

Phil Hobden

From: Sarah Davy <sarahdavy@ngataonga.org.nz>
Sent: Tuesday, 20 September 2016 9:25 a.m.
To: Phil Hobden
Subject: Ngā Taonga Screening Loans and Audience Statistics

Hi Phil

That's wonderful news, thank you very much. We look forward to hearing about the screening loans. I am also following up Karen's letter about the audience statistics (attached). Apologies for missing this from my last email.

All best wishes

Sarah

From: Phil Hobden <Phil.Hobden@tvnz.co.nz>
Date: Tuesday, 20 September 2016 at 9:09 AM
To: "Group Manager, Information Services" <sarahdavy@ngataonga.org.nz>
Subject: RE: Urgent: TVNZ TMP Funded Programmes and Ngā Taonga Screening Loans

Hi Sarah,

It's a yes for Te Karere, Waka Huia & Marae.

I'll come back to you regarding the screening issue.

Regards,

Phil.

From: Sarah Davy [<mailto:sarahdavy@ngataonga.org.nz>]
Sent: Monday, 19 September 2016 9:59 a.m.
To: Phil Hobden
Subject: Urgent: TVNZ TMP Funded Programmes and Ngā Taonga Screening Loans

Kia ora Phil

It would be great if you could get back to me as a matter of urgency with regard to these two requests, sent by Karen in June.

They both have a major impact on the effectiveness of our work in preservation and access.

I am happy to provide any further information that you might need, and look forward to hearing from you either way as soon as possible.

All best wishes

Sarah

Sarah Davy

Group Manager, Information Services

Ngā Taonga Sound & Vision

84 Taranaki Street · PO Box 11 449 · Wellington 6142

Direct dial +64 4 8964 846 · Mobile

www.ngataonga.org.nz

From: "Group Manager, Information Services" <sarahdavy@ngataonga.org.nz>

Date: Tuesday, 19 July 2016 at 12:27 PM

To: Phil Hobden <Phil.Hobden@tvnz.co.nz>

Subject: FW: TVNZ TMP Funded Programmes

Kia ora Phil

I hope all is well with you!

I'm writing to ask if there's been a decision made about this request from 19m June about Te Karere, Waka Huia and Marae?

Let me know if you'd like to talk any aspect of this through.

All best wishes

Sarah

Sarah Davy

General Manager, Information Services

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Nga Taonga audience statistics enquiry[1].pdf

(45.3KB)

(45.3KB)

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Phil Hobden

From: Sarah Davy <sarahdavy@ngataonga.org.nz>
Sent: Wednesday, 25 January 2017 10:01 a.m.
To: Phil Hobden
Cc: Heperi Mita; Jamie Lean
Subject: Re: TVNZ TMP Funded Programmes

Hi Phil

Thank you for this letter of confirmation, and for progressing this work.

For the Waka Huia and Marae back episodes, would it be possible for TVNZ to provide them via Aspera transfer?

For Te Karere, I have had confirmation that we can accept IMX30.MXF wrapped files via hard drive for the 150 hours of back issues, and an Aspera transfer for the new content. Heperi Mita (copied in here) is your contact person for the acquisition and delivery of this material.

We look forward to hearing from you,

All best wishes
Sarah

From: Phil Hobden <Phil.Hobden@tvnz.co.nz>
Date: Tuesday, 17 January 2017 at 9:46 AM
To: Sarah Davy <sarahdavy@ngataonga.org.nz>
Cc: Heperi Mita <heperimita@ngataonga.org.nz>
Subject: RE: TVNZ TMP Funded Programmes

Hi Sarah,

LETTER OF CONFIRMATION

Is being drafted by Legal today and I'll send it to you as soon as I get it.

WAKA HUIA & MARAE

Once you have received the letter of confirmation will the Producers of Waka Huia & Marae deliver the back episodes you require and all future episodes ?

TE KARERE

There are around 250 eps of TK that you require from November 1st 2015 and at this stage the easiest way for us to deliver these would be to export all clips from our MAM as IMX30 .MXF wrapped files which is their native stored format and then deliver them to you via hard drives. It's around 150 hours of content so we'd need you to supply around 3TB of hard drive storage please. We should be able to complete this task by mid-February.

For all new TK content we will ask the TVNZ Technology team to provide an export location configured in Viz One called 'Nga Taonga' which will enable an Aspera transfer to a server nominated by your team at NT.

Please let me know if you're happy with the above plan and your nominated points of contact for the operational design & delivery.

Regards,

Phil.

From: Sarah Davy [mailto:sarahdavy@ngataonga.org.nz]
Sent: Monday, 16 January 2017 12:14 p.m.
To: Phil Hobden
Cc: Heperi Mita
Subject: Re: TVNZ TMP Funded Programmes

Thanks for this, Phil - no, we've not received the formal confirmation we need to send to producers of Waka Huia and Marae - can you send an emailed formal letter through?

Many thanks
Sarah

From: Phil Hobden <Phil.Hobden@tvnz.co.nz>
Sent: Monday, January 16, 2017 12:10:11 PM
To: Sarah Davy
Cc: Heperi Mita
Subject: RE: TVNZ TMP Funded Programmes

Happy New Year to you too Sarah !

I've just got back to work and you are top of my to do list. The TK content is obviously internal and I'll look into that this afternoon. Did I send you confirmation that TVNZ is happy for Waka Huia & Marae to be deposited by the production companies directly to Nga Taonga ?

Regards,

Phil.

From: Sarah Davy [mailto:sarahdavy@ngataonga.org.nz]
Sent: Monday, 16 January 2017 11:47 a.m.
To: Phil Hobden
Cc: Heperi Mita
Subject: Fw: TVNZ TMP Funded Programmes

Kia ora Phil

Happy New Year! I hope all is well with you.

Your support with our progress on our archiving work on the TMP-funded TVNZ productions now a really urgent matter, as we have to report to TMP on the work we have been carrying out for this contract, and it's in both of our interests to ensure this happens smoothly and without further delay.

It was great to receive your positive affirmation in September, but as per my email of 17 October (below) there are some technical issues to resolve.

Please can you get back to us at your earliest opportunity, we are also happy to discuss any further queries you may have about this.

All best wishes
Sarah

From: Phil Hobden <Phil.Hobden@tvnz.co.nz>
Sent: Monday, December 5, 2016 11:31 AM
To: Sarah Davy
Subject: RE: TVNZ TMP Funded Programmes

Hi Sarah,

Apologies for the tardy response ... once again.

We're just in the middle of cutting over to our new MAM system so I've a few things going on at the moment but I will get on to this as soon as possible.

Once again, apologies for the delay.

Regards,

Phil.

