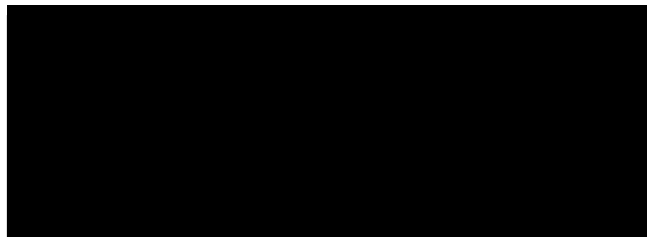


INVESTIGATION PROPOSAL



Prepared for:

██████████
Plant and Food Research

Prepared by:

██████████
Thompson & Clark Investigations Ltd

Date:

09 February 2018

THOMPSON + CLARK

INVESTIGATIONS LTD / DETECTION / PROTECTION / SECURITY

9 February 2018

██████████
██████████
The New Zealand Institute for Plant & Food Research Limited
120 Mt Albert Road
Sandringham
Auckland 1025

Dear ██████████

RE: INVESTIGATION PROPOSAL

Thank you for contacting us with your request for proposal and providing a familiarisation of your facilities and current operation. It is our understanding that Plant & Food Research (PFR) is seeking an investigation into the ongoing asbestos removal project ██████████, and in addition, the potential exposure of its staff and contractors to airborne asbestos at the Mt Albert Road site.

INTRODUCTION

Thompson & Clark Investigations Limited (T+C) is New Zealand's leading private investigation and corporate intelligence agency. Founded in 2003, Thompson & Clark operate nationally and have a significant client base ██████████

Our company's focus is security risk management and high-level investigations which are operated to the very highest of standards, ethics and code of conduct and are committed to producing positive results for all of our clients. All work is conducted in accordance with the law of New Zealand and the principles and guidelines of the Private Security Personnel and Private Investigators Act 2010 and the code of conduct for the industry.

INVESTIGATION PLAN

Following our briefing on Wednesday we understand that you have concerns around the health and safety of your staff, contractors and visitors as a result of the removal of asbestos from the building and the subsequent rediscovery of further asbestos after clearance and sign-off, resulting in potential exposure to harmful dust.

The two objectives of this investigation are:

1. To understand the facts around the recent asbestos removal operation in order to satisfy a request from Worksafe that you initiate your own internal investigation, and to prevent future issues of this nature.
2. To understand and clarify the involvement in the asbestos removal process by all parties / entities.

To that end we hope to provide some reassurance that PFR have responded appropriately to the potential risk and to promote efficient progression of the project.

Entities involved in the project:

- Plant & Food Research – Site owner/occupier
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

Our investigation plan is proposed as follows:

Phase 1

- Interview key personnel to establish high-level facts and determine further persons for interview
- Collate & review all documentation associated with asbestos removal operations
- Develop & publish a detailed interview plan outlining next steps for your approval

Phase 2

- Conduct Investigation as per agreed investigation plan
- Report back regularly with findings and refine focus as a result
- Produce comprehensive timeline of the process and gap analysis
- Produce an association chart of entities involved in the operation to clarify contractual relationships

Phase 3

- Report findings in a presentation to yourself and your team (method & recipients TBC) in two formats:
 - Health & Safety related issues to satisfy Worksafe request
 - Contract / liability related information
- Recommendations for future direction & completion of project

Our proposed methodology will be to take a holistic approach to the investigation and an integral part of this approach is to gain a reasonable understanding of how the asbestos removal process operated in order to identify the areas where safety may have been compromised and progress disrupted. The result of this would be factual unbiased reporting documents that could provide a basis for future direction.

To achieve this, we will need from you:

- A work order to proceed
- A site induction in terms of Health & Safety
- Site access with 24/7 access to all but very restricted areas
- Appropriate selection of site plans
- A list of, and access to, key personnel for interview: H&S Manager, Site Manager, Programme Manager, Project Manager etc.
- Clearance with all security personnel for on-site attendance
- A secure office area from which to work
- Access to, & copies of, existing documentation relating to asbestos operations
- Authority to access & copy electronic data (documents, emails) pertinent to the investigation for forensic analysis
- Permission to take photographs where they are appropriate to the investigation

Investigation Team:

- [REDACTED] - [REDACTED]
[REDACTED] [REDACTED] [REDACTED]
- [REDACTED] - [REDACTED]
[REDACTED] [REDACTED] [REDACTED] [REDACTED]
- [REDACTED] - Investigator
[REDACTED]
[REDACTED]

We believe that Phase 1 could commence on Monday 12 February 2018 with the Investigation plan being published [REDACTED]
[REDACTED]

We propose the following work flow for the investigation:

- **Phase 1:** [REDACTED]
[REDACTED] = \$7,500 plus GST (plus reasonable disbursements such as mileage to/from site)
- Once Investigation Plan is agreed upon, we will be able to confirm costs for Phase 2 & 3.

CONCLUSION

We are grateful to have the chance to provide investigation services to Plant & Food Research and if we are able to gain your approval today we will be in a position to arrange our investigator for a Monday start.

Submitted for your consideration.

Yours sincerely

[REDACTED]

[REDACTED]
Director
Thompson & Clark Investigations Ltd
Mobile: [REDACTED]
Email: [REDACTED]@tcil.co.nz

