

Hon Clare Curran

MP for Dunedin South

Minister of Broadcasting, Communications
and Digital Media

Minister for Government Digital Services

Associate Minister for ACC

Associate Minister of State Services (Open Government)



26 APR 2018

Erina Tamepo
Executive Director
Ngā Aho Whakaari – Māori in Screen Production
Fyi-request-7387-ab7c120f@requests.fyi.org.nz

Dear Ms Tamepo

Thank you for your Official Information Act request of 7 March 2018 requesting:

- 1. Please supply me with all information that the Minister of Broadcasting, Communications and Digital Media holds relating to the Advisory Group for Public Media Funding Commission.*
- 2. Please supply me with all official information that you hold relating to the advice sought on the formation of the Advisory Group for Public Media Funding Commission.*
- 3. Please supply me with all information that you hold or have relating to the Advisory Group for Public Media Funding Commission. This may include but is not limited to all briefings received or correspondence you and your advisors have had with the Ministry of Culture and Heritage, Te Māngai Pāho, Te Puni Kokiri and NZ On Air.*
- 4. Please supply me with all documents where you direct, advise, brief or articulate your expectations in relation to the Advisory Group for Public Media Funding Commission.*

Please refer to the attached information that is in scope of your requests. The Cabinet paper establishing the Advisory Group and the terms of reference for the Advisory Group are publicly available at: <https://www.beehive.govt.nz/release/public-media-advisory-group-established>.

Information has been withheld from this material under the following grounds of the Official Information Act 1982:

Section 9(2)(a): to protect the privacy of natural persons

Section 9(2)(f)(iv): to maintain the constitutional conventions for the time being which protect the confidentiality of advice tendered by Ministers of the Crown and officials

Section 9(2)(g)(i): to maintain the effective conduct of public affairs through the free and frank expression of opinions by, between or to Ministers or officials in the course of their duty.

You have the right under section 28(3) of the Official Information Act 1982 to ask the Ombudsman to investigate my decision.

Yours sincerely

A handwritten signature in black ink, consisting of several vertical strokes on the left and a large, rounded loop on the right.

Hon Clare Curran
Minister of Broadcasting, Communications and Digital Media

From: Rob Greenfield

Sent: Tuesday, 28 November 2017 9:59 a.m.

To: 'Leigh.Huffine@parliament.govt.nz' <Leigh.Huffine@parliament.govt.nz>

Cc: Karen Adair <Karen.Adair@mch.govt.nz>

Subject: Note on Fees Framework

As discussed, attached is a note re the fees framework with reference to the Transition Committee for PMFC.

Happy to clarify any issue or query raised.

Rob Greenfield | Senior Governance Adviser

Manatū Taonga - Ministry for Culture and Heritage
Public Trust Building, Level 1, 133-135 Lambton Quay

P O Box 5364, Wellington, New Zealand

Ph +64 4 499 4229 extension 410 Fax +64 4 499 4490

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Transition Committee for PMFC-Fees

A Cabinet Fees Framework exists to provide a basis for judgement for appropriately setting fees for public bodies for which other mechanisms such as the Remuneration Authority do not apply.

Group Classification

The Transition Committee for PMFC (the committee) is subject to the Fees Framework which has four groups of classifications:

1. Royal Commissions, Commissions of Inquiry and Ministerial Inquiries
2. Statutory Tribunals and Authorities
3. Governance Boards
4. All other committees and other bodies

Levels for each Group Classification

The committee is classified as Group 4. The SSC agrees with this group classification. Within the classification there are a series of levels which determine the fee range. Group 4 bodies have 5 factors that are considered—expertise required, complexity, decision-making, impact of decisions and public profile. For each factor, points are allocated.

The points for the committee indicate that it is a level 1, albeit at the lower end. Level 1 is the highest ranking.

Ranges for Level 1

The fees range for Group 4 Level 1 bodies is \$500-\$1062 per diem for Chairs and \$375-\$800 per diem for members.

Recommendations

We have recommended the fee for Chair be \$820 per diem and for members \$520 per diem. The recommendations were made having regard to these position being at the lower end of points for level 1. When ascertaining the availability of Michael Stiasny, ^{9(2)(a)} the above suggested fees were mentioned as a guide and there was no reaction from these proposed nominees.

Discretion as to Fees

The Minister may set any fee within the applicable range. If a fee is to be outside the range then this is an exception to the fees framework. This requires the formal consultation with the Minister for State Services and noting by Cabinet. There is a process for this with the State Services Commission being involved as the advisers to their Minister. MCH would provide support to our Minister.

(28 November 2017)

From: Gay Cavill [<mailto:Gay.Cavill@parliament.govt.nz>]
Sent: Saturday, 24 February 2018 3:41 p.m.
To: Christine Seymour <Christine.Seymour@mch.govt.nz>
Subject: RE: Redacted Cabinet Paper for Advisory Group

Glad you enjoyed it and thank you again for your help with it.

Gay
Sent with BlackBerry Work
(www.blackberry.com)

From: Christine Seymour <Christine.Seymour@mch.govt.nz>

Date: Saturday, 24 Feb 2018, 12:59 PM

To: Gay Cavill <Gay.Cavill@parliament.govt.nz>

Subject: Re: Redacted Cabinet Paper for Advisory Group

Kia ora Gay

Only we three had the link and it's gone from the main page index.

I went to The Piano last night, it's awesome.

Christine

Sent from my iPhone

On 23/02/2018, at 5:23 PM, Gay Cavill <Gay.Cavill@parliament.govt.nz> wrote:

So by that you mean the page is down? It says page not found when I use the link.

Thanks for your kind weekend wishes – I think I might just sleep instead.

Cheers,

Gay.

From: Christine Seymour [<mailto:Christine.Seymour@mch.govt.nz>]

Sent: Friday, 23 February 2018 5:03 PM

To: Gay Cavill <Gay.Cavill@parliament.govt.nz>

Subject: FW: Redacted Cabinet Paper for Advisory Group

Kia ora Gay – Check the link - it's a done deal.

Hope you can take time out this weekend and maybe catch some of the Festival offerings.

Ngā mihi

Christine

From: Fran McGowan

Sent: Friday, 23 February 2018 3:51 p.m.

To: Christine Seymour <Christine.Seymour@mch.govt.nz>; Gay Cavill <Gay.Cavill@parliament.govt.nz>

Subject: RE: Redacted Cabinet Paper for Advisory Group

I've now created the following 'Cabinet Papers' page at <http://mch.govt.nz/Cabinet> which features the redacted Cabinet Paper.

Fran

From: Gay Cavill [<mailto:Gay.Cavill@parliament.govt.nz>]

Sent: Friday, 23 February 2018 3:34 p.m.

To: Christine Seymour <Christine.Seymour@mch.govt.nz>

Subject: RE: Redacted Cabinet Paper for Advisory Group

Thank you very much for this Christine,

I'm just checking with the Minister one final time to see if she wants to make it Monday and will let you know what she comes back with.

Gay.

From: Christine Seymour [<mailto:Christine.Seymour@mch.govt.nz>]

Sent: Friday, 23 February 2018 3:18 PM

To: Gay Cavill <Gay.Cavill@parliament.govt.nz>

Cc: Fran McGowan <Fran.McGowan@mch.govt.nz>; Karen Adair <Karen.Adair@mch.govt.nz>; Claire Baillie <Claire.baillie@mch.govt.nz>; Martin Durrant <Martin.Durrant@mch.govt.nz>

Subject: Redacted Cabinet Paper for Advisory Group

Kia ora Gay

As requested Fran will publish the redacted Cabinet paper re the appointment of the advisory group for Public Media Funding on the Ministry's website and send you the link this afternoon.

The paper will sit in a new section called Cabinet papers under Research and Publications. It will be unlikely that anyone will spot it prior to Sunday's announcement, fingers-crossed.

This move covers off what needs to happen before Sunday, and prior to a wider discussion which will be held at the Ministry to ascertain whether or not the section should be broadened to include other advice to Ministers and what this then should be referred to and where it should sit on the website.

