



MINISTRY OF EDUCATION
Te Tahuhu o te Mātauranga

National Office

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31 October 2012

Alex Harris
fyi-request-631-bf19f009@requests.fyi.org.nz

Dear Alex Harris

This letter is to acknowledge receipt of your email of 26 October 2012 requesting:

- *Any communications or policy from within the Ministry specifically relating to handling requests for information relating to the closure of schools in Christchurch;*
- *Any communications with the Minister's office relating to the handling of such requests.*

Your request will be answered within 20 working days of its receipt, in accordance with the Official Information Act 1982. The Ministry reserves the right to request an extension if this becomes necessary due to the potential workload involved in meeting your request.

Yours sincerely

Jim Greening
Senior Manager – Implementation Planning
Education, Curriculum and Performance