

New Zealand Fire Service

National Headquarters Level 12 80 The Terrace PO Box 2133 Wellington

New Zealand

Phone+64 4 496 3600, Fax +64 4 496 3700

6 January 2017

Alex Mundt

By email: fyi-request-5161-b25d6156@requests.fyi.org.nz

Dear Mr Mundt

Information Request – Volume 1 - Operations Manual B2, M, E1

This letter is to acknowledge receipt of your information request, received on 30 December 2016, regarding: Volume 1 - Operations Manual B2, M, E1.

Section 15 of the Official Information Act 1982 states requests should be responded to "as soon as reasonably practicable, and in any case not later than 20 working days after the day on which the request is received" – although this timeframe may be extended in certain circumstances. Due to the summer holiday we aim to have your response to you by 13 February.

Yours sincerely

Louise Robinson

/ Colin

Business Services to Leigh Deuchars, Acting Director, Office of the Chief Executive