From: Sarah Davy
Sent: Tuesday, November 29, 2016 9:37 AM
To: phil.hobden@tvnz.co.nz
Subject: FW: TVNZ TMP Funded Programmes

Kia ora Phil
I hope all is well with you!
Please can you let me know your thoughts on my email of 17 October.
Many thanks
Sarah

From: Sarah Davy <sarahdavy@ngataonga.org.nz>
Date: Monday, 17 October 2016 at 6:54 PM
To: "phil.hobden@tvnz.co.nz" <phil.hobden@tvnz.co.nz>
Cc: test <heperimita@ngataonga.org.nz>, Honiana Love <honianalove@ngataonga.org.nz>
Subject: TVNZ TMP Funded Programmes

Kia ora Phil
Thanks for your email, agreeing that we can continue to archive the TMP funded programmes Te Karere, Waka Huia and Marae, in line with funding and archiving contractual obligations.
We now need to establish with you how we go about doing this. There are two options:

1. Ideally we would like TVNZ to supply us with high resolution copies (retrospectively back to 1 November 2015) and going forward. We will need this for Te Karere as we understand it is an in-house TVNZ production.

Digital files (as opposed to videotape) are best. Our technical specifications are as follows:

If a show is mastered in HD:

RESOLUTION: 1080i50 (or 1080p25 if mastered progressive)

FILE FORMAT: ProRes or Avid DNxHD - as .mov or .mxf

We cannot handle HD videotape

If mastered in SD:

RESOLUTION: 576i50 (or 576p25 if mastered progressive)

FILE FORMAT: uncompressed, IMX, ProRes or Avid - as .mov or .mxf

Or: PAL DigiBeta tape. Beta SP would be appropriate if it was mastered to Beta SP, for instance if it was an old recording

2. Alternatively, for Waka Huia and Marae we need a formal letter from TVNZ giving its authorisation for the deposit at Ngā Taonga of high resolution copies of the TMP funded programmes broadcast by TVNZ. We would then share this with the relevant producers to ensure the deposit of the material into our collection.

Do let me know if you need any further information at this stage – we look forward to hearing from you soonest.

All best wishes
Sarah

Sarah Davy
Group Manager, Information Services
Ngā Taonga Sound & Vision
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Sarah

Sarah Davy

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Shortcut to 170124 TVNZ to NT[1].pdf (103.9KB)

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Phil Hobden

From: Sarah Davy <sarahdavy@ngataonga.org.nz>
Sent: Monday, 13 February 2017 3:06 p.m.
To: Phil Hobden
Subject: Requests for Information from Ngā Taonga

Kia ora Phil

I hope all is well with you.

I am writing about a request our Avalon staff received last Thursday from Michele Hacker for the following information:

How many licensing jobs do Ngā Taonga receive from Lesley and Saffron per week?

How many hours do our Avalon staff spend on research per week?

I understand this information was needed immediately and so one of our employees made and provided what was a guesstimate. We cannot stand by the figures provided and will need further context in order to provide accurate verified data for you.

I need to advise that it is not appropriate for Ngā Taonga employees at Avalon to be contacted for information in this way. All requests for information need to be emailed to me, and we will respond as quickly as possible. Alternatively, please call me on my mobile 022 192 4174.

I look forward to hearing from you,

All best wishes

Sarah

Sarah Davy

GM Information Services

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Phil Hobden

From: Sarah Davy <sarahdavy@ngataonga.org.nz>
Sent: Wednesday, 26 April 2017 8:57 a.m.
To: Phil Hobden
Subject: RE: Monthly Tracking

Hi Phil. Thanks for your emails. I have been on leave and am working out of the office for the next two days, so can attend to this on Friday. We would prefer quarterly reporting from our end. Can you send through the details of the data you are looking for in the meantime. Julian has changed roles and is no longer managing the team at Avalon.
Best wishes Sarah

From: Phil Hobden <Phil.Hobden@tvnz.co.nz>
Sent: Wednesday, April 26, 2017 8:47:50 AM
To: Sarah Davy
Subject: RE: Monthly Tracking

Hi Sarah,

If you have no objections I'd like to progress with this request as soon as possible please. We need the monthly data to enable us to review our current operating model. More than happy to pick this up with Julian if you'd prefer.

Regards,

Phil Hobden
General Manager
Media Operations

m. +64 27 479 4048



From: Phil Hobden
Sent: Tuesday, 11 April 2017 2:53 p.m.
To: Sarah Davy (sarahdavy@ngataonga.org.nz)
Subject: Monthly Tracking

Hi Sarah,

I hope this email finds you well.

We are currently working through some business redesign activities and as part of this initiative we are reviewing the current operating model of the Digital Production Library which of course, includes the SLA with Nga Taonga.

To enable us to complete this piece of work and to track current activity against future requirements I'd appreciate if we could initiate monthly tracking reports that provide detail of the research and content delivery activity supplied by Nga Taonga to TVNZ.

Your thoughts would be appreciated.

Regards,

Phil Hobden
General Manager
Media Operations

m. +64 27 479 4048



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Phil Hobden

From: Sarah Davy <sarahdavy@ngataonga.org.nz>
Sent: Thursday, 11 May 2017 10:00 a.m.
To: Phil Hobden
Subject: Re: Statistics and Christchurch accommodation

Hi Phil

Thanks for your email – our basic requirements are as follows:

Around 25-30 sqm, to accommodate three desks for permanent staff plus and one hot desk if possible for visiting managers. Unfurnished is fine – we have our own desks, workstations and printers etc.

Access to bathrooms and a kitchen facility

Access to a meeting room on an occasional basis

Ability to install an ICT network of our own

Flexibility – this team may scale down in the near future so we'd like that to be taken into consideration.

Many thanks for your help with this!

Sarah

Sarah Davy

GM Information Services

Ngā Taonga Sound & Vision

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Direct dial +64 4 8964 846 · Mobile

www.ngataonga.org.nz



From: Phil Hobden <Phil.Hobden@tvnz.co.nz>
Date: Thursday, 11 May 2017 at 8:22 AM
To: Sarah Davy <sarahdavy@ngataonga.org.nz>
Subject: RE: Statistics and Christchurch accommodation

Hi Sarah,

I'll discuss the Christchurch co-location with my colleagues – do you have any more information eg: timeframe, space & kit requirements etc

Cheers,

Phil.

From: Sarah Davy [<mailto:sarahdavy@ngataonga.org.nz>]
Sent: Wednesday, 10 May 2017 5:16 p.m.
To: Phil Hobden
Subject: Statistics and Christchurch accommodation

Kia ora Phil

My colleague James has been working on the statistics you require and will be in touch in the next day or two.

We are in the research phase of working on an accommodation plan for our three Christchurch-based staff and were wondering whether, if TVNZ have any spare capacity at your Christchurch office, whether you might consider a co-location option with us?

I am happy to talk through our situation with the relevant member of your team, please let me know.

All best wishes
Sarah

Sarah Davy
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Phil Hobden

From: Sarah Davy <sarahdavy@ngataonga.org.nz>
Sent: Tuesday, 11 July 2017 9:45 a.m.
To: Phil Hobden
Cc: Steve Russell; James Taylor
Subject: Re: Move of Sound collection to Avalon - update.

Kia ora Phil

Following my last email, I just wanted to let you know that we have now relocated all the Sound Collection to the Avalon vaults without a hitch. We had the space for the new collection blessed by the mana whenua, and it all went well. We have several other new collections arriving in the coming weeks, which will follow the same process in terms of logistics and cultural safety. We do not expect that this work will hinder TVNZ's collection access in any way: should there be any issues arising with these moves, I will advise you.

