

**Attachment 1: Rachel Qi correspondence with the Mayor's Office  
(Document #5754103)**

## Anne Rose

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**From:** Mike Tana  
**Sent:** Friday, 17 November 2017 6:06 p.m.  
**To:** Lynlee Baily; Mayor Mailbox; Wendy Walker  
**Subject:** RE: New Zealand Mayoral China Forum (3-4 December)

Thanks Lynlee

Yes I confirm this.

Mike

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**From:** Lynlee Baily  
**Sent:** Friday, 17 November 2017 4:20 PM  
**To:** Mayor Mailbox; Mike Tana; Wendy Walker  
**Subject:** FW: New Zealand Mayoral China Forum (3-4 December)

Good afternoon Wendy and Mike

We've not received any requests from the Councillors to attend the China Mayoral Forum.

Please confirm that Rachel Qi and Darryn Grant will be attending and I will manage their registrations.

Regards  
Lynlee

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**From:** Lynlee Baily  
**Sent:** Thursday, 16 November 2017 12:28 PM  
**To:** Councillors  
**Cc:** Wendy Walker; Bryan Patchett  
**Subject:** New Zealand Mayoral China Forum (3-4 December)

Good afternoon Councillors

The Mayor, and two associates, will be attending the New Zealand China Mayoral Forum to be held 3-4 December 2017.

The Elected Member Training and Travel Committee is responsible for approving the attendance and associated costs of elected member conferences etc. In a situation where approval to attend a conference requires urgent approval the Committee can delegate its powers to the Mayor, Deputy Mayor and Chair of the Audit and Risk Committee. The request to attend this event was made just prior to registrations closing, therefore permission was sought under the urgency clause in the Terms of Reference. As the Mayor was the attending delegate it was felt that the full Committee should be involved in the decision to approve or otherwise.

Approval for the Mayor, an Officer from City Growth & Partnerships Group and an elected member to attend was provided. Please let me know by Friday, 17<sup>th</sup> November if you would like to attend as the third member of this party.

Information regarding the Forum is attached <http://www.lgnz.co.nz/new-zealand-china-mayoral-forum/programme/>

The Forum will be fully and completely translated for the duration.

Kind regards

Lynlee

**Lynlee Baily**  
**Manager Democratic Services**

**DDI:** | **MOB:**

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*"Together we're making Porirua Amazing"*

## Anne Rose

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**From:** Tracey Steel  
**Sent:** Monday, 20 November 2017 3:11 p.m.  
**To:** 'Rachel Qi'  
**Subject:** Invitation to his Majesty the Emperor of Japan birthday reception  
**Attachments:** Scan-to-Me from f2copycolour1 2017-11-20 150217.pdf

Good afternoon Rachel

Please find attached a copy of the invitation to the reception on the 6<sup>th</sup> December. I have informed the Embassy that you will be accompanying Mayor Tana to the event.

If you need any further information, please don't hesitate to contact me.

Kind regards

Tracey

**From:**  
**Sent:** Monday, 20 November 2017 3:02 p.m.  
**To:** Tracey Steel  
**Subject:** Scan-to-Me from f2copycolour1 2017-11-20 150217

545



To celebrate the Birthday of His Majesty the Emperor of Japan  
The Ambassador of Japan, Mr. Tosifusa Takata  
and Mrs. Shinobu Takata  
request the pleasure of the company of

.....  
His Worship Mike Tana & Partner  
.....  
at a Reception on Wednesday, 6 December 2017  
from 6.30 p.m. to 8.00 p.m.

Venue: The Wellington Club  
Level 5, 88 The Terrace  
Dress: Lounge Suit

R.S.V.P. by 1 December 2017  
Email: [protocol@wll.mofa.go.jp](mailto:protocol@wll.mofa.go.jp)  
Tel: (04) 495-8312

PLEASE PRESENT THIS CARD ON ARRIVAL

## Anne Rose

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**From:** R Q  
**Sent:** Monday, 20 November 2017 3:45 p.m.  
**To:** Tracey Steel  
**Subject:** Re: Invitation to his Majesty the Emperor of Japan birthday reception

Dear Tracey,  
Many thanks for your email and Mayor Tana's invitation.  
I would be delighted to attend this function on 6th Dec.

Kind regards,  
Rachel Qi  
Email:  
Mobile:  
Co-Chair of China and New Zealand Business Council  
CEO of Pacific Culture and Arts Exchange Centre  
Vice President of Multicultural Council of Wellington  
CEO of New Zealand China Film Festival  
Vice President of New Zealand China International Trade Assoc.

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**From:** Tracey Steel  
**Sent:** 20 November 2017 02:09  
**To:** Rachel Qi  
**Subject:** Invitation to his Majesty the Emperor of Japan birthday reception

**Good afternoon Rachel**

**Please find attached a copy of the invitation to the reception on the 6<sup>th</sup> December. I have informed the Embassy that you will be accompanying Mayor Tana to the event.**

**If you need any further information, please don't hesitate to contact me.**

**Kind regards**

**Tracey**

**From:** Tracey Steel  
**Sent:** Monday, 20 November 2017 3:02 p.m.  
**To:** Tracey Steel  
**Subject:** Scan-to-Me from f2copycolour1 2017-11-20 150217

# PŌWHIRI RUNSHEET

## NEW ZEALAND CHINA MAYORAL FORUM

Rongomaraeroa (Te Marae), level 4, Te Papa – 8.45am Monday 4 December 2017

### PROGRAMME

| Time   | Action  |
|--------|---|
|        | Te Marae prepared for setup. Seating required <b>200</b> chairs on the Manuhiri side and <b>20</b> chairs on the Tangata Whenua/Te Papa side.   |
| 8.30am | Manuhiri (guests) arrive and gather in the <b>Wellington Foyer, level 2 of Te Papa</b> . They will be met by <b>Carolyn Roberts-Thompson (Manager, Iwi Relationships)</b>   |
| 8.35am | Pre-powhiri briefing will be given for the manuhiri on the <b>Wellington Foyer, level 2</b><br><b>Taku Parai</b> will walk the guests on to the Marae on behalf of the manuhiri   |
| 9am    | <b>PŌWHIRI STARTS</b><br>Taonga Puoro (traditional Māori instruments) will sound from the top of <i>Te Ara a Hine</i> . This will signal to the manuhiri to proceed up to Rongomaraeroa.  |
|        | <b>Nga Karanga</b><br><br>The kaikaranga along with the women in the Manuhiri group will lead this procession onto the Marae.<br><br>The kaikaranga from Te Marae will lead with the first karanga followed by a reply from the manuhiri. This will alternate until the kaikaranga from Te Marae have delivered the final karanga.<br><br>Te Papa Kaikaranga: <b>Kōkā Thelma Karaitiana</b> (Rongowhakaata Kaumatua).<br>Manuhiri Kaikaranga: <b>Taku Parai who will bring his kaikaranga with him (Ngāti Toa kuia)</b><br><br>The Manuhiri will move to the seating to their right-hand side with men seated in the front, and women in the rows following.  |
|        | <b>Whaikorero – Kawa (protocols) Pāeke</b><br><br>Te Papa Kaikōrero (speakers) will all go first, and the Manuhiri kaikōrero will follow. Each kaikorero will be supported by a waiata.<br><br>Te Papa Kaikorero : <b>Matua Taharākau Stewart</b> (Rongowhakaata Kaumātua)<br>Waiata : Ko te arai<br><br>Manuhiri Kaikorero:(1-2 mins) <b>Meng Foon , Mayor of Gisborne</b><br>Waiata: He Honore<br><br>Manuhiri Kaikorero:(1-2 mins) <b>Taku Parai (Ngati Toa)</b><br>Waiata: Tukua<br><br><b>Karakia Whakawātea (prayer)</b><br>A Karakia whakawātea will be given from Te Papa to precede non-maori speeches. The order of speakers for this part of the powhiri process will again start with Te Papa speakers first, followed by Manuhiri.<br><br>Te Papa speaker: <b>Dr Arapata Hakiwai</b> (Kaihautū)<br>Waiata : Ngā Kākahu |

|        |   |
|--------|---|
|        | <p>Manuhiri Kaikorero:(1-2 mins) - <b>Dave Cull</b>, President, LGNZ, NZ<br/>Waiata : Te Aroha</p> <p>Manuhiri Kaikorero : (1-2 mins) <b>Zhuang Jiahan</b> Mayor of Xiamen, China<br/>Waiata : Pokarekare Ana</p> <p>Manuhiri speaker/s: (1-2 mins) <b>Ms Xianghui Bian</b>, Vice Mayor of Qingdao, China<br/>Waiata : E Toru Ngā Mea</p> <p><i>Tom Yuan/John Hong provide whispering translation of English to Chinese for Chinese delegates</i></p> |
|        | <p><b>Hariru / Hongi</b><br/>Te Papa kaikorero will invite the manuhiri to move towards Te Papa pae for the hongiri.</p> <p>Official Mayors photo will take place on the Marae while the group starts proceeding to Oceania.</p>  |
| 9.55am | <p><b>Kapu Ti refreshments</b><br/>To conclude the powhiri ceremony a Kapu Ti will be served for the manuhiri, and Te Papa (kaumatua and staff supporting this powhiri.)</p> <p>Location: Oceania, Level 3</p>  |



WAIATA

|   |  |
|---|--|
| <p><b>Ko te Arai</b><br/>         Ko te arai<br/>         Ko te aria te awā<br/>         Rongowhakaata tāngata<br/>         He hiringa mahara<br/>         He manawa maurea (x2)</p> <p>Whakahere i ngā hapū<br/>         Whakakotahi ngā whanau<br/>         Ki te puna o te aroha<br/>         Te pono me te tika</p> <p>Tu mai ra, te taumata tipua Manawaru<br/>         Kōmura mai ngā korero o nehērā i a koe (x2)</p> <p>He tata ā runga, he roa ā raro<br/>         He tata ā runga, he roa ā raro<br/>         He tata ā runga, he roa ā raro<br/>         He tata ā runga, he roa ā raro.</p> | <p><b>He Honore</b><br/>         He Honore he kororia<br/>         Maungarongo ki te whenua<br/>         Whakaaro pai ē<br/>         Ki nga tangata katoa<br/>         Ake ake<br/>         Ake ake<br/>         Amine<br/>         Te Atua<br/>         Te piringa<br/>         Toku oranga<br/>         Toku oranga</p>  |
| <p><b>Tukua</b><br/>         Tukua atu rā<br/>         Te reo pōhirihihi atu<br/>         O Te Iwi Māori<br/>         E tū nei<br/>         Kimi kau ana mātau<br/>         I te mea ngaro<br/>         I waihotia e ngā mātua<br/>         I waihotia e ngā mātua.....a....<br/>         I waihotia e ngā mātua</p>  | <p><b>Ngā Kākahu</b><br/>         Ngā kākahu whakapaipai<br/>         Whakamiharo, miharo</p> <p>Tēnā koutou e ngā tīpuna<br/>         E manaaki nei i ngā kākahu<br/>         Hei uhi ki runga i a mātau<br/>         Ngā whakatipuranga rāngatahi<br/>         Me mau i runga i te ihi<br/>         Ngā korowai i waiho, iho nei e<br/>         I waiho iho nei e...</p> <p>Ngā kākahu whakapaipai<br/>         whakamiharo miharo....</p> |
| <p><b>Te aroha</b><br/>         Te aroha<br/>         Te whakapono<br/>         Te rangimarie<br/>         Tātou, tātou e.</p>  | <p><b>Pokarekare ana</b><br/>         Pokarekare ana<br/>         nga wai o Rotorua,<br/>         Whiti atu koe hine<br/>         marino ana e.</p> <p>E hine e<br/>         hoki mai ra.<br/>         Ka mate ahau 2<br/>         I te aroha e.</p> <p>E hine e<br/>         hoki mai ra.</p>   |

|   |                               |
|---|-------------------------------|
|   | Ka mate ahau<br>I te aroha e. |
| <b>E Toru Ngā Mea</b><br>E Toru ngā mea<br>Ngā mea nunui<br>E kī ana<br>Te Paipera<br>Tumanako<br>Whakapono<br>Ko te mea nui<br>Ko Te Aroha |                               |

