

New Zealand Fire Service

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9 January 2017

Alex Mundt

By email: fyi-request-5158-e8fe75fa@requests.fyi.org.nz

Dear Mr Mundt

Information Request - Volume 2 - NC Instructions 1,4,8

This letter is to acknowledge receipt of your information request, received on 09 January 2017, regarding: Volume 2 - NC Instructions 1,4,8.

Section 15 of the Official Information Act 1982 states requests should be responded to "as soon as reasonably practicable, and in any case not later than 20 working days after the day on which the request is received" – although this timeframe may be extended in certain circumstances. Due to the summer holiday your response will be with you by 13 February.

Yours sincerely

Louise Robinson

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Business Services to Leigh Deuchars, Acting Director, Office of the Chief Executive