I also wanted to catch up about the changes underway at TVNZ, specifically related to licensing – I'd be grateful for further information as and when it is appropriate for you to share this with us. I ask as we are looking forward to renewing our expired Production Library Services Agreement with TVNZ, and would like to meet in late August about this. Do you have any dates in the last two weeks of August that would be best for you?

I look forward to hearing from you,

All best wishes
Sarah

Sarah Davy
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From: Phil Hobden <Phil.Hobden@tvnz.co.nz>
Date: Monday, 12 June 2017 at 10:05 AM
To: Sarah Davy <sarahdavy@ngataonga.org.nz>
Cc: Charlotte McInnes <charlottemcinnnes@ngataonga.org.nz>
Subject: RE: Move of Sound collection to Avalon - update.

Thanks for the update Sarah.

Good luck with the move.

Regards,

Phil.

From: Sarah Davy [<mailto:sarahdavy@ngataonga.org.nz>]
Sent: Friday, 9 June 2017 6:00 p.m.
To: Phil Hobden

Cc: Charlotte McInnes

Subject: Move of Sound collection to Avalon - update.

Kia ora Phil

I hope all is well with you!

I am writing to provide you with an update on the planned move of our sound collection from Christchurch to the vaults at Avalon. The move will be undertaken using a phased approach over 3 weeks starting on Monday 12 June. We expect to have all the collection at Avalon by the end of June.

As you are aware we have been re-organising the storage space in the main Avalon vault to allow for the sound collection to be incorporated alongside the television collection. In line with our agreement, we are confident that access to the television collection throughout the arrival of the sound collection will remain unaffected. Avalon staff have been involved in the re-organisation of the vault so that they remain fully aware of any new locations of collection items.

Please let me know if you have any concerns or need any further information about this process.

All best wishes and have a great weekend!

Sarah Davy
GM Information Services
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Phil Hobden

From: Sarah Davy <sarahdavy@ngataonga.org.nz>
Sent: Friday, 25 August 2017 11:08 a.m.
To: Cate Slater; Phil Hobden
Cc: Steve Russell; James Taylor
Subject: Changes in Service Delivery - MoP requests

Kia ora Phil and Cate

I am writing to you again about the situation regarding Members of the Public (MoP) requests. On 8 August Steve and I spoke with Cate who advised us that you were returning to the previous way of processing MoP requests – i.e. filtering them at your end to determine where they should be processed so that you could assess the volume and workflow. We were also advised that the note on the website would be changed back to the previous wording. However this has not happened – see below the test we ran to determine where the requests were sent from your webpage, and the attached screen shot. We have received 30 MoP requests since 8 August. Please could you advise immediately when and how this will be rectified, subject to a further discussion and formal agreement about this workflow.

Best wishes
Sarah

Sarah Davy
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On 21/08/17, 4:16 PM, "PublicRequests@ngataonga.org.nz" <PublicRequests@ngataonga.org.nz> wrote:

You've received a new form based mail from <http://www.tvnz.co.nz/content/tvnz/licensing/footage-licensing/footage-request-form---personal-use.html>.



Footage Request Form - Personal Use
www.tvnz.co.nz
/

Values:

Name :

Darren

Company-Name :

Nga Taonga SOund & Vision

Address :

181a Taita Drive,
Avalon

City :

Lower Hutt

Zip-Postal-Code :

5011

Country :

New Zealand

Phone :

04-914-5308

Fax :

Mobile :

Email :

darrensharp@ngataonga.org.nz

Footage-Description :

Test to determine destination of request email

Footage-Use :

Test to determine destination of request email

Sarah Davy

GM Information Services

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From: Cate Slater <Cate.Slater@tvnz.co.nz>

Date: Thursday, 3 August 2017 at 6:08 PM

To: Sarah Davy <sarahdavy@ngataonga.org.nz>, Phil Hobden <Phil.Hobden@tvnz.co.nz>

Subject: RE: Changes in Service Delivery

Kia ora Sarah,

Our sincere apologies, this absolutely should have been discussed with you first.

I'm out of the office tomorrow, but can we perhaps speak on Monday? How would 3pm or 4.30pm work?

Again, our apologies.

Best,

Cate

From: Sarah Davy [mailto:sarahdavy@ngataonga.org.nz]

Sent: Thursday, 3 August 2017 4:00 p.m.

To: Phil Hobden; Cate Slater

Subject: Changes in Service Delivery

Kia ora kōrua

I hope all is well with you both. I am writing to raise our concerns regarding the new arrangements outlined on your website for supplying copies for personal use of the TVNZ collection to members of the public (that were previously handled through TVNZ Licensing). We note that the message on the TVNZ web page has now advises that *'All 'Personal Use' requests will be handled by the team at Nga Taonga Sound & Vision who care for the TVNZ Collection housed in Lower Hutt. Please allow two weeks for them to respond to your enquiry.* (see attached screen shot).

We would have welcomed discussion on this change in service delivery, which has led to confusion among staff and the public alike and will result in a change in volume, workflow and associated workload for our team. In my email to you of 11 July (below) I requested information about potential changes arising out of your restructure as soon as you were able to share that - I am assuming that this is one of them?

We would be grateful for more information about your expectations in this area and any other proposed changes to our service delivery of the TVNZ collection as soon as possible, in preparation for our renegotiation of the TVNZ Production Library Services Agreement.

I look forward to hearing from you.

All best wishes

Sarah

From: Sarah Davy

Sent: Tuesday, July 11, 2017 9:44 AM

To: Phil Hobden

Cc: Steve Russell; James Taylor

Subject: Re: Move of Sound collection to Avalon - update.

Kia ora Phil

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Screen Shot 2017-08-25 at 10.58.27 AM.png (671.7KB)

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Phil Hobden

From: Sarah Davy <sarahdavy@ngataonga.org.nz>
Sent: Friday, 13 October 2017 5:33 p.m.
To: Phil Hobden
Subject: Notice of planned potential power outage at Avalon tomorrow

Kia ora Phil

I hope all is well with you.

I am writing to let you know about a potential power outage that may affect access to the television collection tomorrow, Saturday 14th October.

Due to some maintenance work that needs to be completed at the Avalon Business Centre, the Studio Block is needing to do a complete site power shutdown.

It is planned to take no more than 8 hours for Northpower to complete this work. Avalon Studios will be switching over to their generators around 7am on the 14th and returning to normal power by 6pm if everything goes according to plan.

The generators have been pre-tested so we are not expecting any problems, but we wanted to give you a heads up, just in case.

If we do experience any issues, I will advise you as soon as possible.

All best wishes

Sarah

Sarah Davy

GM Information Services

Poutakinga Rōpū Ratonga Kawe Kōrero

Ngā Taonga Sound & Vision

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Brent McAnulty

From: Rebecca Elvy <rebeccaelvy@ngataonga.org.nz>
Sent: Wednesday, 18 October 2017 6:43 p.m.
To: Brent McAnulty
Subject: Re: TVNZ Comments

Sounds great! Would be nice to meet you properly!