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NEW ZEALAND CHINA  
MAYORAL FORUM  
2017



New Zealand China Mayoral Forum » Programme

# Programme

Theme: *Smart business for smart cities*

| Day 1 – Sunday 3 December |   | Venue             |
|---------------------------|---|-------------------|
| 9.00am - 6.00pm           | <b>Registration desk open</b>   | Oceania           |
| 9.30am - 10.30am          | <b>Business forum</b><br>Proposed speakers: <ul style="list-style-type: none"> <li>• Sir Richard Taylor from the WETA Group</li> <li>• Madam Maggie Zhou, Managing Director of Alibaba one of the Founders of Taobao</li> </ul> | Soundings Theatre |

|                   |  |                    |
|-------------------|--|--------------------|
| 10.30am - 10.45am | <b>Break</b>   | Oceania            |
| 10.45am - 12.45pm | <b>Business matching meetings /or<br/>Alibaba/Taobao event</b>   | Rangimarie 1 and 2 |
| 12.45pm - 1.45pm  | <b>Lunch</b>   | Oceania            |
| 1.45pm - 3.30pm   | <b>Business matching meetings</b>  | Rangimarie 1 and 2 |
| 2.30pm - 3.30pm   | <b>Cultural showcase</b>   | Soundings Theatre  |
| 3.30pm - 5.30pm   | <b>Business Tour</b> Park Road Post Production: <i>be taken on a tour through a world class post production facility where most recently the Sound design and Sound mix for China's block buster "Wolf Warrior II" was completed for</i><br><b>City Tour /or</b><br><b>Free time</b> |                    |
| 4.30pm - 6.00pm   | <b>Wellington Xiamen 30 year celebration</b>   | tbc                |
| 6.30pm - 9.00 pm  | <b>Opening banquet in Wellington Foyer at Te Papa</b><br><br>Senior Ministerial remarks  | Wellington Foyer   |

**Theme: *Sustainable economies - balancing economic development with the environment***

| <b>Day 2 – Monday 4 December</b> |  | <b>Venue</b> |
|----------------------------------|--|--------------|
| 8.00am -<br>5.00pm               | <b>Registration desk open</b>  | Oceania      |
| 8:00am -<br>8:30am               | <b>Delegates collected from hotels</b> and transferred to Te Papa Hosted in VIP Lounges                                  | Te Papa      |
| 8.30am -<br>8.45am               | <b>Mayors assemble</b> in preparation for Powhiri<br><br>Senior Ministerial remarks                                      | Te Marae     |
| 8.45am -<br>9.45am               | <b>Welcome Pōwhiri - Te Marae</b><br><br>Followed by official group photo  | Te Marae     |
| 9.45am -<br>10.15am              | <b>Morning tea</b>   | Oceania      |
| 10.15am<br>-<br>10.45am          | <b>Opening ceremony</b> including speeches from both China and New Zealand local and central government representatives. | Amokura      |

|                                  |   |                |
|----------------------------------|---|----------------|
| <p>10.45am<br/>-<br/>12.15pm</p> | <p><b>Economic Development exchanges – Tourism</b></p> <p>The session will build on discussions at previous forums on Tourism trade and investment and focus on improving cooperation, and promoting tourism innovations, experiences, and investment opportunities between the two countries in order to foster sustainable development in tourism. A short video presentation will be shared at the end of the session to stimulate further consideration of planning and ideas for the Year of Tourism 2019.</p>   | <p>Amokura</p> |
| <p>12.15pm<br/>-1.15pm</p>       | <p><b>Buffet lunch</b></p>  | <p>Oceania</p> |
| <p>1.15pm -<br/>2.45pm</p>       | <p><b>Economic Development exchanges - Education</b></p> <p>New Zealand's regions and education institutions will share how we expose students to innovative ways of teaching and learning, while equipping them with the skills they need for career ready and entrepreneurial futures. Starting with a story presentation, audiences will be inspired to hear from current students, alumni and teachers about the new and exciting ways students benefit from the partnerships and innovation found in New Zealand. We look forward to sharing ideas and facilitating a dialogue on how New Zealand and China can deepen and extend this important relationship.</p> | <p>Amokura</p> |

|                        |   |                |
|------------------------|---|----------------|
| <p>2.45pm - 3.15pm</p> | <p><b>Afternoon tea</b></p>   | <p>Oceania</p> |
| <p>3.15pm - 4.45pm</p> | <p><b>Economic Development exchanges - Primary industries</b></p> <p>New Zealand and China have developed a strong and lasting trading relationship in primary industries. This session will build on the collaboration that occurred at the forum in Xiamen 2015. Mayors from China will share opportunities to engage in animal husbandry and agriculture. New Zealand mayors will showcase key New Zealand industries including horticulture, viticulture, dairy, sheep and beef.</p>  |                |
| <p>4.45pm - 5.30pm</p> | <p><b>Closing ceremony</b></p> <p>Closing remarks from the President of LGNZ and President of CPAFFC.</p> <p>Mayor of Wellington reads the Wellington Declaration (a summary of the discussions and outcomes from the Forum and commitment to forum 3 to be held in China at a future date). Mayors from both China and New Zealand are invited to sign on a large purpose built board under the 'Wellington Declaration'.</p> <p><b>MOU signing ceremony</b></p> <p>A selection of New Zealand and Chinese mayors will sign MOUs that will signal higher levels of cooperation and exchange between the two sides.</p> | <p>Amokura</p> |

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|                    |  |               |
|--------------------|--|---------------|
| 7.00pm -<br>9.00pm | <b>Banquet hosted by Wellington<br/>City Council</b> | Venue:<br>TBC |
|--------------------|--|---------------|

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**We are.  
LGNZ.**



**Absolutely Positively  
Wellington City Council**  
Me Heke Ki Pōneke





## Tracey Steel

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**From:** New Zealand China Mayoral Forum 2017 <nzcmf@tcc.co.nz>  
**Sent:** Wednesday, 22 November 2017 6:54 a.m.  
**To:** Mayor Mailbox  
**Cc:** Lynlee Baily  
**Subject:** NZ China Mayoral Forum - Registration Confirmation



Ref ID: 101  
Mike Tana  
Porirua City Council  
PO Box 50218  
Porirua

Dear Mike

Thank you for your registration for the **New Zealand China Mayoral Forum 2017**, being held at Te Papa, Wellington from 3 - 4 December 2017.

Please carefully review your details below.

### Registration

|                |                                   |
|----------------|-----------------------------------|
| <b>Details</b> | Mayoral Forum - Monday 4 December |
|----------------|-----------------------------------|

### Opening Banquet

|                          |                        |
|--------------------------|------------------------|
| <b>Ticket Type</b>       | Opening Banquet Ticket |
| <b>Date</b>              | Dec 3, 2017            |
| <b>Start Time</b>        | 6:30 PM                |
| <b>End Time</b>          | 9:00 PM                |
| <b>Number of Tickets</b> | 1                      |

### Closing Banquet

|                    |                        |
|--------------------|------------------------|
| <b>Ticket Type</b> | Closing Banquet Ticket |
| <b>Date</b>        | Dec 4, 2017            |

|                   |         |
|-------------------|---------|
| Start Time        | 6:30 PM |
| End Time          | 8:00 PM |
| Number of Tickets | 1       |

## Accommodation Booking

If you wish to book accommodation, please email [nzcmf@tcc.co.nz](mailto:nzcmf@tcc.co.nz). For more information, please see [nzcmf.co.nz](http://nzcmf.co.nz).

## Arrival at the Forum

Please check in to the Registration and Information Desk when you arrive at the venue to collect your registration pack. The Registration and Information Desk will be located in the Oceania Room, Level 3, Te Papa and open at the following times:

Sunday 3 December 9.30am - 6.00pm  
Monday 4 December 8.00am - 5.00pm

If you have any queries please contact [nzcmf@tcc.co.nz](mailto:nzcmf@tcc.co.nz). We look forward to welcoming you to the **New Zealand China Mayoral Forum 2017**.

Kind Regards

Delegate Services Co-ordinator

Forum Managers: The Conference Company  
PO Box 90040, Auckland 1142, New Zealand  
Phone: +64 9 360 1240  
Email: [nzcmf@tcc.co.nz](mailto:nzcmf@tcc.co.nz)  
[NZCMF Website](http://nzcmf.co.nz)



## **Anne Rose**

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**From:** Tracey Steel  
**Sent:** Thursday, 30 November 2017 1:15 p.m.  
**To:** 'Rachel Qi'  
**Subject:** New Zealand China Mayoral Forum  
**Attachments:** Scan-to-Me from f2copycolour1 2017-11-30 130546.pdf; Scan-to-Me from f2copycolour1 2017-11-30 130636.pdf; Scan-to-Me from f2copycolour1 2017-11-30 130653.pdf

Good afternoon Rachel

Please find attached some information about the Forum which starts on Sunday. I have yet to confirm if Mike is attending the banquet on the 4<sup>th</sup> December as I know he has a prior engagement.

If you have any queries, please do not hesitate to call Mike or myself.

Kind regards

Tracey

Tracey Steel  
Executive Assistant to the Mayor  
Porirua City Council

## Anne Rose

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**From:** R Q  
**Sent:** Friday, 1 December 2017 12:04 a.m.  
**To:** Mayor Mailbox  
**Cc:** Tracey Steel  
**Subject:** Translation Welcome to New Zealand China Mayoral Forum  
**Attachments:** Welcome to New Zealand China Mayoral Forum.docx; Dragon.png; First draft.jpg  
**Categories:** Printed

Dear Mike,

As discussed, please see attached translation for the First draft. The dragon in the draft looks good, but I also attached another dragon picture for your consideration.

Also, I added one sentence **The Legend of New Zealand**

**新西兰的传说** above the two paragraphs, just for clarification what is about.

Feel free to make any changes you wish to.

Kind regards,  
Rachel Qi  
Email:  
Mobile.

Welcome to New Zealand China Mayoral Forum

欢迎来到新西兰中国市长论坛

The Legend of New Zealand

新西兰的传说

Māui is the gifted, clever demigod of Polynesian mythology responsible for fishing up the North Island of Aotearoa, New Zealand.

毛伊是波利尼西亚神话中的一位机智而具有天赋的半神，传说正是他将长白云之乡——新西兰的北岛从海中钓起。

After a miraculous birth and upbringing Māui won the affection of his supernatural parents, taught useful arts to mankind, snared the sun and tamed fire. But one of his most famous feats was fishing up the North Island.

经历了奇迹般的诞生和抚养，毛伊深受神祇父母的宠爱，他教授人类实用的技能，能够拴套住太阳，驯服火焰。但他最著名的壮举是钓起了北岛。

TAP or SCAN

点击或扫描

for more information

获取更多信息



## Anne Rose

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**From:** Tracey Steel on behalf of Mike Tana  
**Sent:** Friday, 1 December 2017 3:49 p.m.  
**To:** 'R Q'  
**Subject:** FW: NZ China Mayoral Forum  
**Attachments:** WREDA\_NZChina\_programme\_art.pdf  
  
**Importance:** High

Hi Rachel

Please find attached a link to the website for the forum <http://www.lgnz.co.nz/new-zealand-china-mayoral-forum/programme/>

This provides a link to the programme for the 2 days

Also attached is a more detailed programme for the Sunday, I have printed them both out for you and given them to Mike.