Ngā mihi

Christine

Christine Seymour | Senior Communications Adviser

Manatū Taonga | Ministry for Culture & Heritage

He ngākau titikaha, he hononga tangata

Promoting a confident and connected culture

Public Trust Building, 131 Lambton Quay, Wellington

PO Box 5364, Wellington 6140

Ph +64 4 499 4229 [section 9\(2\)\(a\)](#) Mob [section 9\(2\)\(a\)](#)

christine.seymour@mch.govt.nz | www.mch.govt.nz

From: Christine Seymour
Sent: Wednesday, 21 February 2018 9:12 a.m.
To: 'Gay Cavill' <Gay.Cavill@parliament.govt.nz>
Cc: Colin Holden <Colin.Holden@mch.govt.nz>; Martin Durrant <Martin.Durrant@mch.govt.nz>; Leigh Huffine <Leigh.Huffine@parliament.govt.nz>
Subject: Ministerial Advisory Group Public Media Funding Commission Feb 2018

Kia ora Gay

Please find attached the updated media release on the membership of the Ministerial advisory group for the Public Media Funding Commission.

Martin is working on the Cabinet paper and Colin is making the calls shortly to the members to ascertain whether or not a meeting at 10.00am on Monday next week is doable. They will keep your office informed on progress.

Ngā mihi

Christine

From: Christine Seymour
Sent: Monday, 19 February 2018 5:44 p.m.
To: 'Gay Cavill' <Gay.Cavill@parliament.govt.nz>
Cc: Leigh Huffine <Leigh.Huffine@parliament.govt.nz>; Colin Holden <Colin.Holden@mch.govt.nz>; Martin Durrant <Martin.Durrant@mch.govt.nz>; Claire Baillie <Claire.Baillie@mch.govt.nz>
Subject: Ministerial Advisory Group Public Media Funding Commission Feb 2018

Kia ora Gay

Please find attached a media release and accompanying Q&As on the Ministerial Advisory Group re the Public Media Funding Commission for the Minister's consideration.

Ngā mihi

Christine

From: Christine Seymour
Sent: Wednesday, 21 February 2018 10:46 a.m.
To: 'Gay Cavill' <Gay.Cavill@parliament.govt.nz>
Cc: Leigh Huffine <Leigh.Huffine@parliament.govt.nz>; Colin Holden <Colin.Holden@mch.govt.nz>; Martin Durrant <Martin.Durrant@mch.govt.nz>
Subject: Ministerial Advisory Group Public Media Funding Commission Feb 2018 - Updated

Kia ora Gay

I have updated the attached with another Q&A to cover off the fact that s2(9)(a) has pulled out. I think the line in the media release about the expertise of the panel is still relevant.

Ngā mihi

Christine

s9(2)(f)(iv)

s9(2)(f)(iv)

s9(2)(f)(iv)

s9(2)(f)(iv)

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Subject: Ministerial Advisory Group Public Media Funding Commission Feb 2018 - Updated

Kia ora Gay

I have updated the attached with another Q&A to cover off the fact that William Earl has pulled out. I think the line in the media release about the expertise of the panel is still relevant.

Ngā mihi

Christine

s9(2)(f)(iv)

s9(2)(f)(iv)

s9(2)(f)(iv)

s9(2)(f)(iv)

From: Christine Seymour

Sent: Monday, 26 February 2018 3:50 p.m.

To: 'Gay Cavill' <Gay.Cavill@parliament.govt.nz>

Cc: Leigh Huffine <Leigh.Huffine@parliament.govt.nz>; 'Claire.Baillie@mch.govt.nz' <Claire.Baillie@mch.govt.nz>

Subject: Public media advisory group first meeting 27 February 2018

Kia ora Gay

As requested here is a media release for the Minister's consideration on the first meeting of the Public Media Advisory Group.

Ngā mihi

Christine

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MCH and SSC Aide Memoire:
Public Media Funding Commission

Date:	14 November 2017	MCH report no:	BR 2017/399
		SSC report no:	SSC 2017/631
MCH Contact:	Karen Adair Group Manager, Policy and Sector Performance	Telephone:	
		9(2)(a) privacy	
SSC Contact:	Peter Martin Assistant Commissioner	Telephone:	
		9(2)(a) privacy	

	Action Sought	Deadline
Hon Clare Curran Minister of Broadcasting, Communications and Digital Media Associate Minister of State Services	It is recommended that you: 9(2)(f)(iv) confidentiality of advice agree that MCH and the SSC prepare a paper for you by 24 November, to submit to the Cabinet Business Committee for its meeting of 6 December, proposing the convening of a transition committee, in the form of a Ministerial Advisory Group, to prepare for the establishment of the Public Media Funding Commission.	Friday 17 November

Purpose

1. This briefing sets out the State Services Commission's (SSC) and Ministry for Culture and Heritage's (MCH) understanding of your policy intentions in establishing the Public Media Funding Commission (PMFC). It provides advice, for your feedback and direction, on options for the organisational form of the PMFC. We also propose immediate next steps towards establishing it.

Background

2. From the Labour Party manifesto and other references, and following your meeting with Paul James, Chief Executive of MCH, on Monday 13 November, SSC and MCH understand that the government's broadcasting and media policy has several objectives, including:
 - Support for and enhancement of the role of public media in national identity and an informed democracy
 - The provision of sustainable, long-term funding for public media, to safeguard its independence from the government of the day
 - Independent analysis and public awareness of the public media sector's health, needs and opportunities

- Support for the provision of quality and independent investigative journalism, in a period when the sustainability of traditional models for delivering quality journalism is increasingly under threat from digital platforms that do not produce original content
 - Support for plurality in the provision of news and current affairs, given the economic stresses on media businesses that may otherwise reduce plurality.
3. The establishment of the PMFC will be a key first step in achieving these objectives. We understand that the PMFC's functions will be to:
- Recommend to Parliament three-year funding levels for RNZ+ (RNZ expanded to enhance its role as a multi-platform provider) and NZ On Air and allocate funding to them; receive funding bids from these agencies
 - Engage commercial and not-for-profit media outlets to identify ways to support new independent and investigative journalism initiatives across all media platforms
 - Recommend whether TVNZ should provide technical and operational support to RNZ+; and on the potential for shared services and content development between RNZ+ and the Māori Television Service
 - Report to Parliament on the performance of RNZ+ and NZ On Air
 - Research and report on the health and medium and long-term needs, opportunities and risks of the public media sector.
4. RNZ and NZ On Air will maintain their current level of editorial independence as provided in their statutes.

9(2)(f)(iv) confidentiality of advice



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9(2)(f)(iv) confidentiality of advice

Establishment process

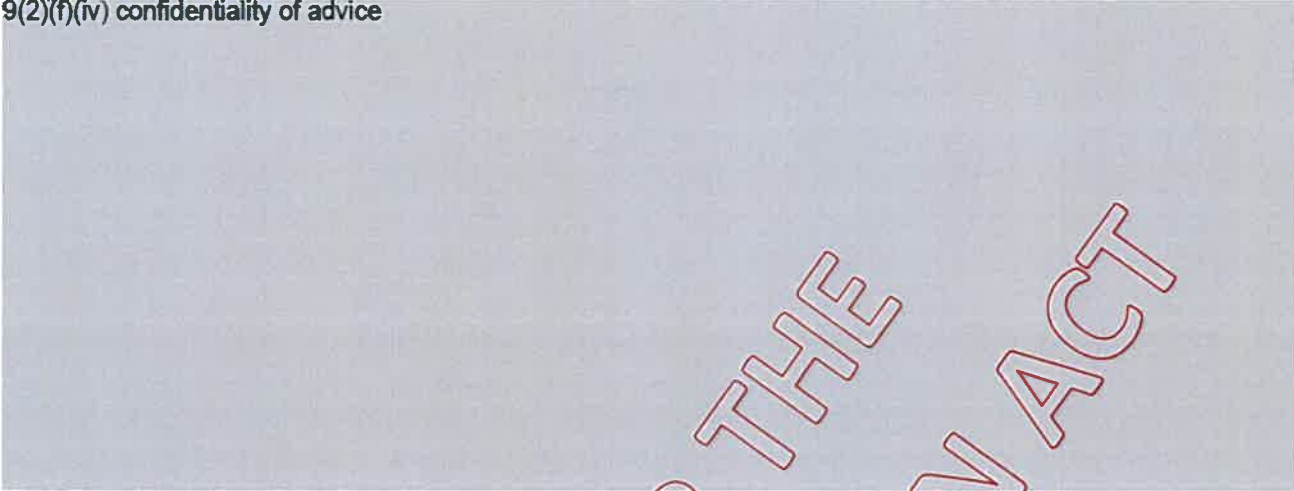
30. You wish to set up a transition committee to establish the PMFC. We understand that this will have three members: one with governance expertise, one with media experience, and the third a retired public servant. It can most easily be set up as a Ministerial advisory group. MCH and SSC would develop terms of reference for your approval and propose candidates but, broadly, we propose that its role would include:

- Considering and advising on the options for the form of the PMFC as discussed earlier in this paper and in the attached table
- Developing in detail the functions and role of the PMFC
- Advising on the PMFC's initial membership
- 9(2)(f)(iv) confidentiality of advice

31. The committee would report directly to you, with MCH providing secretariat services. Its members would be paid fees under the Cabinet Fees Framework (at the level of Group 4: "all other committees and other boards"). It may need to be in place for up to 12 months while the legislative and other processes required to establish the permanent PMFC are progressed.

32. The normal process for setting up a Ministerial advisory group is for the responsible Minister to take a short paper to a Cabinet committee, including a proposed set of terms of reference. We will now prepare a paper, including terms of reference, and consult relevant departments, for the Cabinet Business Committee meeting of 6 December, to allow for the transition committee to be convened before the end of the year. Consultation with Ministerial colleagues on the committee's members can then follow. We will prepare a list of possible names to discuss with you next week.

9(2)(f)(iv) confidentiality of advice



Recommendations

37. It is recommended that you:

9(2)(f)(iv) confidentiality of advice



- b) **agree** that MCH and the SSC prepare a paper for you by 24 November, to submit to the Cabinet Business Committee for its meeting of 6 December, proposing the convening of a transition committee, in the form of a Ministerial Advisory Group, to prepare for the establishment of the Public Media Funding Commission.

Karen Adair
Group Manager, Policy and Sector Performance
Ministry for Culture and Heritage

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BRIEFING

CABINET PAPER - PUBLIC MEDIA FUNDING COMMISSION: CONVENING A TRANSITION COMMITTEE

Date:	24 November 2017	Priority:	Minister needs to see / Urgent / High / Medium / Low /
Briefing Number:	2017/449.	TRIM Ref: TRIM Folder:	D-0744694 2010-20318-002

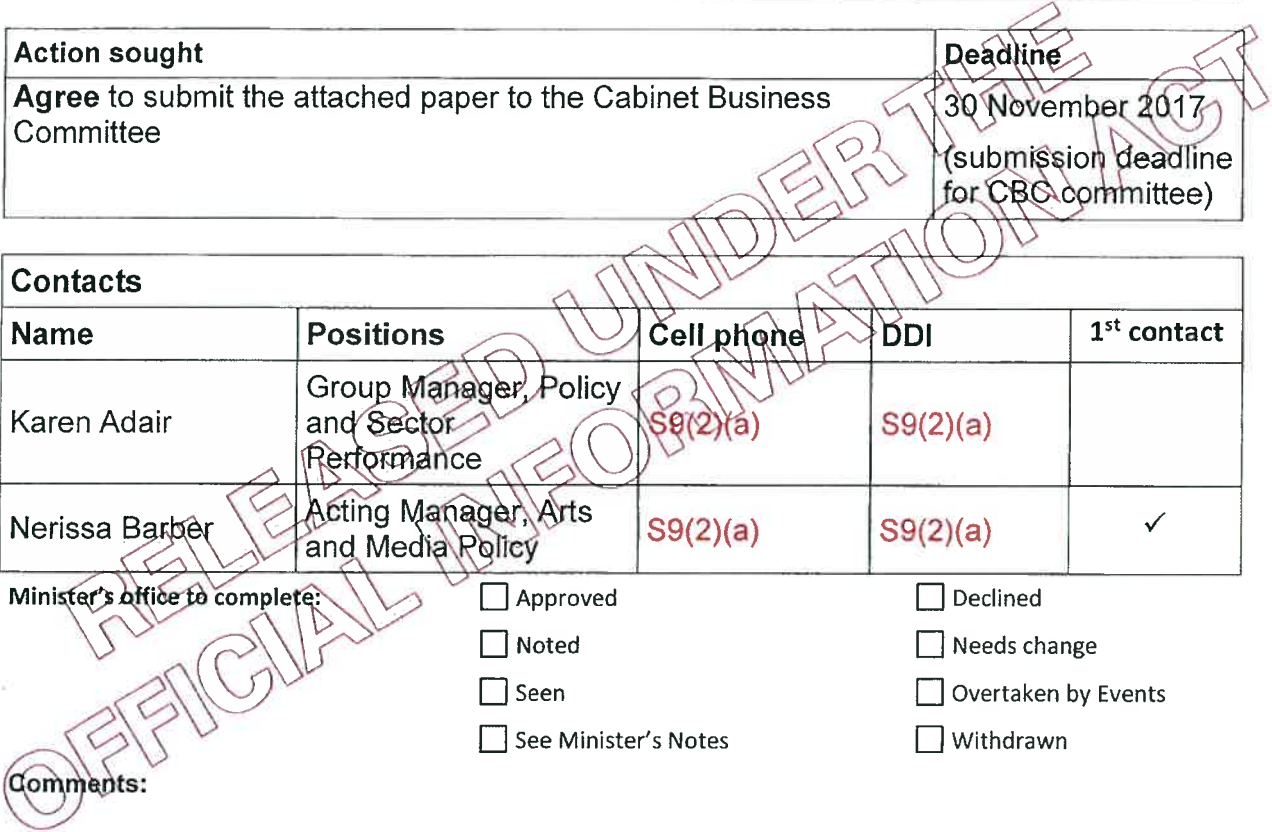
Action sought	Deadline
Agree to submit the attached paper to the Cabinet Business Committee	30 November 2017 (submission deadline for CBC committee)

Contacts				
Name	Positions	Cell phone	DDI	1 st contact
Karen Adair	Group Manager, Policy and Sector Performance	S9(2)(a)	S9(2)(a)	
Nerissa Barber	Acting Manager, Arts and Media Policy	S9(2)(a)	S9(2)(a)	✓

Minister's office to complete:

- | | |
|---|--|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Declined |
| <input type="checkbox"/> Noted | <input type="checkbox"/> Needs change |
| <input type="checkbox"/> Seen | <input type="checkbox"/> Overtaken by Events |
| <input type="checkbox"/> See Minister's Notes | <input type="checkbox"/> Withdrawn |

Comments:



Purpose

- 1 This briefing attaches a draft paper for your approval to the Cabinet Business Committee to convene a transition committee, as a Ministerial advisory group, to prepare for the establishment of the Public Media Funding Commission. The paper also proposes the membership for the committee.

Contents of the paper

- 2 The paper asks the committee to:

- agree the key roles of the transition committee (paragraph 10)
- note your intention to appoint named members to the committee, and
- delegate to you the authority to finalise the terms of reference for the committee (a copy of these is attached to the paper).

It also proposes that funding for the committee's costs be appropriated from the 2017-18 operating contingency. Relevant departments have been consulted on the paper, which has helped to determine the funding recommendations and the paper's references to further Cabinet decisions to come on the Public Media Funding Commission.

Discussion of candidates for the committee

- 3 A short-list of candidates can be discussed with you at your meeting with officials at 11 am on Monday 27 November. The paper at present leaves gaps for the final choice of names.

Next steps

- 4 We would appreciate you providing any final comments on the paper, including the list of candidates that you wish to appoint. The Ministry for Culture and Heritage will then finalise the paper for lodgement to the Cabinet Office.
- 5 Your office needs to lodge the paper with the Cabinet Office by 10 am on Thursday 30 November, for it to be considered at the 6 December Cabinet Business Committee meeting.