Ngā mihi
Rebecca

Rebecca Elvy
Tumu Whakarae
021 190 7385

From: Brent McAnulty <Brent.McAnulty@tvnz.co.nz>
Date: Wednesday, 18 October 2017 at 6:31 PM
To: Rebecca Elvy <rebeccaelvy@ngataonga.org.nz>
Subject: Re: TVNZ Comments

No problem. I'll make sure I let you know when I'm down next - would love to come out and see you and the team.

On 18/10/2017, at 6:15 PM, Rebecca Elvy <rebeccaelvy@ngataonga.org.nz> wrote:

Kia ora Brent

Thanks so much, we really appreciate the support. Obviously dollars would have been great too, but we understand!

Sorry you can't be there – it's shaping up to be a pretty neat evening, with significant material from TVNZ's collection on display!

Take care

Ngā mihi
Rebecca

Rebecca Elvy
Tumu Whakarae
021 190 7385

From: Brent McAnulty <Brent.McAnulty@tvnz.co.nz>
Date: Wednesday, 18 October 2017 at 4:51 PM
To: Rebecca Elvy <rebeccaelvy@ngataonga.org.nz>
Subject: TVNZ Comments

Hi Rebecca

TVNZ is happy for Lisa to weave the following into her speech tomorrow night:

1. TVNZ has a strong relationship with Nga Taonga and look forward to continuing it for many years. Our archive is precious to us and we believe it is in good hands.

2. TVNZ has already digitised nearly 30,000 hrs of Beta SP News content for its own purposes. This reduces potential double ups in the Nga Taonga digitising programme.
3. TVNZ has donated unused tape machines to Nga Taonga previously and we would be happy to provide more tape machines as we retire them from service. This equipment is scarce and no longer manufactured.
4. TVNZ could provide framework and methodology on how we achieved our digitise programme – we are keen to ensure that we learn from each other.

Unfortunately TVNZ is not in the commercial position to fund this but we support the call for more funding for digitisation of this valuable taonga.

Good luck for tomorrow night. Unfortunately I can't attend but

Regards
Brent

Brent McAnulty
General Counsel & Corporate Affairs Director

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m. +64 27 226 4913

<image001.jpg> <image002.jpg>

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Phil Hobden

From: Sarah Davy <sarahdavy@ngataonga.org.nz>
Sent: Wednesday, 6 December 2017 3:04 p.m.
To: Phil Hobden
Subject: Re: Revising TVNZ/Ngā Taonga Agreements and Plan to Begin to put the TVNZ Collection Online.

Kia ora Phil

Thank you for your response. Can we meet at yours at 1pm on Friday 2 February?

Also, I wanted to follow up about the plan I mentioned we have devised to start to put the TVNZ collection online, as per our agreement. I have attached the email Rebecca sent to Lindsay.

Do you think we can get started on this? I have followed up with Lindsay this afternoon also.

I ask as we are continuing to field enquiries from interested external parties, via MCH about the issue of putting digitised TVNZ material online, and we'd like to be able to announce that we have an agreed plan in place with TVNZ to get this underway.

I look forward to hearing from you soonest.

Best wishes

Sarah

Sarah Davy
GM Information Services (Acting Chief Executive)
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From: Rebecca Elvy <rebeccaelvy@ngataonga.org.nz>
Date: Friday, 17 November 2017 at 9:23 AM
To: Lindsay Chalmers <Lindsay.Chalmers@tvnz.co.nz>
Subject: Re: Head's Up: RNZ Item about TVNZ Archive Digitisation

Kia ora Lindsay

Apologies for the delayed response – we've had quite a bit going on this past couple of weeks!

I'm reaching out because I'd really like to get some of the work we discussed when we met in October underway.

At least in part, my hope is that I can get

off our case by meeting the targets in one foul swoop!!

*

To that end, I've asked Sarah Davy, my GM of Information Services to reach out to Phil Hobden and get the following things underway asap.

- Agreement about which fields from the Basis Database TVNZ is comfortable with Ngā Taonga publishing on its website
 - At a minimum we would need Title, year of production – but ideally we'd like to include more than that (e.g. most fields but excluding shot lists)
- Confirmation of the file formats for programmes that are included in your DPL – from our discussion I understand there are two formats – one is a broadcast quality version that your producers use, and the other is a higher resolution format for archival purposes. Confirmation of the formats and compression types would be very helpful (particularly the higher resolution format)
- Agreement to start providing Ngā Taonga with digitised files that are older than five years old (we'll cover the costs of hard-drives etc)
- An up to date list of what material is in the DPL so that we can start comparing notes and prioritising digitisation of material that *isn't* in the DPL.

These things are in order of importance. If we can agree the database fields quickly, then our team can start the process of uploading viewing files that are older than five years old (consistent with our agreement) and already digitised by us.

I really appreciate your assistance with this! It would be exciting to get this underway.

Please know that we will be very mindful of copyright in relation to titles that TVNZ does not own the copyright for.

Ngā mihi
Rebecca

Rebecca Elvy
Tumu Whakarae
021 190 7385

From: Phil Hobden <Phil.Hobden@tvnz.co.nz>
Date: Tuesday, 21 November 2017 at 10:11 AM
To: Sarah Davy <sarahdavy@ngataonga.org.nz>
Subject: RE: Revising TVNZ/Ngā Taonga Agreements

Hi Sarah,

Here are our available dates and times – please let me know what suits you and assume the meeting will be onsite here at TVNZ ?

1st Feb – 9am, or after 3pm
2nd Feb – 9am or any time after 11.30am

Cheers,

Phil.

From: Sarah Davy [mailto:sarahdavy@ngataonga.org.nz]
Sent: Monday, 20 November 2017 3:23 p.m.
To: Phil Hobden
Subject: Re: Revising TVNZ/Ngā Taonga Agreements

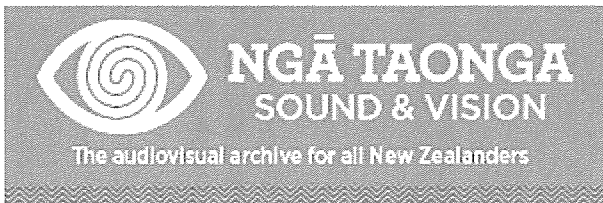
Hi Phil

Yes, that sounds like a good plan. Let's set a date in the New Year – how about either the 25th 26th or 31st Jan. 1st Feb and 2nd Feb are also clear for us at this stage.

Best wishes

Sarah

Sarah Davy
GM Information Services
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Ngā Taonga Sound & Vision
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From: Phil Hobden <Phil.Hobden@tvnz.co.nz>
Date: Monday, 20 November 2017 at 2:49 PM
To: Sarah Davy <sarahdavy@ngataonga.org.nz>
Subject: RE: Revising TVNZ/Ngā Taonga Agreements

Hi Sarah,

Cate Slater our Director of Content will join us for the discussion however, it is going to be quite challenging to get a time in the diary this side of Christmas. Could we perhaps look to agree the agenda items over the next few weeks and schedule a meeting early in the New Year ?

Regards,

Phil Hobden
General Manager
Media Operations

m. +64 27 479 4048



From: Sarah Davy [mailto:sarahdavy@ngataonga.org.nz]
Sent: Thursday, 16 November 2017 5:08 p.m.

To: Phil Hobden
Subject: Revising TVNZ/Ngā Taonga Agreements

Kia ora Phil
I hope all is well with you!

