THE UNIVERSITY OF AUCKLAND

MINUTES OF EDUCATION COMMITTEE MEETING

15.05.06

Present: Professor R Dalziel (Chair), Professors D McCarthy, S Pretty, P Rishworth, C. Triggs, E Wainwright; Associate Professor J Crosthwaite (for Professor J Morrow) J Manning; Drs G Aitken, W Clark, Mrs M Goldstone, Mrs S Laurenson

Apologies: Professor D Ryan, Professor L Stefani, Associate Professor J Weller, Mrs Gay Brennan

In Attendance: Associate Professor J Wilkes, Mrs D Debbage, Mrs M Rodrigues

1.   MINUTES OF THE PREVIOUS MEETING, 20.03.06

The minutes of the previous meeting, 20.03.06 were **CONFIRMED**

2.   MATTERS ARISING FROM MINUTES 20.03.06

(i)   Working Party on Grading

Education Committee received the Report of the meeting on Grading, 08.03.06.

Education Committee resolved to seek views of Faculties on the proposals for a standardised calculation of Honours, Distinction and Merit by 30.06.06

(ii)   NZQA Consultation on additions to the list of approved subjects for University Entrance.

Education Committee noted the University's response to the NZQA consultation on additions to the list of approved subjects for University Entrance which was approved at the May Senate.

(iii) Ceremony Schedule for Graduation – Spring 2006

Education Committee noted the amended Schedule for the Spring 2006 Graduation.

(iv) Aegrotat Policy and Admission to MBChB

Education Committee, 20.03.06, received submission from the Dean of the Faculty of Medical and Health Sciences on aegrotats and admission to the MBChB. Education Committee agreed to request the Faculty to include aegrotat passes when selecting students for interview for the medical programme but before doing so to seek a legal opinion on the matter. Subsequently the Faculty indicated its willingness to include aegrotats on the basis proposed by Education Committee and this was reported to Senate. A legal opinion is therefore unnecessary.

Mrs Goldstone advised that the Faculty of Science will discuss the standardisation of aegrotat policy with the Faculty of Medical and Health Science.

(v)   Teachers Council Consultation on Standards for Graduating Teachers

Education Committee noted the University's response to the Teachers Council Consultation on Standards for Grading Teachers.

PART I: REVIEWS

3. Implementation Plan of the Department of Computer Science

Education Committee noted that a Review Implementation Plan has been submitted by the Department of Computer Science to the Quality Coordinator and the University Secretariat.

./. **4. Report on Implementation of the Recommendations of the 2004 Review of Department of Civil and Environmental Engineering, May 2006**

Education Committee received the Year-on Report on the Implementation of the 2004 Review of Department of Civil and Environmental Engineering.

Professor Melville, Head of Department attended the Committee and spoke to the report.

RESOLVED that

(i) Professor Melville and the Department be thanked for the report

(ii) A follow-up report on actions taken on Recommendations 6 and 8 be submitted by the Department of Civil and Environmental Engineering to the May 2007 meeting of Education Committee

PART II: ACADEMIC MATTERS AND REGULATIONS

./. **5. 2007 Programme and Course Limitations**

Education Committee received the 2007 Programme and Course Limitations from Faculties

The Committee raised issues with regard to Arts, Business and Economics, Education, Law and Science.

RESOLVED TO RECOMMEND that the 2007 Programme and Course Limitations be approved as per the Faculties' schedules and the Chair be empowered to approve the necessary amendments prior to forwarding the documents to Senate

./. **6. 2006 Summer School Report**

Education Committee received the 2006 Summer School Report

The Committee noted that:

(i)   the decline in the number of courses offered by the Faculty of Business and Economics was a result of the shift of the courses offered by the Graduate School of Enterprise to the first quarter

(ii)   Summer School had lacked a presence on the University web pages

(iii)   the turn around time between summer school results and enrolments for Semester 1 was too short and put a lot of pressure on Student Administration

Noted

./. **7. Minutes of Committee on University Academic Programmes, 16.03.06**

Education Committee received Minutes of Committee on University Academic Programmes meeting, 16.03.06.

The Chair drew attention to the following items:

(i)   Item 3: Chair's Report, noting the view that University Entrance should be applied to all degree providers, not solely to universities

(ii)   Item 9: Review of Gazetted Criteria, noting that a consultation will take place later in 2006

(iii)   Item 10: Register Compliance, noting the change in the definition of graduate diploma by increasing the credit requirements at Stage III from 60 to 72

(iv)   Item 11: NZQA Consultation on Register Definitions, noting that CUAP has expressed concerns about the Masters degree definition similar to those expressed by the University

(v)   Item 15: General (a) Priorities for Adult and Community Education funding are currently under discussion

Noted

./.   **8.   Adult and Community Education Courses**

(i)   Centre for Continuing Education

Education Committee received the Adult and Community Education Programme – 2006, Semester Two, from the Centre for Continuing Education.

RESOLVED TO RECOMMEND that the Adult and Community Education Programme – 2006, Semester Two, from the Centre for Continuing Education be approved

 PART III: REPORTS FROM COMMITTEES REPORTING TO EDUCATION COMMITTEE

./.   **9.   Schools Liaison Committee, 12.04.06**

The Chair drew the attention to Item 5 under Matters Arising noting that the General Education Fair schedule for May 2006 has been postponed to October 2006 and Item 10 noting that the University's participation in the Pasifika Festival 2006 was extremely successful.

RESOLVED that the report be received

,/.   **10.   Teaching and Learning Quality Committee, 11.04.06**

RESOLVED that the report be received

Taskforce on University Entrance, no report

./.   **11.   Lecture Theatre Scheduling Taskforce**

Education Committee received the Proposal to establish a Teaching Room Utilisation and Timetabling Subcommittee, 14.04.06.

The Committee agreed that all faculties should be represented in the membership of the Teaching and Learning Technology Subcommittee.

RESOLVED TO RECOMMEND to Senate that a Teaching Room Utilisation and Timetabling Subcommittee, with the terms of reference and membership as set out in the amended paper of 14.04.06 be established

 PART IV: REPORTS FROM BOARDS OF STUDIES

./.   **12.   Board of Foundation Studies, 16.03.06**

RESOLVED that the report be received

./.   13.   General Education, 03.04.06

        RESOLVED that the report be received

./.   14.   Theology, 03.03.06

        RESOLVED that the report be received

PART V: APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES, DELEGATED AUTHORITIES

    No appointments

15.   OTHER BUSINESS

    No other business

                          APPROVED

                         Raewyn Dalziel
                                Chair
                        Education Committee