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29 March 2018

**Richard Clark** 

By email: fyi-request-7533-f03c40af@requests.fyi.org.nz

Dear Richard

Information Request – Communications related to licensing the NZ localities dataset under Creative Commons license since January 2014

I am writing to acknowledge receipt of your information request, dated 28 March 2018 for Communications related to licensing the NZ localities dataset under Creative Commons license since January 2014.

In accordance with section 15 of the Official Information Act 1982 we will try to respond to your request as soon as possible and in any event no later than 20 working days after the day your request was received. If we are unable to respond to your request by then, we will notify you of an extension of that timeframe.

We will contact you if we require further information to clarify, or to enable us to process, your request. If any additional factors come to light which are relevant to your request, please do not hesitate to contact us so that these can be taken into account.

Yours sincerely

Kathryn Perham Ministerial Services Coordinator, Office of the Chief Executive