

S9 (2) (a)

From: Eve Fone S9 (2) (a)
Sent: Tuesday, 4 October 2016 4:13 p.m.
To: S9 (2) (a)
Subject: Re:

Follow Up Flag: Follow up
Flag Status: Flagged

Ka pai ^{S9 (2) (a)} Enjoy your leave and stop reading your emails.

Eve

Eve Fone
Life to the Max
General Manager
Phone: (06) 368 8005
S9 (2) (a)
Fax: (06) 368 8009

On 4 October 2016 at 15:53, ^{S9 (2) (a)} <S9 (2) (a)> wrote:
Thanks Eve,

I'm on leave for the rest of the week but I will have a response for you regarding expectations and processes early next week.

Nga Mihi
^{S9 (2) (a)}

Sent from my iPad

On 4/10/2016, at 3:35 pm, Eve Fone ^{S9 (2) (a)} wrote:

Hullo ^{S9 (2) (a)}

Yes, it was lovely to meet up again - you never know when these treats will happen. Thank you for sending me the budgets. It is helpful for me to have some idea.

Now, along those lines, having re-read my notes, and as a result in some post-meeting discussions I have had with people who've been involved in this initiative a lot longer than me, I have a couple of questions, long ones.

1. In my notes, I have the phrase recruitment process underlined, with regard to the worker. I think I underlined it because I somehow knew it would be significant. So, now I have two versions from discussions. Version one is that the role is ^{S9 (2) (a)}, which was always the intention. Version Two is my assumption that there will be a process - fair and transparent. I know there is a lot of talk out there about it and people have already asked me to explain the process.

2. The second thing is I wrote down that LTTM is going to manage the contract and the person. The MOU Linda signed and discussions with Terisa are only about LTTM providing a venue and sharing some resources (like payroll services).

So, I am wanting to get DIA's expectations really clear before proceeding:

1. Is it a requirement for there to be a transparent recruitment process (my preference)?
2. What is LTTM's responsibility - for the contract and the person?.

Thanks ^{S9(2)(a)}. I feel like I am picking this up halfway through, which I am, so I want to make sure I do it right, especially for you, as the funder.

Eve

Eve Fone
Life to the Max
General Manager
Phone: (06) 368 8005
S9(2)(a)
Fax: (06) 368 8009

On 4 October 2016 at 09:20, S9(2)(a) S9(2)(a) wrote:

Kia Ora Eve,

It was lovely to meet with you last week to discuss the opportunities for Pasifika in Horowhenua with the Community Development Scheme.

I have attached two sample budgets, most projects have Community Development Worker salaries ranging from \$52,000 to the more experienced person at \$72,000.

Thanks

S9(2)(a)

S9(2)(a) | Community Advisor
Department of Internal Affairs Te Tari Taiwhenua
Direct Dial: S9(2)(a) | www.dia.govt.nz

S9 (2) (a)

From: Eve Fone S9 (2) (a)
Sent: Tuesday, 11 October 2016 1:22 p.m.
To: S9 (2) (a)
Subject: Re: Re:

Follow Up Flag: Follow up
Flag Status: Flagged

^{S9 (2) (a)} thanks very much for that clarification. This is consistent with the notes I wrote from our meeting but different from what I had been told.

So, I'll sort.
Eve

Eve Fone
Life to the Max
General Manager
Phone: (06) 368 8005
S9 (2) (a)
Fax: (06) 368 8009

On 11 October 2016 at 08:50, S9 (2) (a) S9 (2) (a) wrote:

Morena Eve,

In response to your email here is what I know:

Internal Affairs will have a grant agreement with Life to the Max Horowhenua. The expectation is that Life to the Max Horowhenua is responsible for managing this grant and the community development worker that is the focus of this grant. It is expected that the worker has an appropriate space and tools to work with and that there is someone to supervise/oversee the work.

