



October 12th 2017

C Jones

Dear C Jones,

Official information request for: Conflict of Interest

We refer to your official information request dated 15 September 2017 regarding a conflict of interest.

Part of the information you have requested is enclosed. However, we have decided to refuse your request for information which relates to questions 5,6 & 7 under section 9 of the Official Information Act. More information is provided below.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at www.ombudsman.parliament.nz or freephone 0800 802 602.

C Jones Questions 1-3

1. Please provide copies of all notices, letters or notes to parents which specifically relate to, or which mention, the Learning Enrichment program for 2017. Please include the dates that each of these were sent to parents.
2. Please advise the date of the Board of Trustees meeting at which the principal declared/registered her Conflict of Interests in employing this 'relieving teacher'.
3. Please provide a copy of the section of the minutes of the Board of Trustees meeting which documents the principal declaring/registering this Conflict of Interests.

Questions 1-3 BoT Response

1. A [letter](#) to parents of children participating in the Learning Enrichment Program was sent home on the 12th of June 2017.
2. 8th of May 2017
- 3.

REGISTER OF INTERESTS						
KARAKA BOARD OF TRUSTEES						
NAME	POSITION	DATE ADVISED OF INTEREST	INTEREST DISCLOSED	NATURE OF POTENTIAL CONFLICT	ACTION TAKEN / RECOMMEND	DATE IMPLEMENTED

				AND ESTIMATED VALUE (if known)	ATION	
Sarah Hynds	Principal	08 May 2017	Family member working on school business	Sister is working with school (Carla Cook) on Gifted and talented Reported in her professional capacity	BOT aware and approved	08 May 2017

Please note that public BoT documentation is available at the Karaka School office which is open between 8.30am and 3.15pm Monday to Friday excluding public and school holidays.

C Jones Question 4

4. Please advise the dates of all Board of Trustees meetings to date in 2017.

Question 4 BoT Response

7 February, 13 March, 20 March, 8 May, 12 June, 31 July, 4 September, 18 September (approval of minutes)

Dates of BoT meetings can be found on the school website <http://www.karaka.school.nz/>

C Jones Questions 5-7

5. Please advise when the 'relieving teacher who is related to the principal' first worked at Karaka school.

6. Please advise if the 'relieving teacher' concerned has at any stage provided cover for sick staff, or if her work has always been related to specific programs/projects.

7. Please advise if the school employs other program/project oriented staff members on a 'relieving teacher' basis (if so please list which program/project oriented positions this has included in the last year).

Questions 5,6,7 BoT Response

These questions ask for information that all relates to the employment contracts of individual board staff members. The board has no knowledge of the requester or their reason for requesting the information. It therefore has no reason upon which it could decide that other considerations (that might make it desirable in the public interest to provide the information) outweigh the board's responsibility to protect the privacy of information it holds about its staff. The information is therefore withheld to protect the privacy of natural persons (refer section 9 of the Official Information Act 1982).

C Jones Question 8

8. If the Conflict of Interest pertaining to the employment of this 'relieving teacher' was discussed/registered during a section of a Board of Trustees meeting, from which the public was excluded, please state the reason and the legal basis that the public was excluded.

Question 8 BoT Response

The principal's conflict of interest was stated in the public part of the board's meeting on May 8th.

Karaka School Board of Trustees