

## Office of the Commissioner

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19 April 2018

Mr Craig Lubbe fyi-request-7640-cc20bd6d@requests.fyi.org.nz

Dear Mr Lubbe

Thank you for your request under the Official Information Act 1982, in which you requested the following:

A job description and qualifications requirement for an Admin Review Officer.

As they are "independent" and employed externally to the IRD what professional body or institution do they belong to?

Do they have PI insurance?

We received your request on 17 April 2018 and will respond by 16 May 2018.

Yours sincerely

Kerryn McIntosh-Watt

Manager, Government and Executive Services