With regards to the recruitment for the Community Development Worker, this should be an open and transparent process. The Community Development Scheme panel saw the potential of this project to support the development of the Horowhenua Pasifika community, it would be a great opportunity to involve Pasifika for Tomorrow in this process so that Pasifika have been involved in all processes along the way from design, request, and on to selection and delivery.

I hope this makes sense. Please come back to me if you have any further questions.

Nga Mihi

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Department of Internal Affairs Te Tari Taiwhenua
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From: Eve Fone [mailto:S9 (2) (a)]
Sent: Tuesday, 4 October 2016 3:36 p.m.
To: S9 (2) (a)
Subject: Re:

Hullo ^{S9(2) (a)}

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Eve Fone

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General Manager
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S9 (2) (a)

From: Terisa Ngobi S9 (2) (a)
Sent: Wednesday, 26 October 2016 3:22 p.m.
To: Eve Fone
Cc: S9 (2) (a)
Subject: Fwd: Attached Image

Follow Up Flag: Follow up
Flag Status: Flagged

FYI - here you go Eve. ^{S9 (2) (a)} email is pretty clear but Im sure she will be happy to answer your questions.

Terisa Ngobi

Social Sector Trial Coordinator/Champion

Email: S9 (2) (a)

[image: Description: email Banner]

----- Forwarded message -----
From: S9 (2) (a) S9 (2) (a)
Date: Tue, Oct 25, 2016 at 11:00 AM
Subject: RE: Attached Image
To: Terisa Ngobi S9 (2) (a)
Cc: S9 (2) (a) S9 (2) (a)

Kia Ora Terisa,

Sorry I haven't been in touch for a while, S9 (2) (a)

I have read through the MOU that you have with Life to the Max.

When the Department is satisfied with the budget and work plan it will draw up a contract with Life to the Max Horowhenua. It would be the responsibility of your organisation and Life to the Max to sort out how the MOU and this arrangement will work. The Departments expectations is that outcomes described in the work plan would need to be met.

- The budget looks fine, the expectation for that salary would be that it is an experienced community development worker who would be able to deliver on the outcomes of the work plan.
- The Workplan looks good for the first year.

I will forward both on the Co-ordinator for feedback.

I hope that you are able to work through the issues with Life to the Max and build a strong foundation for the project moving forward.

Nga Mihi

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From: Terisa Ngobi [mailto:S9 (2) (a)]
Sent: Thursday, 13 October 2016 3:28 p.m.
To: S9 (2) (a)
Subject: Fwd: Attached Image

Tena koe ano^{S9 (2) (a)}

attached is the scanned original MOU signed by myself and Linda in August.

The first paragraph talks about 'two independent organisations' and throughout the MOU goes on to break down what LTTM do and what PFT will do and how we will work together including shared principles and resources. Further, it states that LTTM will 'umbrella' PFT and that LTTM will provide x2 desks, pay wages and share space.

Let me know what you think? Im going to try and grab Eve again this arvo and talk through the MOU as I believe, our accounts/office manager & practice manager (who were part of the talks with Linda and our witness' when signing the MOU) also agree that the MOU states our original intentions, that being LTTM & PFT are 2 separate orgs while LTTM umbrelled PFT by providing a space and fund holding.

Anyway, interested in your thoughts?

Nga mihi

Tee

Terisa Ngobi

Social Sector Trial Coordinator/Champion

Email: S9 (2) (a)



----- Forwarded message -----

From: S9 (2) (a)

Date: 2016-10-13 15:24 GMT+13:00

Subject: Attached Image

To: tee S9 (2) (a)

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From: Eve Fone S9 (2) (a)
Sent: Thursday, 27 October 2016 2:13 p.m.
To: Terisa Ngobi
Cc: S9 (2) (a) Brendan Duffy
Subject: Pasifika Community Development role and responsibilities for LTTM

Follow Up Flag: Follow up
Flag Status: Flagged

Afternoon Terisa and Brendan

This email has two main purposes:

1. To set out my understanding of, and response to, DIA's expectations of LTTM, in regard to this position,
2. To seek your view Brendan, before a final decision is made

Copied below is the email S9 (2) (a) sent in response a question I had, following a meeting I attended to discuss the Pasifika Community Development position. The meeting suggested a bigger role for LTTM than I had originally understood. I therefore sought clarification of Life to the Max's responsibility and accountability to DIA for the position.

