



OIA17-0267

06 JUN 2017

Ben
Care of FYI website

Dear Ben

OFFICIAL INFORMATION ACT REQUEST

I refer to your official information request on 8 May 2017 relating to the Ministry for Primary Industries' (MPI) Official Information Act (OIA) policies and procedures. You requested:

- Copies of the current policy, procedure, manual or other process document that records the Ministry's process or processes for handling and deciding requests under the OIA;
- Any diagram or flowchart of the Ministry's process or processes (if any have been created); and
- Copies of any template response letters that form part of the Ministry's process or processes (if any have been created).

The following information is released to you under the Official Information Act 1982 (OIA):

- Organisational Guidelines: Dealing with Requests and Complaints under the Official Information Act 1982
- OIA Process Flowchart
- Various templates

In addition to the above, you can find MPI's Organisational Policy on Official Information and Ombudsman Inquiries online at <http://mpi.govt.nz/about-mpi/requesting-information-from-us/>.

Some information has been withheld from the above documents pursuant to section 9(2)(a) of the OIA to protect the privacy of individuals.

MPI is satisfied that in the circumstances of this case, the withholding of the information is not outweighed by other considerations which render it desirable in the public interest to make the information available.

You have the right under section 28(3) of the OIA to seek an investigation and review by the Ombudsman of our decision to withhold some information.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'J. Stewart', with a stylized flourish at the end.

Jeff Stewart
Manager Ministerials and Business Support