

08 November 2012

Official Information Request No. 9000119983
(Please quote this in any correspondence)

Ms Grace Haden

By email: fyi-request-659-68a6c610@requests.fyi.org.nz

Dear Ms Haden

Local Government Official Information and Meetings Act 1987

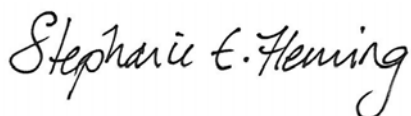
Re: Job description and reporting line

Thank you for your email, which we received on 8 November 2012, requesting information about Wendy Brandon's job description and reporting line.

We are processing your request according to the provisions of the Local Government Official Information and Meetings Act 1987. You will receive a response 20 working days after receipt of your request, as required by the Act. Please note this is a maximum response time and we will endeavour to respond sooner.

If you have any further queries, please contact me on 09 3010101, quoting Official Information Request No. 9000119983.

Yours sincerely



Stephanie Fleming
Public Information Advisor
Public Information Office

9000119983