Subsequent to that, Terisa, you sent S9 (2) (a) the MOU, which she had not seen. The MOU agrees to little more than LTTM being a fundholder and providing space and resources. The MOU does not specify anything around recruitment to, or management of, the position.

I spoke to S9 (2) (a) this morning and she confirmed that the position in her earlier email is not altered by the MOU, which was drafted and agreed before the DIA requirements were known. LTTM is responsible and even if we were to operate under the MOU, which is very hands off, we are not absolved from that responsibility. On that basis, I have indicated that LTTM does have to reconsider its ability to take on this responsibility.

i understand you have also spoken to S9 (2) (a) this morning Terisa, and you are also reconsidering your options.

Brendan, i am interested in your view - happy to clarify anything you want to know.

S9 (2) (a) and Terisa - we could arrange for a meeting to discuss further?

Eve

On 11 October 2016 at 08:50, S9 (2) (a) S9 (2) (a) wrote:
Morena Eve,

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With regards to the recruitment for the Community Development Worker, this should be an open and transparent process. The Community Development Scheme panel saw the potential of this project to support the development of the Horowhenua Pasifika community, it would be a great opportunity to involve Pasifika for Tomorrow in this process so that Pasifika have been involved in all processes along the way from design, request, and on to selection and delivery.

I hope this makes sense. Please come back to me if you have any further questions.

Nga Mihi

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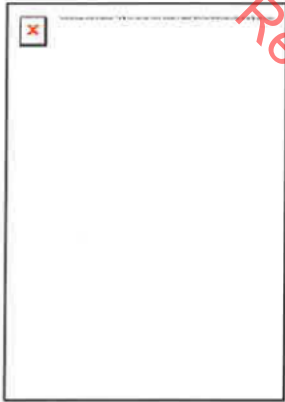
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S9 (2) (a)

From: Eve Fone S9 (2) (a)
Sent: Tuesday, 29 November 2016 12:31 p.m.
To: S9 (2) (a)
Subject: Re: moving forward

Follow Up Flag: Follow up
Flag Status: Flagged

Hi ^{S9 (2) (a)}

This needs to go to Terisa's private email address.

Thanks for the meeting last week and supporting what I was trying to say. I feel bad about getting in the way of people's plans but the reality is that LTTM is in no state to be taking on work that doesn't fit with the youth focus brand we need to rebuild. Well, not we, it will be the new Manager who starts in a week and a half.

Eve

Eve Fone
Life to the Max
General Manager
Phone: (06) 368 8005
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Fax: (06) 368 8009

On 29 November 2016 at 11:18, S9 (2) (a) S9 (2) (a) wrote:

Kia Ora,

I understand from a phone call from Piri (last week) that Terisa and Rasella met with her to discuss the opportunity of Arohamai being an umbrella group for the Pasifika for Tomorrow group.

Piri has some questions about what the expectations are for Arohamai as the umbrella group. I suggested that we all have a hui so that everyone is there so that there can be agreement on expectations and what is discussed at the start to avoid some of the issues that were faced with Life to the Max.

From DIA's perspective, we are interested in the outcomes for Pasifika outlined in the workplan.

However, the umbrella group will hold the accountability for this grant as they will be the signatures to the grant agreement as they have:

- financial systems in place
- 2 years of audited accounts
- policies and procedures e.g employment and Conflict of Interest
- opportunities for the worker to be supervised and
- a space for the worker

If you want to discuss any of this first let me know.

S9 (2) (a)

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