

THE UNIVERSITY OF AUCKLAND
MINUTES OF EDUCATION COMMITTEE MEETING

16.10.06

Present: Professor R Dalziel (Chair), Professors J Morrow, D Ryan, L Stefani, C Triggs; Associate Professors J Manning, J Weller; Drs G Aitken, W Clark; Mrs G Brennan, Mrs M Goldstone, Ms Nuala Gregory (for Professor S Pretty), Mrs S Laurenson

Apologies: Professors McCarthy, Pretty, Wainwright; Associate Professor J Wilkes, Dr N Dawson

In Attendance: Mrs M Rodrigues

1. MINUTES OF EDUCATION COMMITTEE MEETING, 18.09.06

The Minutes of the previous meeting, 18.09.06 were CONFIRMED

2. MATTERS ARISING FROM MINUTES, 18.09.06

Item 14: Robb Lecture Sub-Committee Membership

Education Committee noted the following appointments to fill the vacant positions:

- Professor John Hattie, Faculty of Education representative
- Professor Hugh Whittaker, Faculty of Business and Economics representative.

PART I: REVIEWS

No review matters

PART II: ACADEMIC MATTERS AND REGULATIONS

./ 3. Examinations: 2007 Instructions to Examiners and Assessors

Education Committee received Memorandum, 09.10.06 from Deputy Manager, Examinations forwarding draft 2007 Instructions to Examiners and Assessors.

The Committee noted the following:

- Page 3: Advice to Students: Faculty of Business and Economics find it difficult to advise the dates of tests before the term as rooms cannot be confirmed. Other Faculties are not experiencing this as a problem. The Chair suggested that the Faculty take this matter up with Lecture Theatre Management Unit.
- Page 10: Designations (Electronic Calculators): The word "Unrestricted" to be deleted in 3a and title to read as 'Calculators are permitted – CP'.
- Page 26: Point 5 regarding the maximum aegrotat or compassionate passes permissible would apply to students first enrolled in 2007 or later.
- Page 30: The last paragraph should read:
'Examiners' reports and/or grade recommendations should not be discussed with students until the examination process is completed. Students may be provided with examiners and assessors reports after the process is completed only if all examiners and assessors have waived the right to confidentiality as set out above.'

RESOLVED to RECOMMEND to Senate and Council that the 2007 Instructions to Examiners and Assessors be approved subject to the amendments proposed by Education Committee

./. 4. **Winter Lectures 2007**

Education Committee received two suggested topics

RESOLVED to RECOMMEND that Faculty of Science be asked to develop Professor Laurie Melton's proposal "Your Food, Your Health" for the Winter Lectures 2007

Approval for Adult and Community Education Funded Courses

No courses for approval

PART III: REPORTS FROM COMMITTEES REPORTING TO EDUCATION COMMITTEE

Schools Liaison Committee, no report

Teaching and Learning Quality Committee, no report

Teaching Room Utilisation and Timetabling Subcommittee, no report

Taskforce on University Entrance, no report

5. **Robb Lecture Subcommittee, 28.09.06**

RESOLVED that the report be received

PART IV: REPORTS FROM BOARDS OF STUDIES

Board of Foundation Studies, no report

General Education, no report

./. 6. **Theology, 04.08.06**

RESOLVED that the report be received

PART V: APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES, DELEGATED AUTHORITIES

No appointments

7. **OTHER BUSINESS**

No other business

APPROVED

**Raewyn Dalziel
Chair
Education Committee**