Kind regards

Tracey Steel  
Executive Assistant to the Mayor  
Porirua City Council  
DDI:



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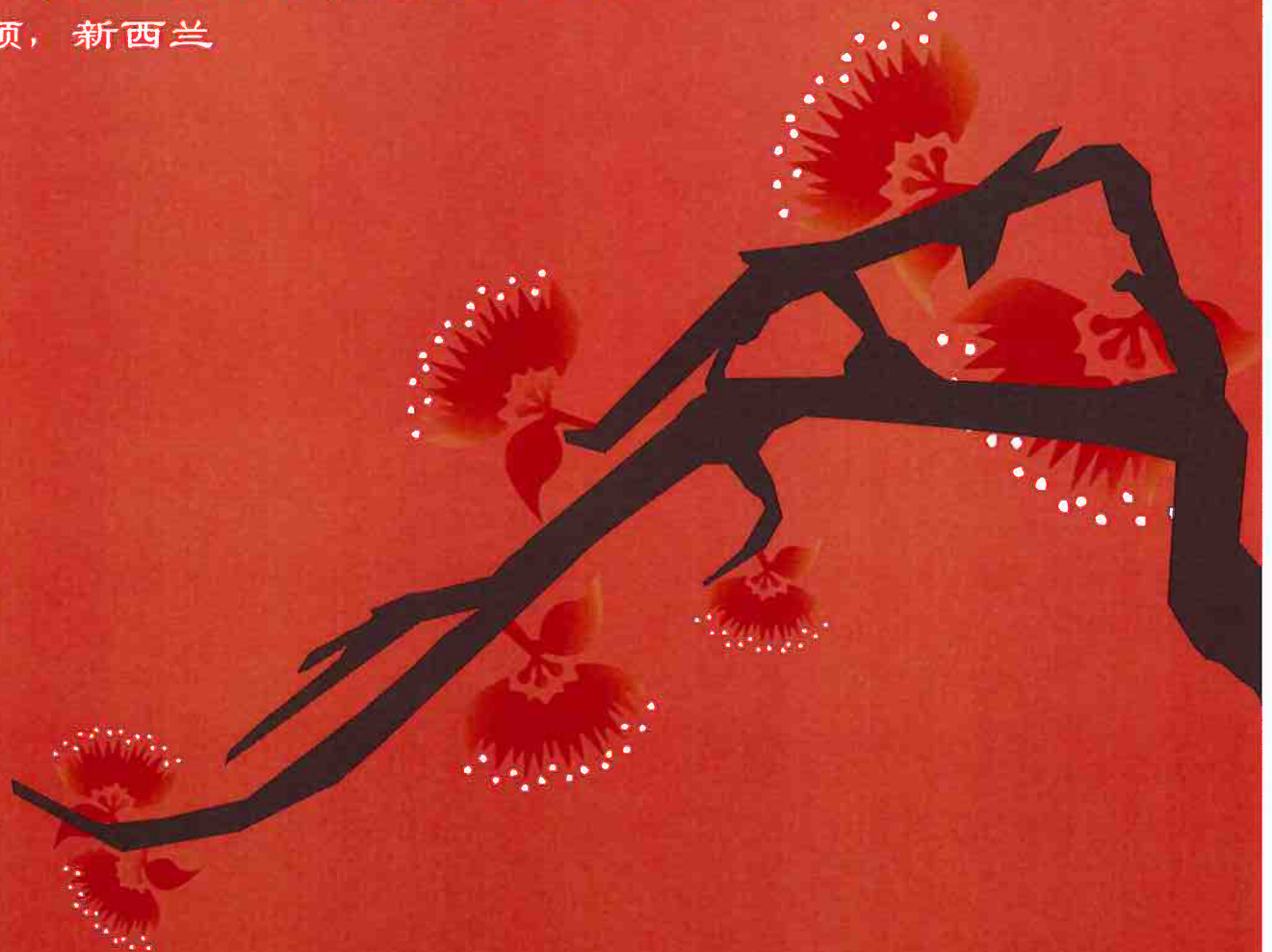
# NEW ZEALAND CHINA

## Business Forum

SUNDAY 3 DECEMBER

TE PAPA, WELLINGTON, NEW ZEALAND

惠灵顿，新西兰



# Agenda

## Sunday 3 December

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|                    |  |
|--------------------|--|
| <b>0900</b>        | <b>Registration desk open</b><br>> Oceania Room  |
| <b>0930</b>        | <b>Business Forum commences</b><br>> Soundings Theatre   |
|                    | <b>Master of Ceremonies – Charles Finny</b>  |
|                    | <b>Guest Speakers:</b><br><b>Sir Richard Taylor</b> , CEO & Co-founder Weta Workshop<br><b>Maggie Zhou</b> , Managing Director, Alibaba Group (Australia and New Zealand)  |
| <b>1030</b>        | <b>Break</b>   |
| <b>1045</b>        | <b>Understanding Chinese e-Commerce presented by Alibaba Group</b><br>> <b>Exporting to China and Alibaba Ecosystem</b> (60 min)<br>Presented by John O’Loughlen and Pier Smulders<br>> <b>City Brain - China’s solution for Smart City</b> (30 min)<br>Presented by John O’Loughlen<br>> <b>China’s outbound tourists</b> (30 mins)<br>Presented by Katherine Zhang and Ken Freer                                     |
| <b>1245</b>        | <b>Lunch</b>   |
| <b>1345</b>        | <b>Business Forum – Breakout Sessions</b>  |
| <b>1345 – 1430</b> | <b>Chinese Insights Panel Discussion</b><br>> Soundings Theatre<br><b>MC</b><br><b>Zhang Fan</b> , Economic & Commercial Counsellor, Chinese Embassy in NZ (Trade)<br><b>Andrew Allan</b> , Head of Markets NZ, ANZ Institutional Banking (Investment)<br><b>Mark Tanner</b> , CEO, China Skinny Shanghai (Marketing Insights)<br><b>Tim Luan</b> , Head of Global Innovation, Inno Way Beijing (Innovation)           |
| <b>1345 – 1445</b> | <b>Education New Zealand Panel Discussion</b><br>> Rangimarie Room 2<br><b>MCs, Ross Fisher and Sarah Gauthier</b> (Education New Zealand)<br><b>Jan Fitz-Gerald</b> , Institute of Global Engagement, New Zealand<br><b>Michael O’Shaughnessy</b> , Director International Relations, Massey University<br><b>Dan Milward</b> , CEO, Gamefroot<br><b>Jason Cushen</b> , Director (International), University of Otago |
|                    | <b>Business matching (Chinese registered businesses only)</b><br>> Rangimarie Room 3   |
|                    | <b>Official Chinese city delegation meetings</b><br>> Rangimarie Room 1  |
|                    | <b>Alibaba Booths</b><br>> Oceania Room<br><b>Alibaba E-commerce – wholesale solutions</b><br><b>Alibaba E-commerce – retail solutions</b><br><b>Alipay payment and tourism solutions</b>  |
| <b>3.30pm</b>      | <b>Business Forum concludes for NZ businesses</b>  |

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## Keynote speakers



**Charles Finny**

0930

### **Master of Ceremonies**

Charles Finny is a partner at the Wellington Government Relations consultancy Saunders Unsworth. He is a former diplomat and trade negotiator who has worked most of his career on building the trade and economic relationship with China. He is Chairman of Education New Zealand and on the Board of New Zealand Trade and Enterprise. He was on the Board of the New Zealand Film Commission the Victoria University Council – both for 7 years. Charles served at the New Zealand Embassy in Beijing 1992-1996 and is a frequent visitor to China.



**Sir Richard Taylor**

0930

### **CEO & Co-founder Weta Workshop**

Richard Taylor is a co-founder and the creative lead at Weta Workshop which he runs with his wife Tania Rodger. Weta Workshop has an international reputation as one of the film industry's most successful design and special effects studios. Richard has won five Academy Awards® for Weta Workshop's work on large-scale feature films such as *The Lord of the Rings* trilogy and *King Kong*, as well as being known for *The Chronicles of Narnia*, *Daybreakers*, *District 9*, *Avatar*, *Elysium*, *The Amazing Spiderman 2*, *Chappie*, *The Hobbit* trilogy, *The Great Wall*, *Ghost in the Shell*, *Blade Runner 2049* and *Thor: Ragnarok*. Weta Workshop has also produced hundreds of miniatures, models and puppets for TV shows like *Hercules*, *Xena* and *Thunderbirds Are Go*. Richard has also received four BAFTAs, two VES awards and a number of national/international entertainment, business and community awards.

Richard co-owns Pukeko Pictures with Tania, Martin Baynton and Pioneer Capital. They have created and developed a number of properties together including the award-winning television show *Jane and the Dragon*, pre-school series *The WotWots*, *Thunderbirds Are Go* and *Cleverman*.

Richard has an 18 year business relationship in China through his partnership with Mr Fred Tang of Tenzan in Dongguan. Weta Workshop has strong educational relationships with the Beijing Film Academy and People's Liberation Army Art Academy. Richard has held a number of exhibitions, education seminars and make up demonstrations in China, and has had the great fortune of engaging with Madam Peng around education initiatives between China and New Zealand. Pukeko Pictures has recently signed a co-production agreement with Huawei Century in Guangzhou to create the *Kiddets* children's television show.

Although Richard's career has primarily focussed on the screen industries, he has also completed a number of jobs within the Museum trade including for Omas Aviation Heritage Centre (Blenheim, NZ), Te Papa Tongarewa (Wellington, NZ) and The Great War Exhibition (Wellington, NZ).

In 2010 Richard was awarded a Knight Companion of the New Zealand Order of Merit for his services to film, and in 2012 was named Kiwibank New Zealander of the Year. Richard and Tania are Patrons for the Neo Natal Trust in New Zealand.



**Maggie Zhou**

0930

**Managing Director, Alibaba Group  
(Australia and New Zealand)**

Maggie Zhou was appointed Managing Director for Australia and New Zealand in March 2016 for Alibaba Group. As one of the key veterans of the company, Maggie has witnessed major company developments as the company has expanded its businesses outside of China and as well as the progression and development of Mainland China's e-commerce market. In her current role, as part of the company's globalisation strategy, she is responsible for establishing a local presence for Alibaba in Australia and New Zealand to further develop infrastructure and help local merchants enter the vast China consumer market.

Prior to this role, Maggie worked closely with the Australia and New Zealand business development team on Tmall Global, a cross-border B2C business platform for Tmall, and was in charge of overall government and public affairs for the platform. She has worked closely with the Australian Trade Commission (Austrade), showcasing the value of the China e-commerce market to Australian brands and businesses. In Maggie's earlier days with Alibaba, she helped the Group establish Taobao Marketplace in 2003 as one of the nine founders of the C2C platform, and served as Executive Assistant to Jack Ma, the founder and Executive Chairman of Alibaba, for almost five years. Maggie joined Alibaba in early 2000 as one of the veteran employees of the company. In August 2017, Maggie Zhou was appointed a Victorian Business Ambassador by the State Government of Victoria.

Maggie has been a key contributor to Alibaba Group's strategy to internationalise its business and its mission – to make it easy to do business anywhere.



**John O'Loghlen**

1045

**Director of Business Development, Alibaba Group  
(Australia and New Zealand)**

John O'Loghlen joined Alibaba Group as Director of Business Development for Australia and New Zealand in March 2016. In this role, John focuses on serving clients across all of the Alibaba Group's business units, with a particular focus on assisting Australia and New Zealand brands and businesses connect with the Chinese consumer.

John brings to Alibaba strong cross-border trading experience and knowledge to support the company's developments in Australia and New Zealand. Before relocating to Sydney in 2014, John co-founded a leading gourmet pizza chain in Beijing which is a strategic commercial partner in China for Fonterra. Prior to Gung Ho! Pizza, John led Domino's Pizza International's Asian business from 2006 to 2009 based in China. John also spent five years investment banking at Goldman Sachs working in London, New York and Beijing and has served as a New Zealand Trade & Enterprise (NZTE) government appointed advisor to leading New Zealand corporations in China.

He holds a BA from Harvard University and an MPhil from Cambridge University. He studied Chinese at Tsinghua and BLCU in Beijing, and is proficient in Mandarin.



**Pier Smulders**

1045

**Business Development Director, Alibaba Group  
(Australia and New Zealand)**

Pier Smulders is Business Development Director New Zealand at Alibaba. As part of the International Business Team, he works across Alibaba Group's e-commerce ecosystem. His specific role is focused on building the business in New Zealand.

