

COMMUNITY FACILITIES (CONTRACTORS) RISK REGISTER FOR: MOANA-NUI-A-KIWA POOL & MANGERE POOL LEISURE CENTRE

- Please keep with Maintenance Contractors Site Logbook
- Inform contractors of any new/temporary hazards.
- Inform Operations South (via Call Centre 09 301 0101) of any permanent amendments needed to register.

Description of Hazard	Area	Significant Hazard	Date Reported	Hazard Identified By	Hazard Eliminated or Minimised?	Risk Priority	Controls Applied to Minimise Risk	Completed By and Completion Date	Review Date
Working at height/on the roof.	Working at heights or any other situation where fall hazards are present	Yes	18/06/2012	June 2012 Audit.	Minimise	16	Ensure that the items listed are discussed & documented at Site induction/tool box meeting: Site evacuation procedures, Site first aid procedure, Site layout/map/orientation, Site facilities (toilet etc), Site JSA's/Work at Height permit. Where applicable provide an emergency plan/JSA and ensure that it is included in inductions and/or tool box meetings. Keep at least 2 meters from any edge. More if you suspect the edge is unstable. Use barriers, signage and monitor staff movements around the work site. The PPE used will be appropriate for the task.	Reviewed June 2016	June 2017
Staff & members of the public present	Various	Yes	18/06/2012	June 2012 Audit.	Minimised	9	Carrying out a Site Safety Check using the Planned Hazard Identification Checklist. Clear any clutter/rubbish as job progresses. Ensure all equipment is stored in a safe manner. Check and then monitor area for trip hazards. Establish cordon between works & access way. Always consider emergency egress.	Reviewed June 2016	June 2017
Working alone	Working alone (depending on the environment) may result in injury or the inability to get help	Varied	18/06/2012	June 2012 Audit.	Eliminate or minimise.	16	Where applicable provide an emergency rescue cplan/JSA & ensure that it is included in inductions and/or tool box meetings. Ensure that the items listed are discussed & documented at Site induction/tool box meeting: Site evacuation procedures, Site first aid procedure, Site layout/map/orientation, Site facilities (toilet etc), Site JSA's/Work at Height permit. Work in pairs where necessary. The PPE used will be appropriate for the task.	Reviewed June 2016	June 2017

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Slips, Trips & Falls	Slips, Trips & falls anywhere in building	Yes	18/6/2012	June 2012 Audit	Eliminate	9	Carry out Site Safety Check using the Planned Hazard Identification Checklist. Clear any clutter/rubbish as job progresses. Ensure all equipment is stored in a safe manner. Check & then monitor area for trip hazards. Establish cordon between works & access way. Always consider emergency egress.	Reviewed June 2016	June 2017
Plant Room	Plant Room	Yes	30/07/2015	July 2015 Audit.	Minimise	10-20	<ul style="list-style-type: none"> ▪ Plant room doors to be closed and barriers installed. ▪ The PPE used will be appropriate for the task. ▪ Move chemicals safely if working above or by (pool staff to be consulted). ▪ Always consider emergency egress. 	Reviewed June 2016	June 2017
Entrapment /Confined Spaces	Plant Room/ Balance Tanks	Yes	30/07/2015	July 2015 Audit.	Minimise	16	Permit required.	Reviewed June 2016	June 2017

COMMUNITY FACILITIES (CONTRACTORS) RISK REGISTER FOR: MANGERE ARTS CENTRE

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COMMUNITY FACILITIES (CONTRACTORS) RISK REGISTER FOR: MANGERE/OTAHUHU LOCAL BOARD

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COMMUNITY FACILITIES (CONTRACTORS) RISK REGISTER FOR: MANGERE TOWN CENTRE LIBRARY/CAB

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