I am writing about a couple of things – firstly, to give you a heads-up that Rebecca will be emailing Lindsay today with a plan we have to start to put the TVNZ collection online, as per our agreement. I look forward to hearing about your thoughts on this in due course. It is an exciting proposition that we are now able to fulfil, supported by our new digital infrastructure, and I am certain it will have significant benefits for us both.

Given the amount of change that has occurred for both TVNZ and Ngā Taonga since the transfer, I would also like to start the ball rolling to revise our mutual agreements so that we can continue to support your imperatives.

We would like to work with TVNZ towards a singular agreement that includes the relevant parts of the Production Library Service Agreement, and the Transfer Agreement, as both have relevant clauses in them.

We are drawing up a list of existing and new issues to canvas in discussion, which we will share with you in advance, and look forward to receiving information on any that you would like included.

At this stage, please could you advise some suitable dates, and who would be involved in this discussion and decision-making at your end.

I look forward to hearing from you,
All best wishes
Sarah

Sarah Davy
GM Information Services
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Phil Hobden

From: Sarah Davy <sarahdavy@ngataonga.org.nz>
Sent: Friday, 15 December 2017 5:01 p.m.
To: Lindsay Chalmers; Phil Hobden
Cc: Rebecca Elvy; James Taylor
Subject: Re: TVNZ Database and Content Online
Attachments: Public Records Act 2005.pdf

Kia ora Lindsay,
Thanks for your email. Our annotations in response follow in green, and I have attached a copy of the Public Records Act also, highlighted for reference.
All best wishes
Sarah

From: Sarah Davy [mailto:sarahdavy@ngataonga.org.nz]
Sent: Friday, 15 December 2017 11:29 a.m.
To: Lindsay Chalmers; Phil Hobden
Cc: Rebecca Elvy; James Taylor
Subject: TVNZ Database and Content Online

Kia ora Lindsay and Phil

Thank you both for your time today. As per our discussion, here the plan we will be enacting regarding putting the collection at Avalon online.

Now that we have the technical infrastructure to do so, (which we did not have at the time of our appointment as Archive Manager of the TVNZ Archive Collection, on behalf of the Crown (the Ministry for Culture and Heritage)) we can enact our plan to fulfil the "Crown and TVNZ['s] wish to ensure the Archive Collection... is made increasingly available for re-use through online Streaming where appropriate, and other means", as stated in clause B of the Background of the "Transfer of TVNZ Archive Collection and Employees" Agreement [the Agreement].

(please clarify the wording "re-use" above. TVNZ's assumption is that streamed content is for viewing only) This wording is quoted verbatim in the agreement. Clause 11.4 of the same agreement outlines the detail of this aspect. We watermark all titles that we put online, and are not at this stage intending for them to be used for anything other than viewing.

Underpinning this plan are the processes, agreed by the Crown and TVNZ and as set out in the Agreement, to make material in the TVNZ Archive Collection increasingly available and accessible to the public, through our online catalogue. I attach a link below so you can see how collection material appears, with a watermark, on an embedded video in this catalogue.

https://www.ngataonga.org.nz/collections/catalogue/catalogue-item?record_id=114860

We will therefore:

1. Publish part of the TVNZ Database online so that it is searchable by the public as part of our online catalogue. We will not publish the Database in full, rather these selected fields:

- Reference Number
- Title
- Series Title
- Precis
- Year

- Duration
- Production Company
- Credits
- Tracing, Heading, Category

The shotlists of catalogue records will not be displayed online, as this has been deemed 'commercially or legally sensitive' metadata. (legally refers to enduring suppressions or other exclusions that occurred at the point of airing or subsequently) Understood.

2. Under the Streaming of Archive collection provision of the Agreement, we will gradually populate our online catalogue with materials from the Archive Collection, at all times in accordance with the processes and criteria (including watermarks) in Clause 11 of the Agreement "Streaming of Archive Collection": that is, we will include the following material where it has been digitally preserved, and meets the following criteria:

- TVNZ material originally broadcast at least 3 years prior to the date of streaming
- For TVNZ material that was not broadcast - at least 5 years prior to the date of streaming
- Material where TVNZ has sole copyright
- Material where TVNZ has joint copyright and the Crown has obtained the consent of the other copyright holder
- Material that was 100% funded by either NZ On Air or TMP

We will make an initial selection of materials for streaming from the 2000+ Archive Collection items already digitised by us as part of our preservation programme.

We also understand from our conversation yesterday that:

a) you have advised us that News and Current Affairs programmes within these above categories are commercially or legally sensitive, therefore we will need to request this genre material on a case-by-case basis.

b) you have advised us that we cannot select from master files of the c.7000 items TVNZ digitised from the collection for its Digital Production Library (DPL): while you are not opposed to supplying DPL files for preservation purposes if all associated technical/labour costs are covered by us (and the format issues resolved), we do not have your permission to make them available online except where you determine, on a case by case basis, as they are commercially sensitive, and subject to a licencing arrangement through a third party, Getty Images.

We would also like further information on the scope of the licencing arrangement with Getty Images – is it solely to do with the titles on the DPL, or will it extend to other titles in the collection at Avalon? As per our discussion, we are both aware that items within this collection as a whole may constitute public records, and are therefore subject to approval from the Chief Archivist regarding any disposal decisions.

Need clarification regarding disposal versus reuse for commercial reasons)

Attached please find the relevant parts of the Public Records Act - page 5 refers to the definition of disposal: this also includes 'transfer of the control of a record' which may be the case here - you will need to seek further clarification from Archives NZ on this.

We will be proceeding with this plan now, and look forward to hearing from you, and to meeting you both in person on 2 February to renegotiate the our shared Production Library Services Agreement.

All best wishes

Sarah

From: Lindsay Chalmers <Lindsay.Chalmers@tvnz.co.nz>
Sent: Friday, December 15, 2017 12:40:48 PM
To: Sarah Davy; Phil Hobden
Cc: Rebecca Elvy; James Taylor
Subject: RE: TVNZ Database and Content Online

Hi Sarah, thanks for the follow up email of our discussion.
I've added some points highlighted below for clarification between us.

Best regards, Lindsay

D Lindsay Chalmers
General Manager Enterprise Operations

d. +64 9 9167000
m. +64 27 270 6400



From: Sarah Davy [mailto:sarahdavy@ngataonga.org.nz]
Sent: Friday, 15 December 2017 11:29 a.m.
To: Lindsay Chalmers; Phil Hobden
Cc: Rebecca Elvy; James Taylor
Subject: TVNZ Database and Content Online

Kia ora Lindsay and Phil

Thank you both for your time today. As per our discussion, here the plan we will be enacting regarding putting the collection at Avalon online.

