

20 February 2018

David Johnston

By email to: [fyi-6601-761ab87c@requests.fyi.org.nz](mailto:fyi-6601-761ab87c@requests.fyi.org.nz)

Dear Mr Johnston,

**OFFICIAL INFORMATION ACT REQUEST 2018/02**

Thank you for your request under the Official Information Act 1982 ('the Act'). Unfortunately, there seems to have been a problem with your request getting to us so we only received it on 31 January 2018.

Specifically, your request is:

Can you please provide the Personal Instruction Manual or equivalent that instructs the procedure for:

- Counting special votes
- Reconciling ordinary votes to check for duplication

Attached is:

- Chapter 20, Sections 13 and 14 of the Operations Manual for the 2017 General Election (Volume 2), "Official Count of Special votes" and "Counting Special Votes".
- Chapter 18 of the Operations Manual for the 2017 General Election (Volume 2) "Dual Votes Investigations & Post-Writ Processes".

I trust this answers your request. You have the right under section 28(3) of the Act to complain to the Ombudsman if you are not satisfied with the response to your request.

Yours sincerely



Kristina Temel  
Manager, Legal and Policy