



- 4 JUL 2017

Jeanne-Marie van Dolleweerd  
[fyi-request-6047-b72a6ef5@requests.fyi.org.nz](mailto:fyi-request-6047-b72a6ef5@requests.fyi.org.nz)

Dear Jeanne-Marie

Thank you for your email of 23 June 2017 to the Ministry of Education requesting the following:

- *I would like to request all information held by the Ministry of Education relating to the Matipo Primary School Board of Trustees. Please note that I am not interested in information held by Matipo Primary school or by the Matipo Primary School Board of Trustees but specifically information held by the Ministry of Education.*

Your request has been considered under the Official Information Act 1982 (the Act).

The broad scope of your request has not provided the Ministry with a request which could reasonably be answered within the provisions of the Act. As it stands your request would require a search across systems and staff files as well as through possibly hundreds of documents. This search would initially be just to identify any potential documents within scope. These documents would then need to be individually assessed to determine if they are within scope. Undertaking such an exercise would place an administrative burden on the Ministry that may result in your request being declined under section 18(f) of the Act on the basis that they "cannot be made available without substantial collation or research". As such we recommend that you clarify your request.

I would suggest you confine your request to a particular issue(s) you are interested in relating to the Board of Trustees, a defined period and specific reports.

To refine your request or if you wish to discuss this further, please contact me on 04 463 8228 or via email at: [Steve.Groom@education.govt.nz](mailto:Steve.Groom@education.govt.nz).

I look forward to hearing from you. Once we have your clarification we will commence work on your request.

Yours sincerely



Steve Groom  
**Group Manager**  
**Government, Executive and Ministerial Services**