Now that we have the technical infrastructure to do so, (which we did not have at the time of our appointment as Archive Manager of the TVNZ Archive Collection, on behalf of the Crown (the Ministry for Culture and Heritage)) we can enact our plan to fulfil the "Crown and TVNZ['s] wish to ensure the Archive Collection... is made increasingly available for re-use through online Streaming where appropriate, and other means", as stated in clause B of the Background of the "Transfer of TVNZ Archive Collection and Employees" Agreement [the Agreement].
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Underpinning this plan are the processes, agreed by the Crown and TVNZ and as set out in the Agreement, to make material in the TVNZ Archive Collection increasingly available and accessible to

the public, through our online catalogue. I attach a link below so you can see how collection material appears, with a watermark, on an embedded video in this catalogue.

https://www.ngataonga.org.nz/collections/catalogue/catalogue-item?record_id=114860

We will therefore:

1. Publish part of the TVNZ Database online so that it is searchable by the public as part of our online catalogue. We will not publish the Database in full, rather these selected fields:

- Reference Number
- Title
- Series Title
- Precis
- Year
- Duration
- Production Company
- Credits
- Tracing, Heading, Category

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a) you have advised us that News and Current Affairs programmes within these above categories are commercially or legally sensitive, therefore we will need to request this genre material on a case-by-case basis.

b) you have advised us that we cannot select from master files of the c.7000 items TVNZ digitised from the collection for its Digital Production Library (DPL): while you are not opposed to supplying DPL files for preservation purposes if all associated technical/labour costs are covered by us (and the format

issues resolved), we do not have your permission to make them available online except where you determine, on a case by case basis, as they are commercially sensitive, and subject to a licencing arrangement through a third party, Getty Images.

We would also like further information on the scope of the licencing arrangement with Getty Images – is it solely to do with the titles on the DPL, or will it extend to other titles in the collection at Avalon? As per our discussion, we are both aware that items within this collection as a whole may constitute public records, and are therefore the subject to approval from the Chief Archivist regarding any disposal decisions.

Need clarification regarding disposal versus reuse for commercial reasons)

We will be proceeding with this plan now, and look forward to hearing from you, and to meeting you both in person on 2 February to renegotiate the our shared Production Library Services Agreement.

All best wishes

Sarah



Sarah Davy
GM Information Services
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Phil Hobden

From: Sarah Davy <sarahdavy@ngataonga.org.nz>
Sent: Wednesday, 31 January 2018 4:52 p.m.
To: Phil Hobden; Cate Slater; Lindsay Chalmers
Cc: Steve Russell; James Taylor
Subject: Agenda Items for discussion at our joint meeting tomorrow, Thursday 1 February 1300-1430
Attachments: Transfer of TVNZ Archive Collection and Employees TVNZMCHNZFA 160614.pdf; 2014_06_16_TVNZ_Nga-Taonga_Production_Library_Services_Agreement.pdf

Kia ora koutou

Further to our invitation, we are looking forward to meeting you tomorrow from 1300-1430 at your place. As promised, here is our non-exclusive starting list of preliminary areas for discussion. I have attached soft copies of the two agreements in place for your reference, and grouped the issues falling under each. Please add any others that you have.

To clarify, the kaupapa of this meeting is for information exchange to inform subsequent negotiations towards updated agreements between the three parties involved: Ngā Taonga, TVNZ and the Crown, through the Ministry for Culture and Heritage (MCH), as the owner of the collection. To support this process, we want to conclude with having some key points agreed and documented.

The overarching key question to address is: what are the services required of Ngā Taonga as Archive Manager by TVNZ going forward, and vice versa?

1. TVNZ/Ngā Taonga Production Library Services Agreement (2014)

- Retrieval and delivery of Archive Collection material for TVNZ
- Digitisation
- Cataloguing and metadata exchange
- Exchange of digitised material

2. Transfer of TVNZ Archive Collection and Employees (2014)

- Implications of putting the Ngā Taonga Archive Collection database and collection online.
- Watermarking
- Pre-approval process for non-commercial third-party research and access
- Ngā Taonga organisational use of Archive Collection
- Kaitiaki clearances for Māori material

Other

- Exchange of statistics
- Archive Collection stills and documentation
- Implications of TVNZ/Getty partnership
- Charges
- Contacts

All best wishes
Sarah

Sarah Davy

GM Information Services

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Phil Hobden

From: Sarah Davy <sarahdavy@ngataonga.org.nz>
Sent: Thursday, 1 February 2018 4:16 p.m.
To: Phil Hobden; Lindsay Chalmers
Cc: Steve Russell; James Taylor
Subject: Notes from today's meeting - for Review
Attachments: Notes from TVNZ-Nga Taonga Meeting 1 February 2018.docx

Kia ora korua

Great to see you all today for a productive meeting. We have drawn up these notes - please can you review, amend and confirm them so we can agree an accurate record of the salient points covered. I am sorry I did not record Lauren's last name and do not have her email address, please could you forward this to her.

Many thanks!

Sarah

Sarah Davy

GM Information Services

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**Notes from TVNZ/Ngā Taonga Meeting at TVNZ, Hobson St, Auckland
1 February 2018
1300-1415**

In attendance: Phil Hobden, Lauren, and Lindsay Chalmers (TVNZ), Sarah Davy, Steve Russell and James Taylor (Nga Taonga Sound & Vision).

TVNZ/Ngā Taonga Production Library Services Agreement (2014)

- Retrieval and delivery of Archive Collection material for TVNZ

TVNZ happy with existing timeframes for service delivery. Request from TVNZ for Nga Taonga to investigate change for delivery for licensing requests from two days to one [see below on TVNZ/Getty]. TVNZ advised that line feed mechanism is not going to change to Aspera digital delivery in the imminent future, and will give Nga Taonga plenty of notice: issues such as band-width need to be addressed. Ideally any changes to line feed mechanism can be aligned to Nga Taonga's existing digital delivery platforms

Action: James to research feasibility of changing from two day turnaround to one, and advise Phil Hobden.

- Digitisation

Nga Taonga explained transition from telecine to scanning for preservation [from film] at Avalon, which means better quality material for TVNZ, which may impact delivery times for material originating on film.

- Cataloguing and metadata exchange
- Exchange of digitised material

Agreed that this is still a relevant area to include in the future agreement. TVNZ and Nga Taonga to keep this option open, accounting for potential movement of material from DPL once it is no longer commercially useful, out of licence, fully funded by NZoA or TMP etc., to export to the collection at Avalon. A small subset of collection material will always be retained by TVNZ in the DPL, for example that with legal issues/other sensitivities. Issues here to resolve include differences in file formats, and metadata schema between the systems used by each party. This will be the subject of a future working party. Both parties keen to keep the delivery infrastructure simple.

Action: Phil Hobden to provide examples of the DPL metadata schema to Nga Taonga.

Transfer of TVNZ Archive Collection and Employees (2014)

- Implications of putting the Ngā Taonga Archive Collection database and collection online.

Nga Taonga Plan to put database and content online as outlined in email of 15th December is agreed. This content will exclude titles on the DPL [excepting copies released from DPL and ingested into Archive Collection. There is a corresponding piece of work required around workflow, and how commercial third party requests will be directed back to TVNZ/Getty. Members of the Public (MoPs) agreed to be supplied by both parties: Nga Taonga will put items online to service these at no charge, and TVNZ will charge for MoPs for material that comes from the DPL.

Action: Joint working group to be convened to cover mutual workflow issues: to include relevant TVNZ staff, James Taylor from Nga Taonga and others TBC. To cover discussions of the working groups (any or all of the above) TVNZ to set up a Non-Disclosure Agreement about this work.