Previously he was Chief Executive of Christchurch-based Star Media, a diversified New Zealand media group involved in regional newspapers; local and national magazines; regional television broadcasting and the production of major events.

Pier is a Dutch and New Zealand national who grew up in Asia and Europe and moved to New Zealand in 2004 after working in various roles in Asia, Europe and the USA. He holds a BA from Brown University and an MBA from Harvard Business School.



**Katherine Zhang**

1045

**Head of Marketing and Operations, Alipay  
Australia and New Zealand**

Katherine has over 15 years' working experience in sales and marketing working at Citrix, Intel, and IBM Corporations across Asia Pacific region. She has developed strong expertise in Go-to-market strategy development, brand strategy and communications, partner development and enablement, retail marketing, field marketing, and building and leading teams. Katherine holds a Master Degree of Communications from RENMIN University of China.



**Zhang Fan**

1345

**Economic & Commercial Counsellor,  
Chinese Embassy in NZ (Trade)**

- > June 1994 graduated from Beijing Language Institute.
- > August 1994 joined China Ministry of Commerce (MOFCOM) as New Zealand Desk Officer.
- > September 1997 to June 2001 as Commercial Attache at Chinese Consulate-General in Melbourne.

2002-2012 as Deputy Director, Director of Department of American and Oceania Affairs at MOFCOM, in charge of bilateral trade and economic ties between China with Canada, Australia, New Zealand, Pacific Island countries as well as Caribbean English-speaking countries.

January 2013 up to now Economic and Commercial Counsellor of Chinese Embassy in New Zealand. Since Mr Zhang's responsibility covers Australasia for over two decades, he is in a better position to relate to people who have been involved in the process to interact with China, especially on the trade and investment side. During the panel discussion, he is going to share with the audience his thoughts on how to progress tangible cooperation between sub-national governments on both sides.



**Ken Freer**

1045

**Project Director, Alibaba,  
Christchurch International Airport**

I have twenty years senior marketing and management experience, including owning my own digital and direct agency, along with senior corporate and government experience. My international experience (New Zealand, USA, UK, Europe, Australia and Fiji) spans a range of sectors including retail, financial services, travel, tourism and publishing, working with blue chip brands such as American Express, Tourism New Zealand, Westpac (Australia and New Zealand), Tourism Fiji and House of Travel.

I am an internationally awarded brand and retail marketer, having collected global best awards in both the tourism and financial services industries.



**Andrew Allan**

1345

**Head of Markets NZ, ANZ Institutional Banking  
(Investment)**

With a relationship with over 80%\* of the market, ANZ is the largest Institutional Bank in New Zealand. ANZ's size and scale provides them with connections and insights into the local market which few can match.

ANZ can offer customer's global connectivity across Asia, the Pacific, Europe and North America. This is achieved via a network of industry. ANZ New Zealand's Institutional platform supports inbound direct and portfolio investment, risk management, trade and transactional requirements.

Andrew joined the Institutional New Zealand Leadership Team as Head of Global Markets, NZ in September 2008. This role encompasses interest rate, foreign exchange and commodity trading, management of the bank's liquidity portfolio, sales related services, origination, underwriting, structuring, risk management, advice and the sale of credit and derivative products globally.

Prior to this Andrew has held a variety of roles in ANZ's NZ Global Markets business. Before joining the bank Andrew was a lecturer in Finance at Victoria University of Wellington.



**Mark Tanner**

1345

**CEO, China Skinny Shanghai (Marketing Insights)**

Mark is the Founder and Managing Director of Shanghai-based China Skinny, one of China's best-known marketing, research and digital agencies.

China Skinny's clients include Comvita, Fonterra, Red Seal, Villa Maria and NZTE and Colgate, Intercontinental Hotels Group, Sydney Airport, House of Fraser, Tourism Malaysia, ANZ and Westpac Banks, the Australian Olive Association, NSW Farmers, the Danish Innovation Centre and Finnish Government. He brings perspective from marketing roles in China, North America, Europe, Australasia New Zealand and Africa where he has worked since the 90s.

Mark regularly provides views and commentary about Chinese consumers in media such as Bloomberg, Reuters and Forbes and is a regular keynote speaker at events from Shanghai to Sydney, Hong Kong to Helsinki.



**Tim Luan**

1345

**Head of Global Innovation, Inno Way Beijing (Innovation)**

Tim Luan is working at the management company of Innoway, which is the startup street in Beijing (the heart of startup eco-system in China).

He is in charge of several business modules including Global Incubation, Large Corporations Collaboration, Online and Offline Platforms, Startups Mentoring. He has worked aboard for 15 years in Europe and North America, acting as the mentor and judge for several international startup competitions. He is also the researcher in the field of cross-border e-commerce, helping international startups, which are interested in Chinese market. Besides, he also helps large corporations deal with internal innovations.

He is in engineer education background and MBA in the University of British Columbia in Canada.



**Jan Fitz-Gerald**

1345

**Institute of Global Engagement, New Zealand**

Jan has more than 30 years experience in New Zealand public and private education at tertiary and secondary levels. She spent many years at AUT University in a senior executive and management role in University and International Relations including establishing the International Centre and more recently in business and international development. She was recognised for her outstanding contribution to the University with the Emeritus Associate award.

Jan is the Founder and past Chief Executive of the award winning Queenstown Resort College. QRC is a high quality tourism and hospitality management college (hotel school) designed to meet the needs of industry workplace skills, provision of quality graduates and executive training needs for tourism and hospitality senior managers.

Jan has been designing and delivering highly successful customised short courses to student and professional business groups for many years. She is Founder of the Youth Leadership Summit concept for high school students from the Sister Cities of China and New Zealand. This has now been recognised by the Qingdao Education Bureau for hosting in 2018. Jan started her career as a high school teacher and new teacher adviser with the Ministry of Education and has a strong community spirit having been a member of Rotary for 15 years and serving on community and school trusts and boards.



**Michael  
O'Shaughnessy**

1345

**Director, International Relations, Massey University**

Michael O'Shaughnessy is the Director International Relations at Massey University. His role is to lead the International Office and to identify and facilitate strategic international relationships to advance the University's 2017-2015 Internationalisation Framework, which positions Massey University as a globally-focused university that "takes the best of New Zealand to the rest of the world" and brings the best in the world to New Zealand.

Michael joined the International Office in June 2012 from the Ministry of Foreign Affairs and Trade (MFAT), where much of his focus was on enhancing New Zealand's science and economic cooperation with North Asian countries. Posted to the New Zealand Embassy in Seoul, he was responsible for advancing New Zealand's trade and market access interests, as well as promoting agricultural, scientific and ICT cooperation with Korea. Immediately prior to joining Massey, Michael was responsible for political, social, defence and security relations with Australia. Before joining MFAT, Michael worked for law firms in the UK and Spain in the intellectual property and prescription drug areas, was an editor at Statistics New Zealand, tutored history at the University of Auckland and worked at the Technical University of Catalonia in Barcelona as a Spanish and Catalan translator and editor. Michael holds a Master of International Relations, and a BA in History and Political Science from Victoria University of Wellington. Michael also speaks Spanish, Korean and Catalan.



**Jason Cushen**

1345

**Director (International), University of Otago**

Jason Cushen is the Director, International at the University of Otago. In his current role he is responsible for the core operational activities of the International Office, the development of campus wide strategic and operational plans, the maintenance of effective relationships with external partners and the provision of strategic advice the Deputy Vice-Chancellor, External Engagement. Jason holds a Master of Arts degree from the University of Otago, and has worked at the university in a range of positions since 1998. Jason had the privilege of serving in the role of ISANA (International Education Association) New Zealand President from 2011-2016, and remains advocate of the importance of the student experience in informing strategic decision making within the international education sector.



**Ross Fisher**

1345

**International Market Manager (China)  
at Education New Zealand**



**Dan Milward**

1345

**CEO, Gamefroot**

Dan is the founder and CEO of Gamelab, and his goal in life is to make game creation accessible to everyone, including learners and teachers with no prior knowledge of coding and game design. He has run game creation and design workshops for kids and adults and recently partnered with Public Libraries of New Zealand to bring game coding workshops to communities in seven New Zealand regions.



**Sarah Gauthier**

1345

**Regional Project Manager, Education New Zealand**

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JESSICA BEYELER  
*Business Events & Partnerships Manager*  
Wellington Regional Economic Development Agency  
P. +64 21 727 436  
E. [Jessica.Beyeler@WellingtonNZ.com](mailto:Jessica.Beyeler@WellingtonNZ.com)

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TOM YUAN  
*International Relations Manager*  
Wellington City Council  
P. +64 21 227 8513  
E. [Tom.yuan@wcc.govt.nz](mailto:Tom.yuan@wcc.govt.nz)

SPONSORS





## Anne Rose

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**From:** Mike Tana  
**Sent:** Saturday, 2 December 2017 9:29 p.m.  
**To:** Rachel Qi  
**Subject:** Fwd: Last minute request. - Mike Tana - Mayor of Porirua.

Hi Rachel

The translation needed is the script in the italics below... starting with.... " on behalf...."

Did you get the link to the video as well?

Sent from my Samsung Galaxy smartphone.

----- Original message -----

**From:** Philip Shackleton  
**Date:** 2/12/17 13:50 (GMT+12:00)  
**To:** Mike Tana  
**Subject:** FW: Last minute request. - Mike Tana - Mayor of Porirua.

**Hi Mike,**  
**Here it is in italics below.**  
**Kind Regards**  
**Philip**

---

**From:** Philip Shackleton  
**Sent:** Thursday, 30 November 2017 4:06 p.m.  
**To:** 'Dave Cull'  
**Cc:**  
**Subject:** Last minute request. - Mike Tana - Mayor of Porirua.

Hi Dave,

Mike Tana has been arranging a special app that delegates will be able to download at the NZCMF2017 registration area.

In order for him to get the project completed he needs a video file sent to him tomorrow afternoon of a short 30second welcome video to the NZCMF 2017 from you.

I've drafted the script for you below:

*On behalf of Local Government New Zealand, our Chinese Partners The Chinese Peoples Association for Friendship with Foreign Countries, New Zealand Ministry Of Foreign Affairs and Trade and Wellington City Council I am delighted to welcome you the 2<sup>nd</sup> New Zealand China Mayoral Forum 2017.*

*The mechanism aims at building up a platform of peer to peer exchanges for New Zealand and China mayors to discuss issues of mutual interest, strengthen practical cooperation and enhance friendship between the two sides.*

*I would like to thank you for your participation and wish you a very enjoyable and productive two days.*

I am cc'ing Mike Tana as he is going to arrange the translation.

Kind Regards  
Philip

## Anne Rose

---

**From:** Tracey Steel  
**Sent:** Thursday, 11 January 2018 8:54 a.m.  
**To:** 'R Q'  
**Subject:** RE: Invitation to the Chinese New Year Gala Performance

Good morning

Thank you for your invitation for the Mayor to attend the Chinese New Year celebrations on the 30<sup>th</sup> January.

The Mayor is currently away so I can't give you an official yes or no but I have marked it in his diary and will confirm either way when he returns later this month.

Ngā mihi,

**Tracey Steel**

Executive Assistant to the Mayor

**porirua**city

Tel: 04 237 1400 | Mob:  
[porirua.govt.nz](http://porirua.govt.nz)

---

**From:** R Q  
**Sent:** Wednesday, 10 January 2018 9:24 p.m.  
**To:** Mike Tana  
**Subject:** Invitation to the Chinese New Year Gala Performance

Dear Mike,

Happy New Year to you and your family!

The Multicultural Council of Wellington in collaboration with the China Cultural Centre in New Zealand invites you to attend the Chinese New Year Gala Performance at 6pm on Tuesday 30th January 2018 at Pipitea Marae, Wellington. The official invitation is attached.

The Details are:

Date: Tuesday 30th January 2018

Time: 18:00-20:00

Venue: Pipitea Marae (55-59 Thorndon Quay, Pipitea, Wellington)

Dress Code: Smart Casual/Traditional

Your RSVP by 5pm on Friday 26th January is very much appreciated!  
We will be honored to have you with us at the CNY celebration.