Karen Adair
Group Manager
Policy and Sector Performance

Hon Clare Curran
Minister of Broadcasting,
Communications and Digital Media

_____/_____/2017



Ministry
for Culture
& Heritage

Minister of Broadcasting, Communications and Digital Media

CABINET PAPER FOR LODGING: TRANSITION COMMITTEE FOR PUBLIC MEDIA FUNDING COMMISSION

Date:	29 November 2017	Deadline:	30 November 2017
Reference:	2017/481	Priority:	Urgent
RM Folder:	2010-20318-002		

Recommendations for Action

Sign the attached paper to the Cabinet Business Committee

Contacts

Name	Position	Contact	1 st Contact
Karen Adair	Group Manager, Policy and Sector Performance	S9(2)(a)	✓
Nerissa Barber	Acting Manager, Arts and Media Policy	S9(2)(a)	

Minister's office to complete

- | | |
|---|--|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Declined |
| <input type="checkbox"/> Noted | <input type="checkbox"/> Needs change |
| <input type="checkbox"/> Seen | <input type="checkbox"/> Overtaken by events |
| <input type="checkbox"/> See Minister's notes | <input type="checkbox"/> Withdrawn |

Comments:

Purpose

- 1 The briefing provides the final text of a paper on the Public Media Funding Commission transition committee to go to Cabinet Business Committee for your signature if approved.

Final text of Cabinet paper

- 2 Attached for your signature is the final text of the paper, "Public Media Funding Commission: Convening a Transition Committee". The paper incorporates elements discussed at your meeting with Ministry officials on 24 November, mainly:
 - the nominees for the transition committee
 - amendments to the objectives and functions listed in the main paper and attached terms of reference.
- 3 The expenses, which the paper requests be charged against the between-Budgets contingency, have been adjusted to accommodate four committee members and, on reflection, additional Ministry for Culture and Heritage advisers to serve the committee and support your wider policy programme.
- 4 The paper needs to be submitted to the Cabinet Business Committee by 10am on Thursday 30 November.

Recommendation

- 5 The Ministry for Culture and Heritage recommends that you **sign** the attached paper to the Cabinet Business Committee

Karen Adair
**Group Manager, Policy and
Sector Performance**

Hon Clare Curran
**Minister of Broadcasting, Communications
and Digital Media**

_____ / _____ / 2017

From: Leigh Huffine [mailto:Leigh.Huffine@parliament.govt.nz]
Sent: Monday, 11 December 2017 6:16 p.m.
To: Nerissa Barber <Nerissa.Barber@mch.govt.nz>; Martin Durrant <Martin.Durrant@mch.govt.nz>
Subject: RE: Revised Cabinet paper - transitional committee - 11 DECEMBER

Great, thanks Nerissa - and thanks to Martin for the quick turnaround!

Will be in touch tomorrow when we've had a chance to review.

Sent with BlackBerry Work
(www.blackberry.com)

From: Nerissa Barber <Nerissa.Barber@mch.govt.nz>
Date: Monday, 11 Dec 2017, 6:02 PM
To: Leigh Huffine <Leigh.Huffine@parliament.govt.nz>
Cc: Paul James <Paul.James@mch.govt.nz>, Christopher Jones <Christopher.Jones@mch.govt.nz>, Martin Durrant <Martin.Durrant@mch.govt.nz>
Subject: Revised Cabinet paper - transitional committee - 11 DECEMBER

Hello Leigh

Here is the revised paper.

We have left in the draft watermark. If you could confirm this incorporates the discussion, then we will send over a final signed version.

As discussed, this version includes Paul James' input.

Kind regards

Nerissa

From: Leigh Huffine [mailto:Leigh.Huffine@parliament.govt.nz]
Sent: Tuesday, 12 December 2017 9:30 a.m.
To: Martin Durrant <Martin.Durrant@mch.govt.nz>; Nerissa Barber <Nerissa.Barber@mch.govt.nz>
Subject: Comments on Cab paper

Hi Martin/Nerissa

The Minister has reviewed the draft of the Cab paper and thinks it is much improved, so good work!

She has a few last comments to address. I've attached her marked up version, and here are a few comments we discussed.

s9(2)(g)(i)

s9(2)(g)(i)

Would you be able to address these comments and get me a revised version by midday?

Thanks
Leigh

-----Original Message-----

From: /O=HOSTEDEXCHANGE/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=CEE5ADEA242043CAA7721B99C73FF736-MARTIN DU
Sent: Tuesday, 12 December 2017 12:08 p.m.
To: Leigh Huffine <Leigh.Huffine@parliament.govt.nz>
Cc: Nerissa Barber <Nerissa.Barber@mch.govt.nz>
Subject: HPE Records Manager Document : D-0748883 - 171208 - D-0748313 Revised Cabinet paper - transition committee - 11 DECEMBER

Hi Leigh - here are further changes highlighted in response to your and the Minister's notes - checked with Chris J as the acting group manager. MD

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From: Leigh Huffine [mailto:Leigh.Huffine@parliament.govt.nz]
Sent: Wednesday, 20 December 2017 4:09 p.m.
To: Nerissa Barber <Nerissa.Barber@mch.govt.nz>; Martin Durrant <Martin.Durrant@mch.govt.nz>
Subject: FW: As discussed

Hi both – here are Josh’s set of notes. He’s going to follow up to try to get the Minister’s.

Nerissa, could you please ring me when you have a free minute?

From: Josh Hercus
Sent: Wednesday, 20 December 2017 4:00 PM
To: Leigh Huffine <Leigh.Huffine@parliament.govt.nz>
Subject: As discussed

Excerpt from notes from DPMC on possible revision of Cabinet paper, 22 Dec 2017

Establishment of an expert Ministerial Advisory Group to lead the review

To lead this review, I am seeking agreement to establish a Ministerial Advisory Group, who will be commissioned to provide me with independent advice. The MAG will be supported from officials from MCH and MBIE?.....

The establishment of the MAG to lead this work is necessary because MCH’s capability in regards to broadcasting was diminished under the former government, which didn’t view broadcasting as a priority. The MAG will provide access to expertise and capability in broadcasting that is not available in the public service. In working with the MAG, MCH will also be supported to help rebuild its capability in this area. [discuss with MCH]

In addition to expertise on broadcasting, I will also be looking for members who bring commercial experience and [knowledge of public sector funding and machinery of government]. My expectation is that in developing its advice the MAG will meet with those in the sector and government who are well placed to help inform their thinking and will bring additional perspectives and skillsets.

The attached terms of reference sets out the proposed scope of the review.

I expect the MAG to provide me with initial advice in early April. [Does the Minister want the advisory group to undertake public consultation on that advice before finalising it for the minister?] With final advice on proposed funding and institutional arrangements to be received by 30 June and any additional advice on regulatory matters to be finalised by 31 July.

[necessary material on process for setting up the MAG, what it would be paid, that the Minister will bring appointments to APH in near future].

Notes from Josh Hercus, Minister Curran's office, 20 December 2017

Public Broadcasting funding commission:

s9(2)(f)(iv)

s9(2)(f)(iv)

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From: Leigh Huffine [mailto:Leigh.Huffine@parliament.govt.nz]
Sent: Friday, 22 December 2017 12:20 p.m.
To: Nerissa Barber <Nerissa.Barber@mch.govt.nz>; Martin Durrant <Martin.Durrant@mch.govt.nz>
Subject: FW: Commission paper

FYI – as just discussed.

From: Josh Hercus
Sent: Friday, 22 December 2017 8:32 AM
To: Leigh Huffine <Leigh.Huffine@parliament.govt.nz>
Subject: Commission paper

Hi Leigh,

Very rough draft – the department may wish to start filling some of it in.

Cheers,

Josh

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OFFICIAL INFORMATION ACT

Leigh Huffine [mailto:Leigh.Huffine@parliament.govt.nz]

Sent: Tuesday, 9 January 2018 3:33 p.m.