- Watermarking

Agreed that all material from the Archive Collection online is to be watermarked (no exceptions as per existing agreement).

- Pre-approval process for non-commercial third-party research and access
Nga Taonga requested to be able to offer non-commercial research and access to the Archive collection. Non commercial includes iwi, educational, community groups, GLAM and Not For Profit sector i.e. the 'public good' space. TVNZ potentially comfortable with this, as long as TVNZ is credited: these uses may fall under the Getty definition of 'personal': criteria to be clarified through ongoing TVNZ negotiations with Getty. Nga Taonga explained the RNZ model of licencing which they successfully administer, which has a threshold of payment and contact back to RNZ.

Action: TVNZ to confirm the criteria and ethos for Nga Taonga to supply.

- Ngā Taonga organisational use of Archive Collection

TVNZ potentially comfortable with this, as long as TVNZ is credited and contacted in each case as a courtesy, so they are aware of the nature and purpose of the request.

- Kaitiaki clearances for Māori material

Information, rarely from experience documented, about this is with producers of the programmes.

Action: Lauren to supply lists of contacts of producers for Maori programmes, whether in house or now commissioned, to Nga Taonga.

Other

- Exchange of statistics

Nga Taonga require statistics of viewers for programmes where Nga Taonga had supplied material (broadcast and online). This would not be publicly available or broken down, but anonymised and amalgamated with other statistics around 'reach' for official reporting to MCH.

Nga Taonga is working on overhaul of statistics, changing those that are collected so they are mutually beneficial.

| Actions: Phil Hobden to discover whether TVNZ can supply viewing statistics.

James Taylor to supply Phil Hobden with Nga Taonga statistics quarterly.

- Archive Collection stills and documentation

Nga Taonga explained about the stills and documentation collection which requires an audit, preservation and cataloguing.

- Implications of TVNZ/Getty partnership

Negotiations between TVNZ and Getty underway. Getty, as TVNZ's commercial licencing 'Front of House' will licence TVNZ DPL material. For the majority of cases footage will be licensed and supplied from shop front selection (30-60 seconds "stock" footage) available of download from Getty's platform. Where Getty require research into Archive collection these will be fed to Avalon and back through TVNZ in current manner (hence need for 1 day turnaround).

Actions: TVNZ to advise when negotiations are complete, through general stakeholder comms.

Working Group to convene about related workflows across the two organisations, as above.

Charges

Nga Taonga explained its charging review, which may mean the two organisations are charging differently for TVNZ material.

Action: Phil Hobden to review MoP charges from the TVNZ side

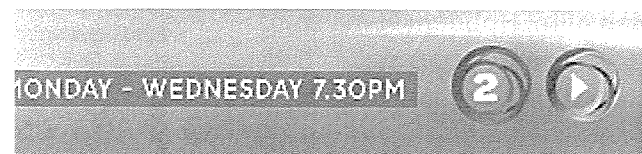
- Contacts

Nga Taonga requested confirmation about contacts at TVNZ: Phil Hobden is the key TVNZ contact person, Brent McAnulty is the TVNZ relationship manager, and Sarah Davy the Nga Taonga relationship manager.

Next Nga Taonga/TVNZ meeting (MCH also to be included)
Wellington in April/May (date to be confirmed)

end

L and DPL fields, so they include "Compliance Status", QC markers, which are not filled in are also displayed.



Phil Hobden

From: Sarah Davy <sarahdavy@ngataonga.org.nz>
Sent: Friday, 23 February 2018 4:52 p.m.
To: Phil Hobden
Cc: James Taylor
Subject: Relationship Map and Working Party

Hi Phil

Thanks for your email.

James has advised, in answer to your question, that our Client Access Liaison team are generally guided by TVNZ licensing when providing material from the Archive Collection to external parties. The only exceptions would be MoPs, NZ on Screen and very occasional MTS requests. For requests for internal use by Ngā Taonga (e.g. on-site screenings) the CAL team follow the guidelines as set out in the Transfer Agreement. Any restrictions are primarily based on copyright or other restrictions as noted in the database. As this is a case by case process, we don't have any formal processes around this apart from checking the copyright metadata we have and going back to production contracts if necessary, and blanking out any restricted footage. In general, the same conventions are in place as when TVNZ directly ran the Archive Collection. We'd like to see the relationship map when the draft is complete.

At our 1 February meeting we agreed to put together a working party about workflows around the new interaction between yourselves and Getty Images and the flow on to Ngā Taonga, as Archive Manager – please can you confirm the status of this, as we are keen to contribute to this to ensure we make progress and that the solutions are as workable as possible. For example we will need to discuss your request for a change from the current two-day turnaround to one day, to be clear about what the expectations are: at this point this will not be possible within our current resourcing and staffing levels. We also need clarity about the details of the following:

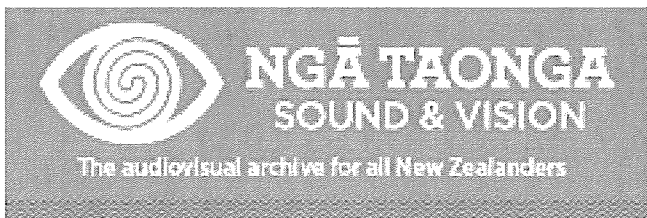
- Workflow and criteria for non-commercial re-supply
- Workflow for MoP requests
- Exchanges of statistics, material and metadata
- Mechanism for noting new restrictions across all databases

We said we'd meet up again in April, at Ngā Taonga – at the moment we can do the following: Monday 9 April am or pm, Wed 11 April at 10am, Monday 16th April am/pm and Wednesday 18th April am/pm. Let me know a date that suits, and I'll arrange things this end.

Have a good weekend,

All best wishes
Sarah

Sarah Davy
GM Information Services
Poutakinga Rōpū Ratonga Kawe Kōrero
Ngā Taonga Sound & Vision
84 Taranaki Street · PO Box 11449 · Wellington 6142
Direct dial +64 4 8964 846 · Mobile +64 21 400 359
www.ngataonga.org.nz



On 21/02/2018, at 9:07 AM, Phil Hobden <Phil.Hobden@tvnz.co.nz> wrote:

Hi James,

Hope this email finds you well.

I'm just putting the finishing touches to a Relationship Map which details the interaction between ourselves, Getty Images and Nga Taonga to give some clarity for our internal stakeholders.

One of the key objectives of this Relationship Map is to provide assurance that there are editorial checkpoints in place prior to any material released to external clients such as TVNZ Commissioned Producers and Members of the Public. An example of these check points are two we will have with Getty Images regarding licensing requests. The initial check point will be when we receive the request for footage – we'll assess whether the request is for commercially or culturally sensitive material and make the decision then whether to proceed or not. The second check point will be when we have conducted the research and identified the footage available – we will again have the opportunity to select or remove content based on commercial or cultural sensitivity.

Rather than make assumptions I wanted to check with you what your current guidelines are for providing material from the TVNZ Collection to external parties. It may be the same general check points as I have mentioned above but would appreciate some clarification please.