Kind regards,  
Rachel Qi  
Email:

## Anne Rose

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**From:** R Q  
**Sent:** Friday, 26 January 2018 4:05 p.m.  
**To:** Tracey Steel  
**Subject:** Re: HOLD for India's 69th Republic Day celebrations

Many thanks Tracey for your information.  
I would be delighted to attend this event as a guest of Mike.  
Have a wonderful weekend.

Kind regards,  
Rachel Qi  
Email: .  
Mobile:

---

**From:** Tracey Steel  
**Sent:** 25 January 2018 23:22  
**To:** R Q  
**Subject:** FW: HOLD for India's 69th Republic Day celebrations

Good afternoon Rachel

Mike has asked me to let the High Commission know that you are his guest for this event. Here is a copy of the invitation for your information.

Ngā mihi,

**Tracey Steel**

Executive Assistant to the Mayor  
Kaiāwhina Matua a te Koromatua

**porirucity**

Tel: 04 237 1400 | Mob:  
porirucity.govt.nz

## Anne Rose

---

**From:** Tracey Steel  
**Sent:** Friday, 26 January 2018 12:24 p.m.  
**To:** 'R Q'  
**Subject:** FW: HOLD for India's 69th Republic Day celebrations  
**Attachments:** HOLD for India's 69th Republic Day celebrations

Good afternoon Rachel

Mike has asked me to let the High Commission know that you are his guest for this event. Here is a copy of the invitation for your information.

Ngā mihi,

**Tracey Steel**

Executive Assistant to the Mayor  
Kaiāwhina Matua a te Koromatua

**porirucity**

Tel: 04 237 1400 | Mob:  
porirucity.govt.nz

**Anne Rose**

---

**Subject:** HOLD for India's 69th Republic Day celebrations  
**Location:** Bharat Bhavan, 48 Kempt Street, Kilbirne  
**Start:** Fri 26/01/2018 6:30 p.m.  
**End:** Fri 26/01/2018 8:30 p.m.  
**Show Time As:** Out of Office  
**Recurrence:** (none)  
**Organizer:** Mike Tana

Dear His Worship The Mayor Mike Tana & Spouse,

**The High Commissioner of India, HE Mr Sanjiv Kohli & Mrs Ruma Kohli**  
cordially invite you on the occasion of

**India's 69<sup>th</sup> Republic Day**

26 January 2018 (Friday)  
6:30PM – 8:30PM  
Bharat Bhavan, 48 Kemp St, Kilbirnie, Wellington

Kindly **RSVP** by 17 Jan 2018 to: [com.wellington@mea.gov.in](mailto:com.wellington@mea.gov.in)  
**Dress Code:** Business Formal/National Dress

Warm regards,

**High Commission of India**  
Wellington, New Zealand

## Anne Rose

---

**From:** R Q  
**Sent:** Friday, 26 January 2018 12:32 p.m.  
**To:** Tracey Steel  
**Cc:** Daily Mail  
**Subject:** 回复: Invitation to the Chinese New Year Gala Performance

Many thanks Tracey.  
We look forward to Welcoming Mayor Tana and Dai.  
Kind regards,  
Rachel

----- 原始邮件 -----

主题: RE: Invitation to the Chinese New Year Gala Performance  
发件人: Tracey Steel  
收件人: R Q  
抄送: Daily Mail

**Good afternoon Rachel**

**Please be advised that Mayor Tana's guest for this even will be Dai Phonevilay.**

---

**From:** R Q  
**Sent:** Wednesday, 24 January 2018 3:10 p.m.  
**To:** Mike Tana  
**Subject:** Invitation to the Chinese New Year Gala Performance

Dear Mike,  
I hope this email finds you well.  
I would like to follow up with my invitation to you sent in earlier Jan regarding the Chinese New Year Gala Performance at 6pm on 30th Jan at the Pipitea Marae, Wellington.

This free to public event will include multicultural performances from the Ethnic communities in Wellington. We have invited the Minister for Ethnic Communities, Mayors from Wellington region, the Ambassador from Chinese Embassy, Member of Parliament, key stakeholders and community leaders from more than 20 ethnicity. We are expecting 500 to 1000 audiences.

Your kind support to the event is very much appreciated!

Kind regards,  
Rachel Qi  
Email:  
Mobile:  
Vice President of Multicultural Council of Wellington

## Anne Rose

---

**From:** Tracey Steel on behalf of Mayor Mailbox  
**Sent:** Friday, 9 February 2018 1:37 p.m.  
**Subject:** Join us at Symphony in the Park with Sole Mio  
**Attachments:** Symphony in the Park-VIP invite.pdf





# Be our guest

**Mayor Mike Tana warmly invites you to be a guest of Porirua City at Symphony in the Park on Saturday 3 March**

International singing sensations Sol3 Mio will be joined by Orchestra Wellington and Porirua's Virtuoso Strings Orchestra to give you a night to remember.

You'll be treated to a mix of opera and contemporary music, ending with Tchaikovsky's *1812 Overture* and live cannon fire from the Wellington Cannon Society.

Join the Mayor in the VIP area for a world class concert, with refreshments on hand.

**Where:** Porirua Park

**When:** 4pm gates open, with concert starting at 6pm, Saturday 3 March

**This will be a fantastic night you won't want to miss, so RSVP to Tracey Steel by Monday 19 February.**

Email [tracey.steel@porirua.govt.nz](mailto:tracey.steel@porirua.govt.nz) or phone (04) 237 1400.

## Anne Rose

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**From:** R Q  
**Sent:** Tuesday, 13 February 2018 3:22 p.m.  
**To:** Tracey Steel  
**Subject:** 回复: 回复: Join us at Symphony in the Park with Sole Mio

Dear Tracey,  
I would like to attend with my husband  
And our address is:

Kind regards,  
Rachel Qi

----- 原始邮件 -----

主题: RE: 回复: Join us at Symphony in the Park with Sole Mio  
发件人: Tracey Steel  
收件人: R Q  
抄送:

Good morning Rachel

Would you please send me the best address for me to send you the formal invitation pack which has the invite but also some helpful information about the evening?

Kind regards

Tracey

---

**From:** R Q  
**Sent:** Tuesday, 13 February 2018 9:12 a.m.  
**To:** Mayor Mailbox  
**Subject:** 回复: Join us at Symphony in the Park with Sole Mio

Dear Mike,  
Many thanks for your invitation.  
I would be delighted to attend the Symphony on Saturday 3rd March in the Park with Solo Mio.

Look forward to the event.  
Kind regards,  
Rachel Qi

----- 原始邮件 -----

主题: Join us at Symphony in the Park with Sole Mio  
发件人: Mayor Mailbox  
收件人:  
抄送:

## Anne Rose

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**From:** Darryn Grant  
**Sent:** Wednesday, 14 February 2018 10:26 a.m.  
**To:** Tracey Steel  
**Cc:** Bryan Patchett  
**Subject:** FW: Meeting appointment reg. Sister city Yangzhou and CNY cultural event in Porirua on 25th Feb

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Tracey

Are you able to set up a meeting for me, the Mayor and Bryan to meet with Rachel

Ngā mihi,

**Darryn Grant**

Manager City Growth and Strategic Property  
Kaiwhakahaere Tipuranga Tāone me te Rawa Rautaki

**porirua**city

Tel:  
porirua.govt.nz

---

**From:** R Q  
**Sent:** Wednesday, 14 February 2018 12:46 a.m.  
**To:** Darryn Grant  
**Cc:** Mike Tana  
**Subject:** Meeting appointment reg. Sister city Yangzhou and CNY cultural event in Porirua on 25th Feb

Dear Darryn,  
I hope this email finds you well.  
I would like to share with you some information as below:

- The Sister City of Porirua in China- Yangzhou: Yangzhou Flowery March International Economy & Trade Tourist Festival  
A series of economic, trade and tourism activities will be staged at the 2018 Flowery March International Economy, Trade and Tourism Festival to be held in Yangzhou City, Jiangsu province, Apr 18-May 18.

- Yangzhou's Neighbour city - Huai'an will hold the first "CHINA(HUAIAN) INTERNATIONAL FOOD EXPO" from 19th to 21th April 2018. Great opportunities for Porirua food businesses that want to explore the China market.

Weblink: <http://en.huaiyanfoodexpo.com/>

- Chinese New Year Show 2018 at the Te Rauparaha Arena Porirua on Sunday 25th Feb at 2pm. An excellent show (Songs, Dance, Chinese Opera and Kongfu) with top quality artists from China. Expecting over 1000 audiences. We would like to help promote Porirua city in wider Wellington region and in China, so can you or Mayor Tana help invite Porirua based Kapa Haka performing group to perform on the day? We can probably offer 100 complimentary tickets to local communities or schools.

Feel free to let me know if you need more information.

Apart from the events above, I would like to debrief you and Mike about the 2017 China and New Zealand Mayoral Forum.

Please let me know if you and Mike are keen to meet and talk about cooperation opportunities.

Look forward to hearing from you soon.

Kind regards,

Rachel Qi

Email:

Mobile:

Co-Chair of China and New Zealand Business Council

CEO of Pacific Culture and Arts Exchange Centre

Vice President of Multicultural Council of Wellington

Vice President of New Zealand China International Trade Assoc.

## Anne Rose

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**From:** Tracey Steel  
**Sent:** Friday, 16 February 2018 3:59 p.m.  
**To:** 'R Q'  
**Subject:** FW: 回复: 回复: Sister city Yangzhou and CNY cultural event in Porirua on 25th Feb  
**Attachments:** 10071-Eventfinda-cheat-sheet-v2FA.PDF

Hi Rachel

To help with getting this event out to the public, I have been asked to forward to you this Eventfinda Cheat Sheet to help you put the event on Eventfinda.

If you have any questions or need some help with it, please contact Nicole Nelson. Her contact details are below.

I believe Mike Tana is talking to Steve about a kapa haka group but will need to confirm this. It's probably best that you and Mike have a phone meeting around the complimentary tickets you have kindly offered for the people of Porirua City.

Ngā mihi,

**Tracey Steel**

Executive Assistant to the Mayor  
Kaiāwhina Matua a te Koromatua

**porirua**city

Tel: 04 237 1400 | Mob:  
porirua.govt.nz

Eventfinda takes about one working day for them to process the event and then it will show on our website.

Marketing Coordinator  
Kaitiaki Māhi Whakatairanga  
Tel:  
porirua.govt.nz

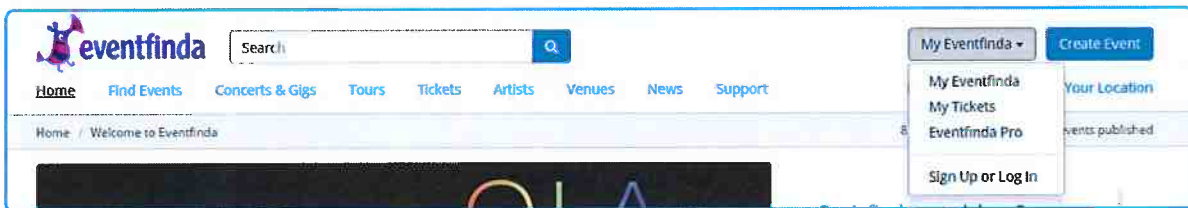
# Eventfinda cheat sheet

Want to promote your event through Porirua City's website?

Here's a simple step-by-step guide on how to upload your Porirua event through Eventfinda.

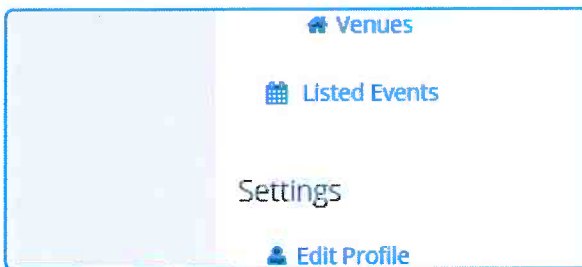
## Step 1

Login to your Eventfinda account and then click 'My Eventfinda'.



