



**National Headquarters**

Level 12  
80 The Terrace  
PO Box 2133  
Wellington  
New Zealand

Phone +64 4 496 3600

12 June 2018

Alan Thompson

By email: [fyi-request-7791-3cd07c13@requests.fyi.org.nz](mailto:fyi-request-7791-3cd07c13@requests.fyi.org.nz)

Dear Alan

**Information Request – further Reports and Updates**

I am writing to acknowledge receipt of your information request, dated 10 June 2018 for further Reports and Updates.

In accordance with section 15 of the Official Information Act 1982 we will try to respond to your request as soon as possible and in any event no later than 20 working days after the day your request was received. If we are unable to respond to your request by then, we will notify you of an extension of that timeframe.

We will contact you if we require further information to clarify, or to enable us to process, your request. If any additional factors come to light which are relevant to your request, please do not hesitate to contact us so that these can be taken into account.

Yours sincerely

Kathryn Perham  
Ministerial Services Coordinator, Office of the Chief Executive