To: Nerissa Barber <Nerissa.Barber@mch.govt.nz>; Martin Durrant <Martin.Durrant@mch.govt.nz>

Subject: FW: PBFC - Transition Committee

FYI

out of scope

Minister of Broadcasting, Communications and Digital Media

BRIEFING

CABINET PAPER: MINISTERIAL ADVISORY GROUP – ALLOCATION OF FUNDING AND ROLE OF A PUBLIC MEDIA FUNDING COMMISSION

Date:	19 January 2018	Deadline:	23 January 2018
Reference:	BR2018/036	Priority:	High
RM Folder:	2010-20318-002		

Recommendations for Action
Agree to provide feedback on the attached Cabinet paper at the meeting with officials on 23 January 2018.

Contacts			
Name	Position	Contact	1 st Contact
Karen Adair	Group Manager, Policy and Sector Performance	S9(2)(a)	
Nerissa Barber	Acting Manager, Arts and Media Policy	S9(2)(a)	✓

Minister's office to complete	<input type="checkbox"/> Approved	<input type="checkbox"/> Declined
	<input type="checkbox"/> Noted	<input type="checkbox"/> Needs change
	<input type="checkbox"/> Seen	<input type="checkbox"/> Overtaken by events
	<input type="checkbox"/> See Minister's notes	<input type="checkbox"/> Withdrawn
Comments:		

Purpose

- 1 We attach a revised paper to the Cabinet Business Committee for your approval. The paper proposes convening a Ministerial advisory group to advise on the establishment of the Public Media Funding Commission, and on the allocation of any additional public media funding agreed on in Budget 2018. The paper also proposes the membership for the advisory group and a draft terms of reference.

Key Messages

- 2 The paper has been redrafted to reflect comments received, including to:
 - a. more clearly articulate and strengthen the problem definition
 - b. provide a high level discussion on the options available to government
 - c. refer to the funding that may be provided as a short term solution to the problem definition
 - d. emphasise the advisory group will only take on the role of a transition committee if and when Cabinet confirms the establishment of the Commission.
- 3 Following discussion with you the Ministry will consult relevant departments on the paper.

Recommendations

- 4 The Ministry for Culture and Heritage recommends that you:
 - a. **Agree** to provide feedback on the attached Cabinet paper at your meeting with officials on 23 January 2018.

Agree / Disagree

Karen Adair
Group Manager

Hon Clare Curran
**Minister of Broadcasting, Communications
and Digital Media**

_____ / _____ / 2018

Sent: Thursday, 25 January 2018 3:32 p.m.
To: 'Leigh Huffine' <Leigh.Huffine@parliament.govt.nz>
Cc: Nerissa Barber <Nerissa.Barber@mch.govt.nz>; Colin Holden <Colin.Holden@mch.govt.nz>
Subject: HPE Records Manager Document : D-0755626 : Public Broadcasting funding commission - JANUARY 2018 REVISION FOR FURTHER DEPARTMENTAL CIRCULATION

Hi Leigh - as requested, a further draft of this paper in response to latest feedback, and with revised figures for costs. State of play with departmental feedback: SSC happy, no changes requested; nothing yet from Treasury; DPMC feedback not until Monday when Melleny B is back.

MD

From: Leigh Huffine [mailto:Leigh.Huffine@parliament.govt.nz]
Sent: Wednesday, 31 January 2018 12:26 p.m.
To: Martin Durrant <Martin.Durrant@mch.govt.nz>
Cc: Emily Burden <Emily.Burden@mch.govt.nz>; Colin Holden <Colin.Holden@mch.govt.nz>
Subject: RE: HPE Records Manager Document : D-0756543 : CAB Paper - Advisory Group - FINAL FOR LODGING

Thanks Martin, all three have been received. I'm having a quick read now and will let you know if we have any questions.

-----Original Message-----

From: Martin Durrant [mailto:Martin.Durrant@mch.govt.nz]
Sent: Wednesday, 31 January 2018 12:25 PM
To: Leigh Huffine <Leigh.Huffine@parliament.govt.nz>
Cc: Emily Burden <Emily.Burden@mch.govt.nz>; Colin Holden <Colin.Holden@mch.govt.nz>
Subject: HPE Records Manager Document : D-0756543 : CAB Paper - Advisory Group - FINAL FOR LODGING
Importance: High

Stop press! Rob just noticed a mistake with Josh Easby's name in the recs - corrected in the attached.

Leigh, can you just confirm you have received all the doc.s - your MCH address still sometimes pops up as first option and I was going fairly fast... MD

From: Colin Holden

Sent: Thursday, 1 February 2018 10:46 a.m.

To: Leigh Huffine <Leigh.Huffine@parliament.govt.nz>; Martin Durrant <Martin.Durrant@mch.govt.nz>

Subject: RE: Revised version of paper at 1 February

Thanks heaps Leigh.

Martin, I'll save these into the TRIM folder and delete the old ones.

C

From: Leigh Huffine [<mailto:Leigh.Huffine@parliament.govt.nz>]

Sent: Thursday, 1 February 2018 10:42 a.m.

To: Colin Holden <Colin.Holden@mch.govt.nz>; Martin Durrant <Martin.Durrant@mch.govt.nz>

Subject: Revised version of paper at 1 February

Hi both,

See attached for the version of the paper I've just given to Josh. I've made small tweaks to all three docs to make the language consistent with that used in para 21 of the main paper, and have changed the Cabinet committee.

Thanks as always for all your hard work on this!

Cheers

Leigh

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9 February 2018

s9(2)(f)(iv)



AIDE MEMOIRE

MINISTERIAL ADVISORY GROUP: NEXT STEPS

Date:	22 February 2018	Deadline:	23 February 2018
Reference:	AM2018/107	Priority:	High
Contact:	Colin Holden, Manager, Arts and Media Policy s9(2)(a)		
RM Folder:	2010-20318-002		

Purpose

- 1 This aide memoire provides a draft work plan for the Advisory Group, including the secretariat's role in supporting the Advisory Group.
- 2 This informs your discussion for your meeting with the Advisory Group members on Tuesday 27 February.

Advisory Group Objectives

- 3 The Terms of Reference (to be finalised by you after discussion with the Advisory Group) provide the Advisory Group will provide you with high quality, independent advice that would contribute to the following objectives:
 - a) Support for and enhancement of the role of public media in national identity and an informed democracy.
 - b) Advice on the provision of sustainable, long-term funding for public media, to safeguard its independence from the government of the day, and protect it from the "benign neglect" of prolonged static funding by publicly advising on required funding levels.
 - c) Independent analysis and public awareness of the public media sector's health, needs and opportunities.
 - d) Support for the provision of quality and independent investigative journalism, in a period when the sustainability of traditional models for delivering quality journalism is increasingly under threat from digital platforms that do not produce original journalism.
 - e) Support for quality New Zealand content in all genres.
 - f) Support for plurality in the provision of news and current affairs, given the economic stresses on media businesses that may otherwise reduce plurality.

In addition, Māori broadcasting perspectives will be considered.

Advisory Group Functions

- 4 The functions of the Advisory Group are to:
- a) Provide advice on the options available to address the objectives set out above.
 - b) Provide advice on the functions, role and scope of a potential Public Media Funding Commission, and on alternatives to it, including:
 - i. developing further the functions, role and final scope of the Commission
 - ii. advising on the Commission's initial membership, if established
 - c) s9(2)(f)(iv)
 - d) Evaluate and provide advice on the RNZ and NZ On Air business cases.
 - e) Serve as a transitional committee towards the establishment of the Commission, if the Commission's establishment is confirmed by Cabinet.
- 5 The Advisory Group will provide initial advice on the Commission's role, scope and functions, and recommend the allocation of funding for RNZ+ and NZ On Air, by dates to be agreed with you.

Advisory Group Work Streams

- 6 We see the functions as two streams:
- a) Advice on the options available to address the objectives, including whether there is a need for a Public Media Funding Commission and on functions, role and scope of a potential Public Media Funding Commission, and on alternatives to it.
 - b) Evaluation of the RNZ and NZ On Air business, and recommendations on allocation of funding.
- 7 A draft indicative work timeline is set out in Annex 1.

Some further issues for consideration

- 8 There are a number of matters which the Advisory Group will wish to consider at the outset:

Leads for work streams

The Chair and Advisory Group may wish to consider whether there should be a lead for each stream of work. For example, Sandi Beatie's governance and knowledge of machinery of government background may make her suitable to lead the first work stream.