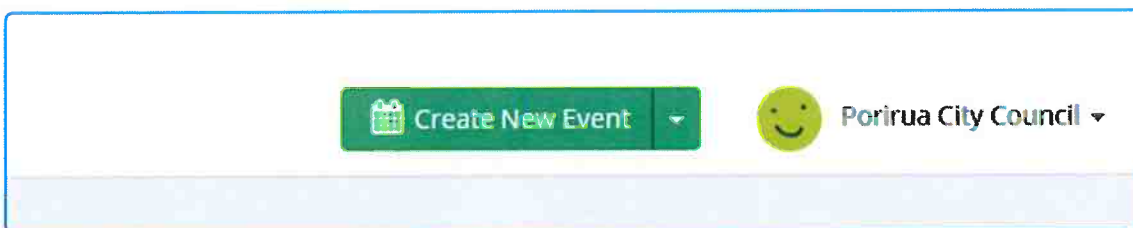
## Step 2

You're now on your profile page. Click on 'Listed Events'.



## Step 3

Then click on 'Create New Event' at the top of the page.



## Step 4

Fill in your event details and click 'Save & Continue'.

**Note: you must select 'Porirua-Mana' as the town/suburb to make sure it gets on the Porirua City website – If your venue is already loaded in the system as 'Porirua-Mana' you don't need to worry about this step.**



The screenshot shows the 'Create a new Event' form in the Eventfinda Pro interface. The form is divided into two main sections: 'Event Details' and 'Date & Times'. The 'Event Details' section includes fields for Event Title, Venue Name, Venue Street Address, Region, Town/Suburb, Category, and Sub Category. The 'Date & Times' section includes fields for Session(s), Start Date, Start Time, and End Time. The form is currently filled with the following information:

| Field                | Value                           |
|----------------------|---------------------------------|
| Event Title          | Porirua Night Market Turns Two! |
| Venue Name           | Cobham Court                    |
| Venue Street Address | Cobham Court                    |
| Region               | Wellington Region               |
| Town/Suburb          | Porirua - Mana                  |
| Category             | Festivals & Lifestyle           |
| Sub Category         | Markets and Fairs               |
| Session(s)           |                                 |
| Start Date           | 27/07/2017                      |
| Start Time           | 08 : 00 PM                      |
| End Time             | 08 : 00 PM                      |

## Step 5

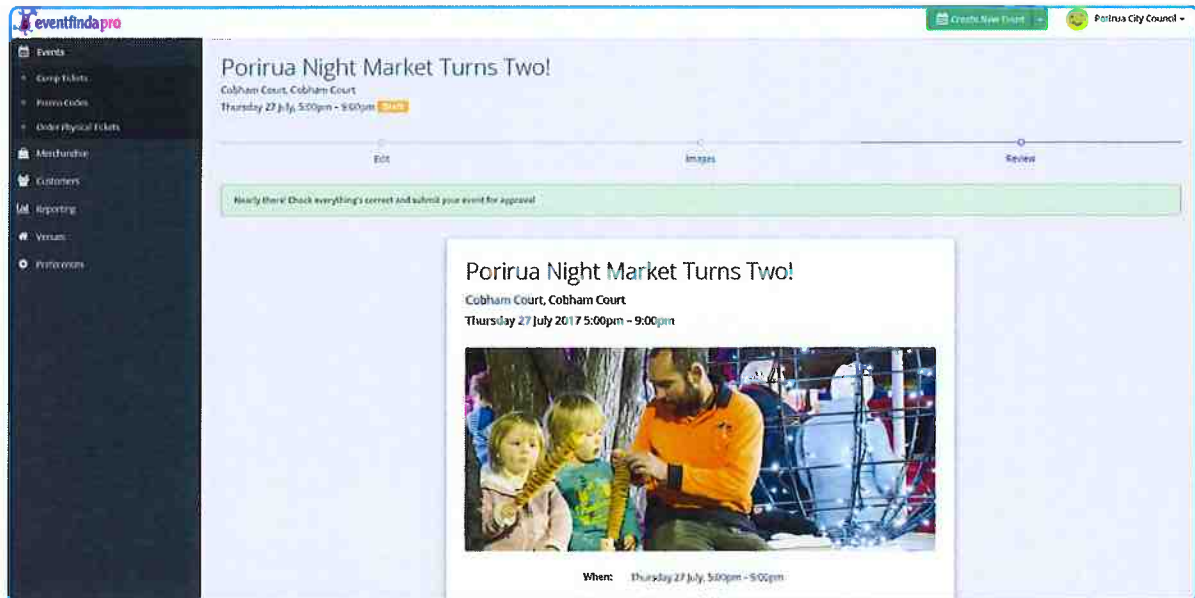
Want an eye-catching image with your event? Upload it here then click 'Continue'.



The screenshot shows the 'Upload Images' form in the Eventfinda Pro interface. The form is titled 'Porirua Night Market Turns Two!' and includes the venue name 'Cobham Court, Cobham Court' and the event date and time 'Thursday 27 July, 5:00pm - 9:00pm'. The form is currently empty, with a 'Choose Files' button and a 'No file chosen' message. Below the button, there is a note: 'Feature images must be at least 650 pixels wide by 200 pixels high, we recommend 180 by 826. Valid file formats: JPG, GIF, PNG.' At the bottom right, there are two buttons: 'Go back to Edit Event' and 'Continue...'.

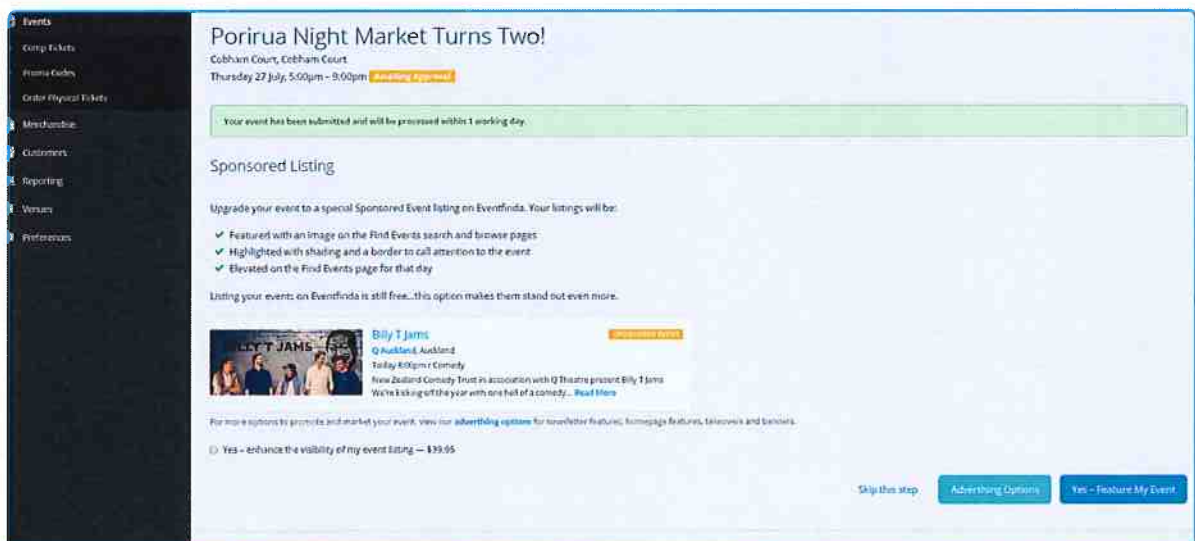
## Step 6

Check everything's correct then either 'Save for later' or 'Submit for approval'.

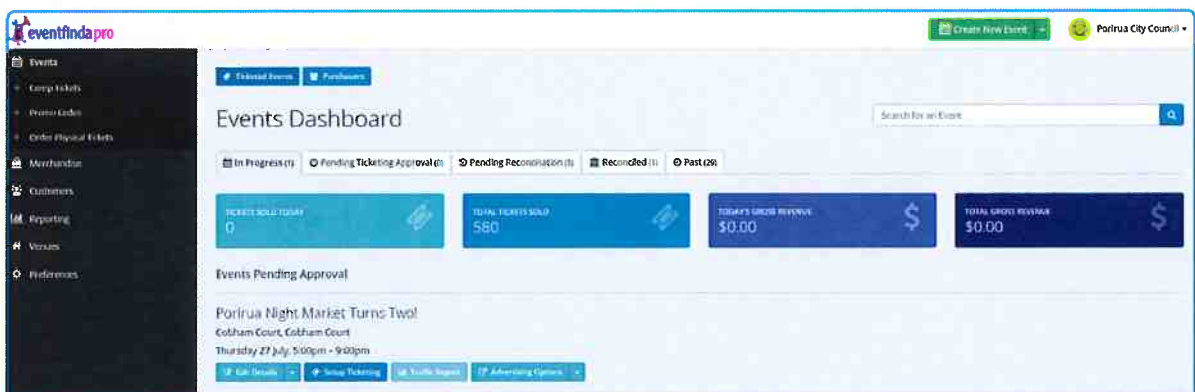


## Step 7

After submitting the event for approval click "skip this step", unless you want to pay to feature your event.



And you're done! Easy peasy.





## Anne Rose

---

**From:** Tracey Steel  
**Sent:** Wednesday, 14 February 2018 3:34 p.m.  
**To:** 'R Q'  
**Subject:** RE: 回复: 回复: Sister city Yangzhou and CNY cultural event in Porirua on 25th Feb

Hi Rachel

I am just finding out who the best person is to talk to about this. Mike has already been invited to open the event and to talk to the performers etc and he has agreed to do that. I am just trying to find out from Steven the timing of the event as the information he has sent has no times allocated for the Mayor.

I will be in touch soon.

Ngā mihi,

**Tracey Steel**

Executive Assistant to the Mayor  
Kaiāwhina Matua a te Koromatua

**porirua**city

Tel: 04 237 1400 | Mob:  
porirua.govt.nz

---

**From:** R Q  
**Sent:** Wednesday, 14 February 2018 1:33 p.m.  
**To:** Mike Tana  
**Subject:** 回复: 回复: Sister city Yangzhou and CNY cultural event in Porirua on 25th Feb

Many thanks Tracey.

Yes, I can make it at 2pm on 26th Feb, however this Date is after the Chinese New Year Cultural Show on 25th Feb in Porirua. I wonder who is the contact person for this event from the Council?

It's a big Cultural event with over 1000 people. We would like to offer 100 complimentary tickets to the communities and schools in Porirua.

And it would be great if the Council can help invite a Kapa Haka performing group to perform on the day, so we can help promote Porirua City and the Maori Culture in NZ and China.

Kind regards,  
Rachel

----- 原始邮件 -----

主题: RE: 回复: Sister city Yangzhou and CNY cultural event in Porirua on 25th Feb  
发件人: Mike Tana  
收件人: R Q  
抄送:

Good morning Rachel

I have moved the appointment to the following week, hopefully that time will suit you.

Ngā mihi,

## Tracey Steel

Executive Assistant to the Mayor  
Kaiāwhina Matua a te Koromatua



Tel: 04 237 1400 | Mob:  
[porirua.govt.nz](http://porirua.govt.nz)

---

**From:** R Q

**Sent:** Wednesday, 14 February 2018 11:32 a.m.

**To:** Mike Tana; Darryn Grant; Bryan Patchett

**Subject:** 回复: Sister city Yangzhou and CNY cultural event in Porirua on 25th Feb

Dear Tracey,

Many thanks for the meeting invitation. I am keen to join you but I m in South island this week with family. Back to Wellington on Sunday.

Is it possible to meet any time next week if not too late?

Thanks,  
Rachel

----- 原始邮件 -----

主题: Sister city Yangzhou and CNY cultural event in Porirua on 25th Feb

发件人: Mike Tana

收件人: Darryn Grant , Bryan Patchett , R Q

抄送:

Good morning, I hope this time is convenient for everyone.

