager Education
Manager Greater Christchurch Education Renewal
Manager Regional Practice and Implementation
Manager Schools
Network Analyst
Occupational Therapist

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APPENDIX A – List of Ministry Positions Categorised as Children’s Workers

Pacific Advisor / Special Education Advisor
Pasifika Coordinator
Pasifika Disability Coordinator
Physiotherapist
Practitioner – SAF
Principal Research Analyst
Programme Administrator
Project Administrator
Project Lead
Psychologist
Regional Assistive Technology Administrator
Research Analyst
Restorative Practice Practitioner
School Finance Advisor
School Wide Practitioner
Senior Advisor ECP
Senior Advisor ECP Maori Education
Senior Partnership Advisor
Senior Research Analyst
Senior Sector Advisor
Service Manager
Special Advisor – Maori Medium
Special Education Advisor
Special Education Advisor
Speech Language Therapist
Support Worker
Team Leader ECE
Team Leader Pasifika
Therapy Assistant
Trainee Advisor on Deaf Children
Verifier
Youth Court Education Officer

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