



MINISTRY OF EDUCATION
Te Tāhuhu o te Mātauranga

12 December 2012

National Office

Education Workforce
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Maria-Jane Brodie

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Wellington
New Zealand

File: 732273

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Dear Maria-Jane Brodie

Thank you for your email of 27 November 2012 requesting the following information:

- *A breakdown of payroll error rates and statistics since the implementation of Novopay, broken down by pay period;*
- *Specifically: The number of underpayments and overpayments made each pay period, broken down into gross dollar value bands in increments of \$1000 (e.g. overpayments \$0-\$999, overpayments \$1000-\$1999, underpayments \$0-\$999, etc);¹*
- *If it is possible to further break these down into occupational grouping that would be fantastic, however if this isn't possible, dollar value bands are sufficient;*
- *The number of staff employed by Ministry of Education during each of these pay periods;*
- *A breakdown of numbers of underpayments and overpayments by reason: entering error at the schools' end, processing error by the Novopay payroll team, system error;*
- *Number of staff members who have had errors over multiple pays. E.g.: number of staff with a total of 0 pay periods with an error, number of staff with a total of 1 pay periods with an error, number of staff with a total of 2 pay periods with an error, etc.*

Extension of Time Limit – Section 15A(1)(b), Official Information Act 1982

The consultation necessary to process your request is such that a proper response to the request cannot reasonably be made within the original time limit of 20 working days from the date your request was received.

I am extending the time limit for replying to you to 31 January 2013 in accordance with section 15A(1)(b) of the Official Information Act 1982. The Ministry considers that this is a reasonable period of time in the circumstances detailed above. However, if possible we will endeavour to provide this information to you earlier.

Under sections 19 and 28(3) of the Official Information Act 1982 you have the right to ask an Ombudsman to review this decision.

Yours sincerely

David McIntosh
Acting Group Manager Education Workforce