Ngā mihi,

## Tracey Steel

Executive Assistant to the Mayor  
Kaiāwhina Matua a te Koromatua



Tel: 04 237 1400 | Mob:  
[porirua.govt.nz](http://porirua.govt.nz)

- The Sister City of Porirua in China- Yangzhou: Yangzhou Flowery March International Economy & Trade Tourist Festival

A series of economic, trade and tourism activities will be staged at the 2018 Flowery March International Economy, Trade and Tourism Festival to be held in Yangzhou City, Jiangsu province, Apr 18-May 18.

- Yangzhou's Neighbour city - Huai'an will hold the first "CHINA(HUAIAN) INTERNATIONAL FOOD

EXPO" from 19th to 21th April 2018. Great opportunities for Porirua food businesses that want to explore the China market.

Weblink: <http://en.huaiyanfoodexpo.com/>

- Chinese New Year Show 2018 at the Te Rauparaha Arena Porirua on Sunday 25th Feb at 2pm. An excellent show (Songs, Dance, Chinese Opera and Kongfu) with top quality artists from China. Expecting over 1000 audiences. We would like to help promote Porirua city in wider Wellington region and in China, so can you or Mayor Tana help invite Porirua based Kapa Haka performing group to perform on the day? We can probably offer 100 complimentary tickets to local communities or schools.

Feel free to let me know if you need more information.

Apart from the events above, I would like to debrief you and Mike about the 2017 China and New Zealand Mayoral Forum.

---  
The content of this email is confidential, may be legally privileged and is intended only for the person named above. If this email is not addressed to you, you must not use, disclose or distribute any of the content. If you have received this email by mistake, please notify the sender by return email and delete the email. Thank you.

---  
The content of this email is confidential, may be legally privileged and is intended only for the person named above. If this email is not addressed to you, you must not use, disclose or distribute any of the content. If you have received this email by mistake, please notify the sender by return email and delete the email. Thank you.

## Anne Rose

---

**From:** R Q  
**Sent:** Friday, 23 February 2018 10:36 a.m.  
**To:** Mike Tana  
**Cc:** Tracey Steel  
**Subject:** CNY Cultural Show on Sunday 25th Feb in Porirua  
**Attachments:** CULTURES OF CHINA, FESTIVAL OF SPRING Run Sheet.docx

Dear Mike,

I would like to update you the run sheet for 'Cultures of China, Festival of Spring' Chinese New Year Show on Sunday 25th Feb at 2pm at the Arena. See attachment.

The VIP guests you might wish to acknowledge as below:

Mr Taku Parai, Chairperson of Te Rūnanga

Mr QU Guangzhou, Charge D'Affaire of Chinese Embassy

Ms ZHANG Wei, the Leader of the Delegation,

Mr Steven Young, President of Chinese Community Group Trust

You can start with Maori greetings, and in Chinese: 'Da Jia Hao, Xin Nian Kuai Le, Gou Nian Da Ji'.

Means: 'Greetings everyone, Happy New Year, and best luck for the year of Dog'

Also, I would be grateful if you can pass the run sheet to Taku Parai, I don't have his contact details on hand. Many thanks.

Kind regards,

Rachel Qi

Email:

Mobile:

## CULTURES OF CHINA, FESTIVAL OF SPRING Run Sheet

| 25 <sup>th</sup> February Sunday | Schedule  |
|----------------------------------|---|
| 13:15                            | Audience Admission  |
| 13:45                            | Guests Arrival  |
| 14:00                            | Event begins  |
| 14:00                            | M.C opening and Safety instructions   |
| 14:03                            | Welcome Speech: Chairperson of Te Rūnanga<br>Mr Taku Parai  |
| 14:08                            | Kapa Haka by Mana College   |
| 14:18                            | Guest Speech: Mr QU Guangzhou, Charge D'Affaire of Chinese Embassy  |
| 14:21                            | Guest Speech: His Worship Mike Tana, Mayor of Porirua   |
| 14:24                            | Leader of Delegation Speech: Ms ZHANG Wei   |
| 14:27                            | President of Chinese Community Group Trust<br>Speech: Steven Young  |
| 14:30                            | The show begins   |
| 16:00                            | The show finishes   |
|                                  | VIP guests Group Photos: Mr QU Guangzhou, Mr Mike Tana, Mr Taku Parai, MS ZHANG Wei, Mr WANG Dong, Mr SHEN Ming, MS ZHENG Lin, Mr Steven Young, Mr Kevin Zeng |

**Sunday 25<sup>th</sup> February 2018**

## Anne Rose

---

**From:** Tracey Steel on behalf of Mayor Mailbox  
**Sent:** Tuesday, 13 March 2018 4:41 p.m.  
**To:** 'R Q'  
**Subject:** FW: NZ Festival Swan Lake Opening Night tomorrow

Good afternoon Rachel

I thought this would be helpful for you when you go to the ballet on Wednesday. I am just waiting for confirmation that it will be okay for you and Mike to arrive a little later, at 7.30pm. Once I have that, I will let you know.

Kind regards

Tracey

---

**From:** RSVP [<mailto:rsvp@wellingtonairport.co.nz>]  
**Sent:** Tuesday, 13 March 2018 3:18 p.m.  
**Subject:** NZ Festival Swan Lake Opening Night tomorrow

We're delighted you'll be there to help us celebrate opening night of **The Wellington Airport Season of Swan Lake / Loch Na hEala** at the New Zealand Festival tomorrow evening.

Here are some details for you ahead of the function:

St James Theatre, 77-87 Courtenay Place, Wellington.  
Wednesday 14 March 7.00 - 9.15pm

7.00pm - Pre-show function in private function space at St James Theatre, drinks and canapes  
8.00pm - Swan Lake / Loch Na hEala starts  
9.15pm approx. – Show finishes

We will have your tickets to collect on entry at the function.

Kind regards,

Manager Brand & Innovation

Te Whanganui-a-Tara Airport | Wellington Airport  
[wellingtonairport.co.nz](http://wellingtonairport.co.nz)

## Anne Rose

---

**From:** Tracey Steel  
**Sent:** Tuesday, 3 April 2018 9:22 a.m.  
**To:** Darryn Grant; 'R Q'  
**Subject:** letter in response to invitation  
**Attachments:** Scan-to-Me from f2copycolour1. 2018-04-03 090659.pdf

Good morning

Please find attached a copy of the letter send to Mr Zhu Yong re the invitation to the China Yongzhou Flowery March International Economy, Trade and Tourism Festival in April.

Ngā mihi,

**Tracey Steel**

Executive Assistant to the Mayor  
Kaiāwhina Matua a te Koromatua

**porirua**city

Tel: 04 237 1400 | Mob:  
porirua.govt.nz

**MAYOR MIKE TANA**  
**PORIRUA CITY COUNCIL**



28 March 2018

Mr Zhu Yong  
Director of Foreign Affairs Office of Yangzhou  
8 West Wenchang Road  
Yangzhou  
Jiangsu  
China

Dear Mr Zhu Yong

Thank you very much for the kind invitation to lead a delegation from Porirua to Yangzhou to attend the China Yangzhou Flowery March International Economy, Trade and Tourism Festival in April.

It is with regret that I have to decline your invitation due to prior commitments. I would be grateful if you would please pass on my sincere apologies to the Mayor.

Although I am unable to visit Yangzhou this year, I would like to bring a delegation to Yangzhou in the future. To assist with this I would like Porirua officials to work with you and your office to develop a proposal for a visit that would look at opportunities for connections in the areas of Trade, Education, Tourism and Culture.

In order to assist with the preparations for this visit, I also would like to introduce you to Rachel Qi, Co-Chair of the China and New Zealand Business Council. Rachel is currently planning the 9<sup>th</sup> New Zealand Film Festival in China in April and a business / trade mission to China in May. Rachel will be in Yangzhou at the time of the festival and I have asked her if she would be available to meet with you to discuss planning for a future visit.

Contact details for Rachel are [qiqi957@hotmail.com](mailto:qiqi957@hotmail.com)

I look forward to meeting you soon.

Yours sincerely

**Mike Tana**  
**Mayor, Porirua City**

Copy to

Rachel Qi  
Co-Chair China and New Zealand Business Council

Darryn Grant  
Manager City Growth and Strategic Property



## Anne Rose

---

**From:** R Q  
**Sent:** Monday, 9 April 2018 10:22 a.m.  
**To:** Tracey Steel; Darryn Grant  
**Subject:** Re: letter in response to invitation

Dear Tracey and Darryn,

Many thanks for the letter in response. It looks great!

My apologies for the delayed reply as I have been communicating with Mr Zhu Yong from Yang Zhou City. He appreciated Mayor Tana's response to the invitation.

Mr Zhu is very interested in building more connections with Porirua and exploring cooperation opportunities for mutual benefits for both cities.

I will meet with him in Yangzhou during the China Yangzhou Flowery March International Economy, Trade and Tourism Festival, and talk about the opportunities in the areas of Trade, Education, Tourism and Culture. I will do my best to make the most for our Porirua city.

I will keep you updated.

Kind regards,  
Rachel Qi  
Email: [rachel.qi@porirua.govt.nz](mailto:rachel.qi@porirua.govt.nz)  
Mobile: [0274781234](tel:0274781234)

---

**From:** Tracey Steel  
**Sent:** 02 April 2018 21:21  
**To:** Darryn Grant; R Q  
**Subject:** letter in response to invitation

**Good morning**

**Please find attached a copy of the letter sent to Mr Zhu Yong re the invitation to the China Yongzhou Flowery March International Economy, Trade and Tourism Festival in April.**

Ngā mihi,

**Tracey Steel**

Executive Assistant to the Mayor  
Kaiāwhina Matua a te Koromatua

**porirua**city

Tel: 04 237 1400 | Mob:  
[porirua.govt.nz](http://porirua.govt.nz)

## Anne Rose

---

**From:** Tracey Steel on behalf of Mike Tana  
**Sent:** Friday, 1 June 2018 2:23 p.m.  
**To:** 'R Q'  
**Subject:** RE: Invitation to 2018 China Culture Week

Good afternoon Rachel

Thank you so much for the very kind invitation for the Mayor to attend reception on the 8<sup>th</sup> June.

Unfortunately the Mayor is out of the city that week and is therefore unable to attend. He sends his thanks and apologies, and looks forward to meeting up with you soon Rachel.

Ngā mihi,

### Tracey Steel

Executive Assistant to the Mayor  
Kaiāwhina Matua a te Koromatua



Tel: 04 237 1400 | Mob:  
poriruacity.govt.nz

---

**From:** R Q [<mailto:qiqi957@hotmail.com>]  
**Sent:** Monday, 28 May 2018 12:09 a.m.  
**To:** Mike Tana  
**Subject:** Invitation to 2018 China Culture Week

Dear Mike,

I hope this email finds you well.

To kick off China Culture Week 2018, Mr GUO Zongguang, the Director of the China Cultural Centre in New Zealand, warmly invites you to the Opening of the Echoes of Dunhuang in the meeting room on the Mezzanine Floor, Central Library (65 Victoria Street, Wellington) on Friday 8th June. The reception will start at 5.30pm, followed by the Opening Ceremony at 6.10pm.

An official invitation is attached. Your RSVP by 5th June would be appreciated.  
Look forward to seeing you there.

Kind regards,

Rachel Qi

Email:

Mobile:

CEO of Pacific Culture and Arts Exchange Centre

## Anne Rose

---

**From:** R Q  
**Sent:** Monday, 11 June 2018 1:03 p.m.  
**To:** Mike Tana; Darryn Grant  
**Subject:** Re: Travel to China Yangzhou and opportunities

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Dear Mike and Darryn,  
I hope this email finds you well.

Following our conversation earlier about my visit to Yangzhou China, to help explore the trade, culture, education and tourism opportunities for Porirua.

Yangzhou Municipal People's Government Foreign Affairs Office just confirmed with me the meeting is on 20th June 2018 afternoon. I would like to make an appointment to meet with you before I leave to China on 19th June, so I can make the most of the my visit for Porirua and your future trip to China.

Would any day of this week suit you? If so, please advise what time and where to meet. Thanks.