Engagement

The Advisory Group will need to obtain the information necessary to achieve its functions. The secretariat will provide advice to the Advisory Group, including on international trends. The Advisory Group will need to consider its engagement plan, and may wish to engage direct with the public media sector.

The work timeline in Annex 1 currently provides for the Advisory Group publicly seeking written submissions and meeting stakeholders in three central locations. We attach a draft stakeholders list in Annex 2.

Māori perspectives

The Group will need to consider how Māori broadcasting perspectives will be considered, including whether Te Māngai Pāho and Māori TV are included in their review.

How progress is tracked and monitored

The Group will need to discuss the indicative timeline, and how its progress will be measured. You may wish to meet with the Chair on a monthly basis, and may wish to meet with the broader Group at intervals.

Additional expertise

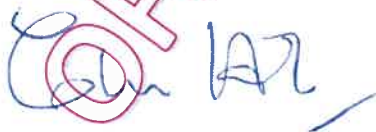
Budget provision has been made for the engagement of consultants to provide specialist advice on evaluation of the NZ On Air and RNZ business cases. The Advisory Group may wish to discuss this, including when it will engage this specialist assistance.

Housekeeping matters

The Secretariat will raise general housekeeping matters with the Advisory Group including a conflicts of interest register, travel and expenditure policies and reimbursement, and protocols including around confidentiality, information handling (including the Official Information Act) and media interactions.

Next steps

- 9 You may wish to discuss some of these items with the Advisory Group at your meeting on Tuesday 27 February.
- 10 You may also wish to discuss the frequency of your meetings with the Chair and with all members of the Advisory Group, and how you wish to be informed of progress.



Colin Holden
Manager Arts and Media Policy

Annex 1

Draft indicative work timeline

s9(2)(f)(iv)

s9(2)(f)(iv)

s9(2)(f)(iv)

Annex 2

Draft Stakeholders List

	Media/industry organisations	Regulators	Public interest organisations
1	TVNZ	Broadcasting Standards Authority	Better Public Media Trust
2	MediaWorks	Office of Film and Literature Classification	Netsafe
3	NZME	New Zealand Press Council (New Zealand Media Council)	KidsOnScreen (The New Zealand Children's Screen Trust)
4	Stuff (Fairfax NZ)		Connected Media Charitable Trust <i>[a youth representative organisation]</i>
5	SKY TV New Zealand		WeCreate
6	Radio New Zealand		Media Matters
7	Māori Television		Ministry for Women
8	Te Māngai Pāho		Children's Commissioner
9	Ministry of Pacific Peoples		Pacific Islands Media Association NZ <i>[industry/production focus; fairly inactive]</i>
10	National Pacific Radio Trust		Ngā Aho Whakaari <i>[Māori screen production body]</i>
11	The Spinoff		WIFT (Women in Film and Television)
12	Matthew Cheatham (General Manager, Home Entertainment Association of New Zealand, and Managing Director, New Zealand Screen Association)		Family First
13	SPADA		Artists Alliance

	Media/industry organisations	Regulators	Public interest organisations
14	Newspaper Publishers Association (Stuff, NZME, and independent member newspapers)		
15	Radio Broadcasters Association (MediaWorks Radio, NZME, and independent member stations)		UNITE Union
16	Lightbox		UNITEC, Screen and Performing Arts
17	Netflix		Universities NZ
18	Google New Zealand (Youtube)		Screen Directors and Editors Guild
19			Screen Association
20			Radio frequency users Association
21			Pacific Islands Media Association
22			New Zealand On Screen
23			New Zealand Māori Council
24			New Zealand Society of Authors
25			Nga Aho Whakaari - Māori Screen Guild
26			Iwi Leaders Forum
27			Internet Service Providers Association of New Zealand
28			Grey Power
29			Education sector

COPY



Ministry
for Culture
& Heritage

Minister of Broadcasting, Communications and Digital Media

BRIEFING

NEXT STEPS ON MINISTERIAL ADVISORY GROUP

Date:	8 February 2018	Deadline:	N/A
Reference:	BR2018/055	Priority:	High
RM Folder:	M-1602		

Recommendations for Action
Agree to provide feedback on the indicative timetable at the meeting with officials on 12 February 2018.

Contacts			
Name	Position	Contact	1 st Contact
Karen Adair	Group Manager, Policy and Sector Performance	s9(2)(a)	✓
Colin Holden	Manager, Arts and Media Policy	s9(2)(a)	

Minister's office to complete	<input type="checkbox"/> Approved	<input type="checkbox"/> Declined
	<input type="checkbox"/> Noted	<input type="checkbox"/> Needs change
	<input type="checkbox"/> Seen	<input type="checkbox"/> Overtaken by events
	<input type="checkbox"/> See Minister's notes	<input type="checkbox"/> Withdrawn

Comments:	
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Purpose

- 1 This briefing provides an indicative timetable with key milestones for the Ministerial Advisory Group to advise on the establishment of the Public Media Funding Commission, and on the allocation of any additional public media funding agreed on in Budget 2018.

Indicative timetable

- 2 The Ministry has identified key milestones to follow the establishment of the Advisory Group. The timetable at Annex 1 is based on Cabinet making its decision on 19 February 2018 to establish the Advisory Group.
- 3 The proposed timetable includes the Advisory Group meeting with you to engage in a high level discussion on your intentions. The Ministry will provide you with an agenda and briefing for the meeting.
- 4 The actions and timeframes outlined in this briefing may change due to external considerations, such as when Cabinet makes its decision, the availability of Advisory Group members, the advice of the Advisory Group, when RNZ and NZ On Air provide their business cases and the extent of the work required to evaluate the business cases submitted, and Cabinet agreement for the 2018 Legislation Programme.
- 5 It is anticipated that at its first meeting the Advisory Group will consider the terms of reference and make any recommendations to you for amendment of the terms of reference; start establishing key deliverables; and determine its mode of operation.
- 6 The proposed timetable aligns with the timeline indicated in your proposal for the Public Media Funding Commission Bill for inclusion in the 2018 Legislation Programme, which seeks a Category 5 priority (to be referred to a select committee in the year). The Ministry notes the Bill's priority is subject to Cabinet approval.
- 7 In addition to the timetable below, the Ministry will provide your Office with a draft media release announcing the establishment of the Advisory Group.
- 8 The Ministry will update you as work develops.

Recommendations

- 9 The Ministry for Culture and Heritage recommends that you:
 - a. **Agree** to provide feedback on the indicative timetable at the meeting with officials on 12 February 2018.

Agree / Disagree


Colin Holden
Manager, Arts and Media Policy

Hon Clare Curran
Minister of Broadcasting, Communications
and Digital Media

____ / ____ / 2018

Annex 1

s9(2)(f)(iv)

From: Martin Durrant
Sent: Monday, 26 February 2018 10:08 a.m.
To: 'Gay Cavill' <Gay.Cavill@parliament.govt.nz>
Cc: Colin Holden <Colin.Holden@mch.govt.nz>; 'Leigh Huffine' <Leigh.Huffine@parliament.govt.nz>
Subject: RE: redacted terms of reference

I see, OK, I'll ask Fran here to put them up on MCH website

From: Gay Cavill [<mailto:Gay.Cavill@parliament.govt.nz>]
Sent: Monday, 26 February 2018 9:43 a.m.
To: Martin Durrant <Martin.Durrant@mch.govt.nz>
Cc: Leigh Huffine <Leigh.Huffine@parliament.govt.nz>
Subject: RE: redacted terms of reference

Hi Martin,

Redacted TOR went out yesterday attached to the PR. The version that you can publish is attached. There was no point in not sending them as the Cabinet paper mentions TOR in several places.

So no reason to hold off, it can go up.

Gay.

From: Martin Durrant [<mailto:Martin.Durrant@mch.govt.nz>]
Sent: Monday, 26 February 2018 9:18 AM
To: Leigh Huffine <Leigh.Huffine@parliament.govt.nz>; Gay Cavill <Gay.Cavill@parliament.govt.nz>
Cc: Colin Holden <Colin.Holden@mch.govt.nz>
Subject: RE: redacted terms of reference

We've held off from posting the TOR because one of the first orders of business for the Ministerial Advisory Group is to review them and recommend any amendments, which the Minister would have the final say on. We'd therefore advise only putting up the final version – with those redactions and any others that might be necessary.

