

26 April 2018

Emailed to: [fyi-request-7675-908b0802@requests.fyi.org.nz](mailto:fyi-request-7675-908b0802@requests.fyi.org.nz)

Dear Mr Lawson

**Official Information request – request for copies of all of the position/role/job descriptions that have applied to the role of OPC Commissioner – Policy and Operations between the period 1 July 2014 and present (Our Ref: OPC/2856)**

I refer to your request under the Official Information Act 1982 (OIA) received on 20 April 2018.

Your request was:

I welcome your pending supply in line with the provisions of the Official Information Act 1982, of copies of all iterations of the position/role/job descriptions that have applied to the role of OPC Commissioner-Policy and Operations between the period 1 July 2014 and present which have applied, and or will apply, to the individuals whom have previously occupied, or will occupy the role of OPC Commissioner-Policy and Operations through the period 1 July 2014 and present.

If there have been several iterations of the requested position/role/job descriptions within the period I have specified, it would be appreciated if you could clearly indicate to me within your response for what years each position/role/job description applied/s to.

Attached please find two documents: Position description for the Assistant Commissioner (Policy and Operations) “AC(PO)” – November 2014; and position description for the AC(PO) – March 2018.

The position was newly created in November 2014 and the position description used at the time of recruiting the existing AC(PO) is the one marked “(November 2014)”. The position description used for current recruitment of the AC(PO) is the one marked “(March 2018)”.

Yours sincerely

  
Jane Foster  
General Counsel