



22 MAR 2018

Jed Laundry
fyi-request-7390-6d5af5d0@requests.fyi.org.nz

Dear Jed

Thank you for your request to the Ministry of Education on 7 March 2018, for information related to West Spreydon School and its enrolment scheme. You requested the following:

1. *Whether or not WSS has a school zone as of 7 March 2018.*
2. *If WSS does not have zoning as of 7 March 2018, whether a draft zone is held by the Ministry as of this date, and if so when the Ministry expects the draft zone will come into effect.*
3. *Any meeting minutes, notes, and written or email correspondence with WSS (including its Principal, Staff, or the Board) regarding the zoning of WSS, dated from 1 November 2016 to 7 March 2018. In particular, I am interested in:*
 - a. *any discussion or requirements about the zone area (any zone proposals, requirements for enrolment numbers, funding considerations, school capacity considerations, etc.);*
 - b. *any discussion or information about the overlap of WSS's zoning to other schools in the area;*
 - c. *any consideration to the impact to out-of-zone families with children currently enrolled at WSS (i.e., impact to out-of-zone enrolment for potential first- and second-priority out-of-zone enrolments);*
 - d. *any information about or copies of any transition plans for current staff and families; and*
 - e. *any feedback received about the proposed zoning, including aggregated results of consultation (not individual verbatim responses).*
4. *Generic information about the process of defining a school's zone that would normally be presented to a School, including their Principal, Staff, and their Board; such information may include an overview of the process, roles and responsibilities, requirements for consultation, requirements for the zone area, and approval process.*

I have transferred responsibility for providing a response to question 3 to West Spreydon School under section 14(b)(ii) of the Act, as these parts of your request are more closely connected to the functions of the school. We will continue to provide a response to the remainder of your request.

Yours sincerely

Mike Scott
Acting Official and Parliamentary Information Manager
Government, Executive and Ministerial Services