



Department of  
Building and Housing  
*Te Tari Kaupapa Whare*

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www.dbh.govt.nz

25 February 2013

Maria-Jane Brodie  
Fyi-request-741-aea558f3@requests.fyi.org.nz

Dear Maria-Jane

**Official Information Act 2910**

I refer to your Official Information Act request received on 28 January 2013. You requested a breakdown of payroll error rates and statistics for the Department of Building and Housing for the 2012 calendar year (01/01/2012-31/12/2012)

Please find enclosed a spreadsheet with the breakdown of payroll information as listed in your e-mail as follows:

Date, Pay period, Tax year, Staff numbers, Underpayment by quantity, underpayments by value, overpayments by quantity, overpayments by value, reason and person/ area accountable.

Please note that the information provided includes the period from 1 July to 31 December which is the period when the Department of Building & Housing became known as the Ministry of Business, Innovation and Employment.

This covers the information you requested.

Sincerely,

Sarah Ball  
Acting General Manager, People & Capability.

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PO Box 10-729, Wellington 6143  
New Zealand

New Zealand Government




OIA 2910

Date	Pay period No.	Tax year	Staff numbers	Under Payments No	Over payments No	reason	Accountable
				\$	\$		
4/01/2012	20	11/12	443	3	0-499	Bank closure over NY	System error
18/01/2012	21	11/12	445			No errors in this payroll	
1/02/2012	22	11/12	414			No errors in this payroll	
15/02/2012	23	11/12	408			No errors in this payroll	
29/02/2012	24	11/12	412			No errors in this payroll	
14/03/2012	25	11/12	417			No errors in this payroll	
28/03/2012	26	11/12	423			No errors in this payroll	
11/04/2012	1	12/13	415			No errors in this payroll	
25/04/2012	2	12/13	420			No errors in this payroll	
9/05/2012	3	12/13	418			No errors in this payroll	
23/05/2012	4	12/13	418	2	500-999	Incorrect system divisor/pay rate	System error
6/06/2012	5	12/13	419	1	2000+	Late receipt of allowances letter	System error
20/06/2012	6	12/13	413			No errors in this payroll	
4/07/2012	7	12/13	421			No errors in this payroll	
18/07/2012	8	12/13	418			No errors in this payroll	
1/08/2012	9	12/13	415			No errors in this payroll	
15/08/2012	10	12/13	417			No errors in this payroll	
29/08/2012	11	12/13	419	1	0-499	Return from Long Term Sick leave & ACC payment	Team Leader
12/09/2012	12	12/13	424	1	0-499	Change of Contract and position	Team Leader
26/09/2012	13	12/13	417	1	500-999	Overlooked timesheet	Processing error
10/10/2012	14	12/13	416	3	0-499	Overlooked timesheet	Processing error
24/10/2012	15	12/13	412			Timesheet hours entered incorrectly	Team Leader
7/11/2012	16	12/13	410			No errors in this payroll	
21/11/2012	17	12/13	405			No errors in this payroll	
5/12/2012	18	12/13	409			No errors in this payroll	
19/12/2012	19	12/13	410			No errors in this payroll	
2/01/2013	20	12/13	406			No errors in this payroll	

The information given for January to June 2012 is the period when the organisation was known as Department of Building & Housing. From 1 July 2012 the Department became known as Ministry of Business, Innovation and Employment.

NOTES

- 1-Employee error 0-499
- 2-Team leader error 500-999
- 3-Processing error 1000-1999
- 4-System error 2000-2999
- 5-Payroll error



Dave Conniff  
GM, People Capability