

13 March 2013

Maria-Jane Brodie

Email: [fyi-request-740-a6921bdb@requests.fyi.org.nz](mailto:fyi-request-740-a6921bdb@requests.fyi.org.nz)

Dear Maria-Jane

**Extension of time limit under the Official Information Act**

Thank you for your email dated 28 January 2013 and received by me on 29 January 2013.

You have requested the following information:

Breakdown of payroll error rates and statistics for the 2012 calendar year (01/01/12-31/12/12), broken down by pay period. Specifically:

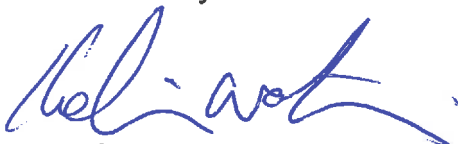
- The number of underpayments and overpayments made each pay period, broken down into gross dollar value bands in increments of \$500 (e.g. overpayments \$0-\$499, overpayments \$500-\$999, underpayments \$0-\$499, etc).
- The number of staff employed by the CCDHB during each of these pay periods.
- If available, a breakdown of numbers of underpayments and overpayments by reason: error by the employee or team leader, processing error by the payroll team, system error.
- Number of staff members who have had errors over multiple pays. E.g.: number of staff with a total of 0 pay periods with an error, number of staff with a total of 1 pay periods with an error, number of staff with a total of 2 pay periods with an error, etc.
- Prefer to receive this information in electronic format - ideally, an excel spreadsheet.

Your request necessitates a search through a large quantity of information and meeting the statutory time limit would unreasonably interfere in the operations of Capital & Coast District Health Board.

Accordingly, I advise you that I wish to extend the time limit to respond to you for a further 8 working days and my response will be provided to you on or before 25 March 2013. I apologise for this further delay.

You have the right to complain to the Ombudsman under section 28(3) of the Official Information Act, to seek a review in relation to my extension of the time limit for a response.

Yours sincerely



Kelvin Watson  
Executive Director  
Clinical and Corporate Support Services