

# Office of Hon Clare Curran

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## MP for Dunedin South

Minister of Broadcasting, Communications  
and Digital Media

Associate Minister for ACC

Minister for Government Digital Services

Associate Minister of State Services (Open Government)



4 December 2017

Alex Harris

Via email: [fyi-request-6927-e0d9e604@requests.fyi.org.nz](mailto:fyi-request-6927-e0d9e604@requests.fyi.org.nz)

Dear Mr Harris

On behalf of the Hon Clare Curran, Minister of Broadcasting, Communications, Digital Media and Digital Services, Associate Minister for ACC and State Services (Open Government), I acknowledge receipt of your email of 1 December 2017 requesting:

- *“Whether the Minister or anyone in her office has received training in how to respond to OIA requests, and if so, who (a job description is fine), when and by whom;*
- *Copies of any training materials used in the above training.”*

Your request was received in this office on 1 December 2017 and will be responded to under the provisions of the Official Information Act.

Yours Sincerely

A handwritten signature in blue ink, appearing to be 'I Holmes'.

I Holmes  
Private Secretary (Administration)  
Office of Hon Clare Curran