



# Ministry of Civil Defence & Emergency Management

Te Rākau Whakamarumarū

20 December 2017

Ref: OIA-2017/18-0229

Felix Lee

Email: [fyi-request-6637-47f3d068@requests.fyi.org.nz](mailto:fyi-request-6637-47f3d068@requests.fyi.org.nz)

Dear Felix Lee

## OFFICIAL INFORMATION ACT REQUEST FOR THE MANUAL FOR STAFF ON THE PROTOCOLS AND PROCEDURES FOR OPERATING THE EMERGENCY MOBILE ALERT SYSTEM

I refer to your Official Information Act request received on 28 November 2017 which asked:

*"Thank you for your reply (OIA-2017/18-0124). Can I ask if the manual for staff on the protocols and procedures for operating the Emergency Mobile Alert system has been finalized? If so, can I please request a copy. If not, can you let me know the timeframe you expect it will be available?"*

We have interpreted your request to relate to the Ministry of Civil Defence & Emergency Management (MCDEM) *Emergency Mobile Alert Protocol for User Agencies (November 2017)* document. This document is now publicly available on MCDEM's website at: <https://www.civildefence.govt.nz/resources/publications/>. You can download the document here: <https://www.civildefence.govt.nz/assets/Uploads/emergency-mobile-alert/EMA-Protocol-for-User-Agencies-v1.0.pdf>.

To the extent that your request has been made under the Official Information Act, it is declined under section 18(d) of the Official Information Act on the basis *"that the information requested is...publicly available."*

You are entitled to ask the Ombudsman to review this response under section 28(3) of the Official Information Act. You can contact the Ombudsman online via the Ombudsman website, by email ([info@ombudsman.parliament.nz](mailto:info@ombudsman.parliament.nz)) or by post to The Ombudsman, PO Box 10152, Wellington 6143. Further details can be found on the Ombudsman website at: [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz).

Yours sincerely

Sarah Stuart-Black  
Director, MCDEM