Cheers,

Phil Hobden General Manager
Media Operations
m. +64 27 479 4048

<image003.jpg>

Phil Hobden

From: Sarah Davy <sarahdavy@ngataonga.org.nz>
Sent: Wednesday, 28 February 2018 4:51 p.m.
To: Michele Hacker
Cc: Phil Hobden; James Taylor; Jamie Lean; Gareth Seymour
Subject: Re: TVNZ Content Storage

Kia ora Michele

Thank you for your email. I am forwarding it on to the team who is responsible for collection development - Jamie Lean, GM Collection Services, and Gareth Seymour, Depositor Experience Manager, (copied in here) who will be in contact with you shortly with further information.

All best wishes

Sarah

Sarah Davy
GM Information Services
Poutakinga Rōpū Ratonga Kawe Kōrero
Ngā Taonga Sound & Vision
84 Taranaki Street · PO Box 11449 · Wellington 6142
Direct dial +64 4 8964 846 ·
www.ngataonga.org.nz



From: Michele Hacker <Michele.Hacker@tvnz.co.nz>
Date: Wednesday, 28 February 2018 at 4:35 PM
To: Sarah Davy <sarahdavy@ngataonga.org.nz>, James Taylor <jamestaylor@ngataonga.org.nz>
Cc: Phil Hobden <Phil.Hobden@tvnz.co.nz>
Subject: TVNZ Content Storage

Hello Sarah and James

Phil Hobden, TVNZ's General Manager of Media Operations, has asked me to contact you with regard to three TVNZ videotape/DVD collections stored at the Television Centre in Auckland.

Our current storage facility does not provide a suitable environment for these valuable collections and we would like to look into the possibility of moving them into the TVNZ Collection at Nga Taonga.

The first collection comprises as-broadcast recordings of TVNZ Current Affairs programmes, dating from 1991 to 2008 (approximately 2,000 Betacam SP videotapes). It includes all episodes of programmes like "Eye to Eye", "Crossfire" and "Fraser" from that period. These programmes are also held within the former TVNZ Archive collection at Nga Taonga, but it may be advisable to have back-up copies or there may be missing episodes.

The second collection comprises as-broadcast recordings of the Breakfast/Business news programmes from 2007-2011 (approximately 1,300 VHS videotapes and DVDs). They're occasionally re-used – generally during significant

anniversaries of the programme. A Betacam SP/SX recording of one episode per fortnight was made and sent to TVNZ Archive, but for all other episodes, the VHS/DVD recordings are the only copies in existence.

The third collection comprises as-broadcast recordings of the "Te Karere" news programme from 2001-2005 (approximately 330 VHS videotapes). They're occasionally re-used – generally during significant anniversaries of the programme. TVNZ didn't start making Betacam SX recordings of "Te Karere" until 2006, so these VHS recordings are the only copies which exist for the early to mid 2000s.

As always, our intent is to collaboratively work with you to preserve New Zealand's broadcasting heritage and we'd appreciate your support of the aforementioned proposal.

Regards
Michele

Michele Hacker
Media Manager Digital Production Library

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m. +64 21 970 272



For more information on the Television New Zealand Group, visit us
online at tvnz.co.nz

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Phil Hobden

From: Sarah Davy <sarahdavy@ngataonga.org.nz>
Sent: Thursday, 1 March 2018 2:14 p.m.
To: Phil Hobden
Cc: James Taylor
Subject: FW: Welcome to help.TVNZ

Kia ora Phil

I hope all is well with you.

I am seeking information about why our Avalon team's shared email box have been sent this link relating to the TVNZ helpdesk system.

We don't have any information about this development – please could you advise?

Many thanks

Sarah

From: "Christine Wilton (nee Gilchrist)" <Christine.Wilton@tvnz.co.nz>
Date: Thursday, 1 March 2018 at 10:25 AM
To: "petersugden@ngataonga.org.nz" <petersugden@ngataonga.org.nz>
Subject: RE: Welcome to help.TVNZ

This is probably asking you to click into it as you are one of the 'jedis' who can help with queries – I often get queries for copies of programmes. They call them Lite Agents, and publicrequests... has been nominated as one of the key contacts we need help from.

Yes it does look a bit like spam!!

Chris Wilton
Communications Executive
Corporate Affairs



From: Peter Sugden [<mailto:petersugden@ngataonga.org.nz>]
Sent: Wednesday, 28 February 2018 1:14 p.m.
To: Christine Wilton (nee Gilchrist)
Subject: Re: Welcome to help.TVNZ

Hi Christine

We have received this in our publicrequests folder. Do you know what it may be – we wouldn't usually have to click on a link. Is this a member of public request?

Thanks
Peter

Peter Sugden
Client Access Liaison
Takawaenga a iwi
Ngā Taonga Sound & Vision, Television New Zealand Collection
181A Taita Drive · PO Box 31444 · Avalon, Lower Hutt 5040
Direct dial +64 4 9145311
www.ngataonga.org.nz



From: "help.TVNZ" <support@helptvnz.zendesk.com>
Date: Wednesday, 28 February 2018 at 10:32 AM
To: "publicrequests@ngataonga.org.nz" <PublicRequests@ngataonga.org.nz>
Subject: Welcome to help.TVNZ



Welcome to z3n. Please click the link below to create a password and sign-in.

<https://helptvnz.zendesk.com/verification/email/9G7rJ4GKVhrvpfpk96oublgRSHQS1kcF>

=====
For more information on the Television New Zealand Group, visit us
online at tvnz.co.nz
=====

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Brent McAnulty

From: Phil Hobden
Sent: Monday, 12 March 2018 4:19 p.m.
To: Sarah Davy (sarahdavy@ngataonga.org.nz)
Cc: Brent McAnulty; Lauren Tennent
Subject: Relationship Map
Attachments: Shortcut to TVNZ NT GETTY 220218.pdf

Hi Sarah,

I hope this email finds you well.

As discussed, I have attached a Relationship Map which details the new engagement plan between TVNZ, Getty Images and Nga Taonga.

The key points :

FOOTAGE LICENSING REQUESTS

As discussed, all requests for TVNZ footage will be directed to Getty Images. TVNZ DPL Team will receive the client request from Getty's and process accordingly. The TVNZ DPL Team will liaise with the team at Nga Taonga for any footage that only resides in Avalon.

The TVNZ DPL Team will conduct three editorial check points as part of our content supply governance.

TVNZ COMMISSIONED PRODUCERS

All requests for footage for TVNZ commissioned programmes will be directed to the TVNZ DPL Team. If content only resides at Nga Taonga the client will be directed to the Team at Nga Taonga to fulfil the request directly with the Commissioned Producer.

Two editorial checkpoints are included within the workflow.

MEMBERS OF THE PUBLIC REQUESTS

All requests for footage from MOP's will be directed to the TVNZ DPL Team. If content only resides at Nga Taonga the client will be directed to the Team at Nga Taonga to fulfil the request directly with the member of the public.

Two editorial checkpoints are included within the workflow.

Please be assured that these changes will not result in additional work for Nga Taonga.

This is an internal document only and is not for general distribution.

Regards,

Phil.

*Attached document is
withheld under s9(2)(c)*

Phil Hobden
General Manager
Media Operations

m. +64 27 479 4048