MD

From: Leigh Huffine [<mailto:Leigh.Huffine@parliament.govt.nz>]
Sent: Sunday, 25 February 2018 1:32 p.m.
To: Colin Holden <Colin.Holden@mch.govt.nz>
Subject: FW: redacted terms of reference

Hi Colin - FYI Gay has advised the TOR need to be included with the media release that's going out today. See attached for the redacted version - I've let her know she also needs to remove point 4 under functions about the business cases. Hope this is okay!

From: Colin Holden

Sent: Monday, 26 February 2018 2:06 p.m.

To: Leigh Huffine <Leigh.Huffine@parliament.govt.nz>; Martin Durrant <Martin.Durrant@mch.govt.nz>; Nerissa Barber <Nerissa.Barber@mch.govt.nz>

Cc: Claire Baillie <Claire.baillie@mch.govt.nz>; Christine Seymour <Christine.Seymour@mch.govt.nz>

Subject: RE: Cabinet paper media follow up

Hi Leigh

See attached, this has been checked by legal.

Cheers

Colin

From: Leigh Huffine [<mailto:Leigh.Huffine@parliament.govt.nz>]

Sent: Monday, 26 February 2018 1:03 p.m.

To: Colin Holden <Colin.Holden@mch.govt.nz>; Martin Durrant <Martin.Durrant@mch.govt.nz>; Nerissa Barber <Nerissa.Barber@mch.govt.nz>

Cc: Claire Baillie <Claire.baillie@mch.govt.nz>; Christine Seymour <Christine.Seymour@mch.govt.nz>

Subject: Cabinet paper media follow up

Importance: High

Hi all,

We've had a few more media questions come up relating to the Cabinet paper release – **could you please get me comments on the following as soon as possible?** Would appreciate if you can confirm receipt.

One, we've been asked how the costings for the advisory group itself (the \$1.38m or whatever the amount is) will be spent, or on what it will be spent.

Two, we've been asked what our reasons for withholding each redaction were under the OIA. My colleague Megan from SSC is having a quick check with her people on whether we should say anything regarding the intersection of proactive release and the OIA, but in the meantime could you please let me know which grounds would apply?

Cheers

Leigh

CABINET PAPER: MINISTERIAL ADVISORY GROUP: ALLOCATION OF FUNDING AND ROLE OF A PUBLIC MEDIA FUNDING COMMISSION

Ministerial Advisory Group budget

The budget for the Ministerial Advisory Group outlined in the paper comprises funding for:

- Committee members' meeting attendance (fees, travel, accommodation, meals)
- Committee members' work outside of meetings
- Research and engagement (independent expert advice, consultation meetings)
- Ministry for Culture & Heritage secretariat and policy support

Grounds for withholding information

The information relating to Mr Earl's details was withheld under section 9 (2) (a) to protect the privacy of natural persons.

Information relating to Budget 2018 was withheld under:

- section 9 (2) (f) (iv) to maintain the constitutional conventions for the time being which protect the confidentiality of advice tendered by Ministers of the Crown and officials, or
- section 9 (2) (g) (i) to maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to Ministers of the Crown or members of an organisation or officers and employees of any department or organisation in the course of their duty, (or both).

In the Ministry's view, the withholding of this information was not outweighed by other considerations which render it desirable, in the public interest, to make that information available.

Paul James [mailto:Paul.James@mch.govt.nz]
Sent: Thursday, 23 November 2017 9:35 a.m.
To: Hon Clare Curran <Clare.Curran@parliament.govt.nz>
Cc: Leigh Huffine <Leigh.Huffine@parliament.govt.nz>
Subject: Updated Bio Notes and Chart PMFC

Good morning

Attached is a revised list and bio details for potential members for the transition PMFC.

Look forward to discussing at 12.30 today.

Regards

Paul

Sent from my iPhone

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Nominees for Ministerial Advisory Group

s9(2)(a)



BEATIE, Sandra Joy (Sandi) QSO

Sandi Beatie served as Deputy State Services Commissioner from 2013-2015 and prior to that was Deputy Chief Executive at the Ministry of Justice and the Department of Corrections, where she established a strong reputation for organisational performance and change management.

During her time as Deputy Chief Executive of the Ministry of Justice, she led the implementation of the integration of the Legal Services Agency into the Ministry, chaired the steering committee for the building of the new Supreme Court of New Zealand and co-sponsored improved public information and access to statutory Tribunals. In her previous role as Chief Information Officer she oversaw the implementation of a secure, integrated virtual network for the transmission of criminal justice information between agencies. As Deputy Secretary Strategy and Corporate she led the merger of the former Department for Courts and the Ministry of Justice.

Over a 40 plus year career, Sandi has led a diverse set of reviews and large scale initiatives and is admired for her ability to rise above the presenting issue or situation to get at the heart of the problem and facilitate effective solutions.

Examples of Sandi's governance experience include: Member of Inland Revenue's Business Transformation Programme Board (2011-13), Board Member of Directors Commonwealth Public Administration Management (2013-15), and Government-appointed member of Better Public Services Advisory Group (2011). In 2016 she was awarded a QSO for services to the State.

Sandi is an independent Performance Improvement Framework (PIF) reviewer and has an in-depth understanding of Crown connected organisations.



GARDINER, Irene

Irene Gardiner began her career as a journalist at Wellington's Dominion newspaper. In 1984, she became a publicist at the TVNZ publicity department at Avalon. An interest in television production developed from there, and in 1986 she became a trainee producer/director, working in Avalon's music unit on such shows as *Ready to Roll*, *RTR New Releases*, *Heartbeat City*, *True Colours* and *Radio with Pictures*.

In 1994, Gardiner launched TV2's late night news programme *Newsnight*. The following year, 1995, Gardiner took over the running of TVNZ's internal production unit in Auckland. Over time, she built the TVNZ production unit up from just two programmes to around 30 titles a year.

After six years running the internal production unit, Gardiner moved on up to become Commissioning Editor at TV ONE, later moving on to Head of Commissioning across TV ONE and TV2.

Gardiner left TVNZ in 2003 to work freelance as a television consultant and executive producer. In January 2009, Gardiner took up her role as Content Director of NZ On Screen. She left the job in late 2016.

She continues to executive produce, and has a side-line career as a radio and television media commentator.



STIASSNY, Michael

Michael Stiassny is a fellow of Chartered Accountants Australia and New Zealand and partner of KordaMentha in Auckland.

He is a director of a number of public and private companies and is Chairman of Vector, Ngāti Whātua Ōrākei Rawa Limited and Tower Limited. Michael is a fellow and former president of the Institute of Directors in New Zealand.



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All unsuccessful candidate profiles withheld in their entirety under section 9(2)(a)

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Nominees for Ministerial Advisory Group

s9(2)(a)

BEATIE, Sandra Joy (Sandi) QSO

Sandi Beatie served as Deputy State Services Commissioner from 2013-2015 and prior to that was Deputy Chief Executive at the Ministry of Justice and the Department of Corrections, where she established a strong reputation for organisational performance and change management.

During her time as Deputy Chief Executive of the Ministry of Justice, she led the implementation of the integration of the Legal Services Agency into the Ministry, chaired the steering committee for the building of the new Supreme Court of New Zealand and co-sponsored improved public information and access to statutory Tribunals. In her previous role as Chief Information Officer she oversaw the implementation of a secure, integrated virtual network for the transmission of criminal justice information between agencies. As Deputy Secretary Strategy and Corporate she led the merger of the former Department for Courts and the Ministry of Justice.

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Examples of Sandi's governance experience include: Member of Inland Revenue's Business Transformation Programme Board (2011-13), Board Member of Directors Commonwealth Public Administration Management (2013-15), and Government-appointed member of Better Public Services Advisory Group (2011). In 2016 she was awarded a QSO for services to the State.

Sandi is an independent Performance Improvement Framework (PIF) reviewer and has an in-depth understanding of Crown connected organisations.