FYI, Based on sister city relationship, my thoughts for cooperation opportunities between our two cities are below:

Trade: Invite Porirua based businesses to join the Yangzhou Flowery March International Economy & Trade Tourist Festival in 2019, to promote our business nationwide in China, and find potential partners for us.

Culture: Cultural exchange via cultural activities in both Porirua and Yangzhou. E.g. inviting our Maori delegates to visit China and perform at the Yangzhou Flowery March International Economy & Trade Tourist Festival in 2019.

Education: Education cooperation and exchange, such as set up sister school programme for students exchange, and school holiday programme.

Tourism: Promote Porirua as a wonderful tourism destination in China. For example, 2019 will be a year of tourism for China in New Zealand, we can promote Porirua via various networking and Chinese media advertising.

We can talk with Yangzhou officials to organise exchange activities. Such as: a Porirua Day in Yangzhou during the Flowery March Festival, with a series of education promotion, business presentation, cultural performance and tourism promotion. And invite Yangzhou delegates to come to Porirua and organise a Yangzhou Day here in a similar way.

At the mean time, we can join other international events in China to make the most of our trip. and I am help to provide you with a list of events that might suit us.

Kind regards,  
Rachel Qi  
Email: \_\_\_\_\_  
Mobile:  
Co-Chair of China and New Zealand Business Council

CEO of Pacific Culture and Arts Exchange Centre  
Vice President of Multicultural Council of Wellington  
Vice President of New Zealand China International Trade Assoc.

## Anne Rose

---

**From:** Tracey Steel  
**Sent:** Tuesday, 12 June 2018 2:19 p.m.  
**To:** Mike Tana; Darryn Grant  
**Subject:** FW: Rachel Qi - Travel to China Yangzhou and opportunities

As per Rachel's request, I am passing on this information (highlighted).

Cheers

Tracey

---

**From:** R Q  
**Sent:** Tuesday, 12 June 2018 1:19 p.m.  
**To:** Mike Tana  
**Subject:** Re: Rachel Qi - Travel to China Yangzhou and opportunities

Dear Tracey,

Thanks for your updates. I am delighted to come around 4.15pm if that suits both Mike and Darryn.

At the mean time, I would appreciate if you can pass on the following message from Yangzhou to Mike and Darryn as below:

We wish to receive updated information about Porirua city, and potential projects that Porirua wishes to work with Yangzhou.

Kind regards,

Rachel Qi

Email:

Mobile:

---

**From:** Tracey Steel on behalf of Mike Tana  
**Sent:** 12 June 2018 00:43  
**To:** R Q  
**Subject:** RE: Rachel Qi - Travel to China Yangzhou and opportunities

Hi Rachel

My apologies, I have cancelled the 12.30 meeting as it saves you from coming here twice in one day. Mike and Darryn are happy to go over everything with you at the meeting later in the day, I hope that's ok.

Ngā mihi,

Tracey Steel

Executive Assistant to the Mayor  
Kaiāwhina Matua a te Koromatua

porirua city

Tel: 04 237 1400 | Mob:  
porirua.city.govt.nz



## Welcome - Porirua City

[poriruacity.govt.nz](http://poriruacity.govt.nz)

Welcome to Porirua City. We have information and services for residents and visitors about the services and facilities operated by Porirua City Council, located 25 kilometres north of Wellington City, New Zealand.

---

---

**From:** R Q  
**Sent:** Tuesday, 12 June 2018 12:23 p.m.  
**To:** Mike Tana; Darryn Grant  
**Subject:** Re: Rachel Qi - Travel to China Yangzhou and opportunities

Many thanks Tracey. My apologies for the short notice and I appreciate the Mayor's confirmation. I look forward to the meeting tomorrow at 12.30pm.

Kind regards,  
Rachel Qi  
Email: \_\_\_\_\_  
Mobile: \_\_\_\_\_

---

**From:** \_\_\_\_\_ on behalf of Mike Tana

**Sent:** 11 June 2018 20:50  
**To:** R Q; Darryn Grant  
**Subject:** Rachel Qi - Travel to China Yangzhou and opportunities  
**When:** 13 June 2018 00:30-01:00.  
**Where:** Mayor's office

Good morning Rachel

I hope this time suits, this week the Mayor has very limited time as he is out of the office quite a lot – please let me know if this time doesn't suit.

Ngā mihi,

**Tracey Steel**

Executive Assistant to the Mayor  
Kaiāwhina Matua a te Koromatua

The logo for Porirua City, featuring the word "poriruacity" in a stylized, lowercase font with a blue-to-teal gradient.

Tel: 04 237 1400 | Mob  
[poriruacity.govt.nz](http://poriruacity.govt.nz)

## Anne Rose

---

**From:** R Q  
**Sent:** Tuesday, 12 June 2018 1:19 p.m.  
**To:** Mike Tana  
**Subject:** Re: Rachel Qi - Travel to China Yangzhou and opportunities

Dear Tracey,

Thanks for your updates. I am delighted to come around 4.15pm if that suits both Mike and Darryn. At the mean time, I would appreciate if you can pass on the following message from Yangzhou to Mike and Darryn as below:

We wish to receive updated information about Porirua city, and potential projects that Porirua wishes to work with Yangzhou.

Kind regards,

Rachel Qi

Email: \_\_\_\_\_

Mobile:

---

**From:** Tracey Steel on behalf of Mike Tana  
**Sent:** 12 June 2018 00:43  
**To:** R Q  
**Subject:** RE: Rachel Qi - Travel to China Yangzhou and opportunities

Hi Rachel

My apologies, I have cancelled the 12.30 meeting as it saves you from coming here twice in one day. Mike and Darryn are happy to go over everything with you at the meeting later in the day, I hope that's ok.

Ngā mihi,

**Tracey Steel**

Executive Assistant to the Mayor  
Kaiāwhina Matua a te Koromatua

porirua city

Tel: 04 237 1400 | Mob:  
porirua.govt.nz

## Anne Rose

---

**From:** R Q  
**Sent:** Tuesday, 12 June 2018 12:23 p.m.  
**To:** Mike Tana; Darryn Grant  
**Subject:** Re: Rachel Qi - Travel to China Yangzhou and opportunities

**Categories:** Acknowledged

Many thanks Tracey. My apologies for the short notice and I appreciate the Mayor's confirmation. I look forward to the meeting tomorrow at 12.30pm.

Kind regards,  
Rachel Qi  
Email:  
Mobile:

---

**From:** on behalf of Mike Tana

**Sent:** 11 June 2018 20:50  
**To:** R Q; Darryn Grant  
**Subject:** Rachel Qi - Travel to China Yangzhou and opportunities  
**When:** 13 June 2018 00:30-01:00.  
**Where:** Mayor's office

Good morning Rachel

I hope this time suits, this week the Mayor has very limited time as he is out of the office quite a lot – please let me know if this time doesn't suit.

Ngā mihi,

**Tracey Steel**

Executive Assistant to the Mayor  
Kaiāwhina Matua a te Koromatua

porirua city

Tel: 04 237 1400 | Mob:  
[porirua.govt.nz](http://porirua.govt.nz)



## Anne Rose

---

**From:** R Q  
**Sent:** Wednesday, 13 June 2018 4:23 p.m.  
**To:** Mike Tana  
**Subject:** English and Mandarin.pdf  
**Attachments:** English and Mandarin.pdf

Hi Mike,  
Your Speech translated in Mandarin is attached.

Kind regards,  
Rachel Qi

Hello, my name is Mike Tana. I am from New Zealand. I am the Mayor of Porirua. My city is near the Capital Wellington.

Nǐ hǎo/Nǐmen hǎo (to more than one person), wǒ de míngzì shì màikè tānà. Wǒ láizì xīnxīlán. Wǒ shì bō lǐ lǚ ā shì shì zhǎng. Wǒ de chéngshì zài shǒudū huìlíngdùn fùjìn.

It is my great pleasure to be here learning your culture, and experiencing your beautiful place and wonderful hospitality.

Wǒ fēicháng gāoxìng néng lái dào zhèlǐ xuéxí nǐmen de wénhuà, gǎnshòu nǐmen dì měilì hé rèqíng hàokè.

I am of Maori decent, Native Zealander - Home of the Haka. I have 6 children. My eldest is learning Mandarin. And I am just beginning to learn as well.

Wǒ shì zhèngtǒng máoli rén, tǔshēngtǔzhǎng de xīnxīlán rén——hā kǎ de gùxiāng. Wǒ yǒu Liù gè hái zi. Wǒ zuì dà de hái zi zài xué pǔtōnghuà. Wǒ yě gānggāng kāishǐ xuéxí.

Porirua is a beautiful city of sea, native bush and harbours with 56,000 people from many cultures. We are proud of our Maori and Pacifica heritage as Porirua is home of the world famous Ngāti Toa Haka Ka Mate! Ka Mate!

Bō lǐ lǚ ā shì yīgè měilì dì hǎiyáng chéngshì, yǒu yuánshēng guànmù hé gǎngkǒu, yǒngyǒu 56,000 rénkǒu, láizì duō zhǒng wénhuà bèijǐng. Wǒmen wèi wǒmen de máoli rén hé tàipíngyáng dìqū de chuántǒng ér zìhào, yīnwèi bō lǐ lǚ wǎ shì shìjiè zhùmíng de máoli zhàn wǔ de gùxiāng.

Thanks for your wonderful hospitality and warm welcome. As the Mayor of Porirua, I welcome you all to come and visit us.

Gǎnxiè nǐmen de shèngqíng kuāndài hé rèqíng huānyíng. Zuòwéi bō lǐ lǚ ā shì shì zhǎng, wǒ zhēnchéng yāoqǐng dàjiā lái cānguān, fǎngwèn bō lǐ lǚ ā.

## Anne Rose

---

**From:** R Q  
**Sent:** Wednesday, 20 June 2018 11:52 p.m.  
**To:** Mike Tana  
**Cc:** Darryn Grant  
**Subject:** Meeting with Yangzhou updates  
**Attachments:** IMG\_20180620\_182046.jpg; IMG\_20180620\_164112\_mr1529488933810.jpg; IMG\_20180620\_164149\_1\_mr1529487744632.jpg; IMG\_20180620\_154125\_mr1529488971297.jpg

**Categories:** Acknowledged

Dear Mike and Darryn,

I hope this email finds you well.

I arrived in Shanghai this morning and came straight to Yangzhou. I had a very productive meeting with Mr ZHU Yong, the Director of Foreign Affairs Office of Yangzhou, the Deputy Director of Yangzhou Trade Assoc, the Manager of Tourism Yangzhou. We talked about cooperation opportunities in the areas of Trade, Education, Tourism and Culture, etc. The interaction was positive.

I will update you when I am back to Wellington on 4th July.

Kind regards,  
Rachel

## Anne Rose

---

**From:** Darryn Grant  
**Sent:** Thursday, 21 June 2018 7:46 a.m.  
**To:** R Q; Mike Tana  
**Subject:** RE: Meeting with Yangzhou updates

**Categories:** FOR INFO ONLY

Kia ora Rachel

Thank you for the update, I am glad the meeting went well

I look forward to the update when you return

Ngā mihi,

Darryn Grant  
Manager City Growth and Strategic Property Kaiwhakahaere Tipuranga Tāone me te Rawa Rautaki

Tel:  
[porirua.govt.nz](http://porirua.govt.nz)

-----Original Message-----

**From:** R Q  
**Sent:** Wednesday, 20 June 2018 11:52 p.m.  
**To:** Mike Tana  
**Cc:** Darryn Grant  
**Subject:** Meeting with Yangzhou updates

Dear Mike and Darryn,

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I arrived in Shanghai this morning and came straight to Yangzhou. I had a very productive meeting with Mr ZHU Yong, the Director of Foreign Affairs Office of Yangzhou, the Deputy Director of Yangzhou Trade Assoc, the Manager of Tourism Yangzhou. We talked about cooperation opportunities in the areas of Trade, Education, Tourism and Culture, etc. The interaction was positive.

I will update you when I am back to Wellington on 4th July.

Kind regards,  
Rachel