

## Devonport to Takapuna Green Routes

Date: 25 July 2016

Time: 11.00am

Venue: Henderson

Attendees: Patricia Vasconcelos, (PV) Ina Stenzel (IS), Melissa Clark (MC)

Apologies:

Item	Topic	Update / Actions	Responsible
<b>1</b>	<b>Actions from previous meeting</b>		
1.1	Nil to discuss		
<b>2</b>	<b>Project management/DOID</b>		
2.1	DOID 'purpose' section changed to provide more clarity		
2.2	Consultation – change DOID to reflect W&C team to manage external consultation. PV to talk to Kathryn about Iwi engagement.		PV, sent 26/7
2.3	DOID section 2.1 – constructability and deliverability – change to reflect this is at a high level and to inform route selection criteria		
2.4	Lake Road is included in Part 1 (Route assessment) of the work but not Part 2 (concepts) as cycling facilities will be covered by the Lake Road IBC Project.		
2.5	Changed the project team chart to reflect discussion at last meeting		
2.6	Current project cost is a place holder		
2.7	Timing for delivery is to be at least part one before the elections, Patricia's last meeting with the LB is 23 August. IS & MC to look at project timeline and give an indication to PV next meeting		IS/MC
2.8	Remove Seapath from risk section		
2.9	Removed project tolerance – not relevant to DOID		
2.10	IS to provide clean copy of revised DOID to PV for review		IS, sent 25/7
<b>3</b>	<b>Progress Report</b>		
3.1	Draft document structure presented, PV happy with direction. She advised that more information is better than not enough.		
3.2	Re-name document 'green routes'. Clarified the distinction between the LB's original 'Greenway' route, this project which is called the 'Green Route' and the 'Greenway facilities' which are sections of the route following the greenway design guidance.		
<b>4</b>	<b>Route identification</b>		
4.1	PV - Make the distinction between the east and west routes – keep them separate		
4.2	PV – add 'problems' to each section description		

# Minutes

4.3	PV – add Calliope Road Intersection project to project considerations	
<b>5</b>	<b>General Business</b>	
5.1	Regular meetings to be set fortnightly, Tuesdays at 10am	IS, set up 25/7
<b>Next Meeting – 9 August 2016 - 10am - Henderson</b>		