Excerpts from status reports to Minister of Broadcasting, Communications and Digital Media

20/11/17

Priority Items

1.1	Establishment of Public Media Funding Commission
	<i>Action: For discussion</i> <ul style="list-style-type: none">• The Ministry provided you with a briefing (BR2017/399) on the establishment of the Public Media Funding Commission, which sets out the understanding of the Ministry and the State Services Commission of the intended objectives and functions of this body, and options for its organisational form.• At your meeting on Monday 20 November with Paul James and Karen Adair they will discuss the process for establishing the transition committee before Christmas, along with possible names for membership of the committee. <p>Contact: Nerissa Barber, Acting Manager Arts and Media Policy, 9(2)(a)</p>

27/11/17

Priority Items

1.1	Draft Cabinet paper: Transition Committee for Public Media Funding Commission
	<i>Action: For discussion</i> <ul style="list-style-type: none">• The Ministry has provided a draft paper (BR2017/449) for you to take to the Cabinet Business Committee on 6 December.• The paper requests Cabinet's approval for the Transition Committee to be established and makes recommendations on its funding. Advice on its membership – a short-list – is being provided separately. <p>Contact: Nerissa Barber, Acting Manager Arts and Media Policy, 9(2)(a)</p>

4/12/17

s9(2)(f)(iv)

s9(2)(f)(iv)

12/2/18

Items for Discussion

2.1

Ministerial Advisory Group: Allocation of funding and role of a Public Media Funding Commission - next steps

- The Cabinet Economic Development Committee will consider your paper on the establishment of a Ministerial Advisory Group on Wednesday 14 February.
- The paper seeks Cabinet's approval to convene a Ministerial advisory group to advise on establishing a Public Media Funding Commission, and on the allocation of any public media funding agreed to in Budget 2018. It asks that you be delegated the authority to finalise terms of reference for the Ministerial advisory group. It also seeks funding to support the Advisory Group's operations.
- We have provided you with a briefing that outlines an indicative timetable for the next steps in this process, and would like to discuss this with you.

Contact: Colln Holden, Manager, Arts and Media Policy, 9(2)(a)

s9(2)(f)(iv)

26/2/18

Items for Information

3.1	<p>Ministerial Advisory Group</p> <ul style="list-style-type: none">• The first meeting of your Ministerial Advisory Group will take place on Tuesday 27 February. All four members of the Advisory Group will be present.• We will start the meeting at the Ministry at 10am, and then Karen Adair and Colin Holden will bring the Group down to your office at 11.30am. You will have two hours with the Advisory Group over a working lunch.• We have provided you with a separate aide memoire [AM2018/107] setting out matters that the Advisory Group may wish to consider, and suggestions for its forward work programme. <p>Contact: Colin Holden, Manager, Arts and Media Policy, 9(2)(a)</p>
-----	--

Leigh Huffine

From: Hon Clare Curran
Sent: Wednesday, 22 November 2017 3:57 PM
To: Paul James
Cc: Leigh Huffine
Subject: RE: names for PMFC

12.30pm good.

From: Paul James [mailto:Paul.James@mch.govt.nz]
Sent: Wednesday, 22 November 2017 3:48 p.m.
To: Hon Clare Curran <Clare.Curran@parliament.govt.nz>
Cc: Leigh Huffine <Leigh.Huffine@parliament.govt.nz>
Subject: Re: names for PMFC

Sounds great.

Would 12.30pm tomorrow suit?

I'm at SSC away days for CEs today/tomorrow, we're due to finish at 12.30pm.

Thanks
Paul

Sent from my iPhone

On 22/11/2017, at 3:33 PM, Hon Clare Curran <Clare.Curran@parliament.govt.nz> wrote:

Hi Paul

s9(2)(a)

However I think we have enough to be going on with.
I think we should definitely talk tomorrow. Shall we aim for midday tomorrow?
Clare

From: Paul James [mailto:Paul.James@mch.govt.nz]
Sent: Wednesday, 22 November 2017 3:09 p.m.
To: Hon Clare Curran <Clare.Curran@parliament.govt.nz>
Cc: Leigh Huffine <Leigh.Huffine@parliament.govt.nz>
Subject: Re: names for PMFC

Excellent, that's very good.

We'll update the table with these names and also to reflect our discussion on Monday.

Plus we will have a go at suggesting for your review and direction a preferred 4-6 people, based on what we understand to be the objectives for the Commission and the skills required.

Perhaps that would then provide the basis for a quick discussion tomorrow?

Regards
Paul

Sent from my iPhone

On 22/11/2017, at 2:17 PM, Hon Clare Curran <Clare.Curran@parliament.govt.nz> wrote:

Hi Paul

Following our conversation on Monday I have the following names to add to the list

s9(2)(a)

Michael Stiasny

I am waiting have one more phonecall with someone who may recommend someone else but figured you need to get on with it. Happy to have a quick phone conversation alter today or tomorrow if you need to progress things.

Clare

Hon Clare Curran
MP for Dunedin South

Minister for Broadcasting, Communications and Digital Media • Minister for Government Digital Services
Associate Minister for ACC • Associate Minister of State Services (Open Government)

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Leigh Huffine

From: Colin Holden <Colin.Holden@mch.govt.nz>
Sent: Tuesday, 20 February 2018 12:59 PM
To: Leigh Huffine
Cc: Martin Durrant
Subject: Ministerial Advisory Group draft agenda
Attachments: Ministerial Advisory Group draft agenda.docx

Hi Leigh

Here's a draft agenda for the Minister to discuss with Mr Stiassny.

Cheers
Colin

Colin Holden | Manager, Arts and Media Policy
Manatū Taonga | Ministry for Culture & Heritage
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Promoting a confident and connected culture
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MINISTERIAL ADVISORY GROUP

Monday 26 February 2018

10 am – 3.00pm

Agenda Item

	Lead
1. Minister welcome	Minister
2. Protocols and housekeeping	Chair
3. Confirming Terms of Reference	Chair
4. Initial discussion on RNZ and NZ On Air	Chair
5. Initial discussion on Public Media Funding Commission	Chair
6. Stakeholder engagement plan	Chair

Background materials

The Secretariat will provide a set of background papers for each member:

- Cabinet paper
- Draft terms of reference
- MCH Broadcasting Briefing for Incoming Minister
- Labour Party Broadcasting Policy
- MCH and SSC Aide Memoire: Public Media Funding Commission (organisational form options)
- RNZ business case
- NZ On Air business case (if received)

Leigh Huffine

From: Colin Holden <Colin.Holden@mch.govt.nz>
Sent: Thursday, 22 February 2018 8:37 AM
To: Leigh Huffine; Gay Cavill
Subject: Ministerial Advisory Group

Hi both

Just a note to confirm that the first meeting of the Minister's advisory group will be held next Tuesday 27 Feb. We will kick off at 10.00am here at MCH, and then Karen and I will bring them over to your office at 11.30. I understand that the Minister is available until 1.30, but that this might be cut short if there's an oral PQ.

All four members of the MAG will be attending, but Sandi Beattie may need to leave a little early.

I'm hoping that the office budget might stretch to a few sandwiches for lunch!

Hope this all works from your end.

Cheers
Colin

Colin Holden | Manager, Arts and Media Policy
Manatū Taonga | Ministry for Culture & Heritage

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26 February 2018

Hon. Clare Curran
Private Bag 18041
Parliament Buildings
Wellington 6160
c.curran@ministers.govt.nz

Dear Minister

We are delighted to see your announcement of the Ministerial Advisory Group. The panel members bring an impressive range of knowledge and experience and we're so pleased they have agreed to participate.

The two primary public media entities working in this space, Radio NZ and NZ On Air, work in different but complementary roles. We look forward to analysis and discussion of the key strategic issues, and the best ways both entities can continue to best serve the many different New Zealand publics.

The attention the Government is giving to this vital area is very welcome, and we are pleased that these matters are going to be addressed in a principled and thoughtful way.

We are very happy to offer you and the panel any information and support needed, and we look forward to engaging on these matters.

Thank you for your commitment to public media and for driving change.

Yours Sincerely


Miriam Dean CNZM QC
Chair

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Jane Wrightson
Chief Executive

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