

5 July 2018

Jem Traylen  
Rainbow Wellington  
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Dear Jem Traylen

Thank you for your request of 27 June 2018, asking:

- *I am developing a research project on the compliance by State Sector agencies with the HSWA, particularly the new requirements regarding mental health.*
- *At this stage I am looking to see what a few agencies may have done with updating their health and safety programmes in response to the new legislation and identify potential models of good practice.*
- *I thought that your own agency, for obvious reasons, would no doubt aim to be a model of excellent practice in your own work environments. I intend to ask the State Services Commission and The Treasury after I receive your response.*
- *Would you, therefore, please provide the key documents or staff training materials which describe your internal policy changes, and likewise any key documents or reports on the performance of these new policies?*

We have considered your request under the Official Information Act 1982 (OIA). Please note, we have responded to your request as an employer not as the workplace regulator.

WorkSafe New Zealand takes the health and safety of our employees very seriously and we have a number of policies in place which reflect this and ensure we are meeting our obligations under the Health and Safety at Work Act 2015.

These policies, which we are releasing to you in full, cover mental health and are continually reviewed to ensure they reflect best practice. Please find attached a copy of each policy: Psychological Harm and Trauma Policy and Procedure, Managing Workplace Violence and Threatening Behaviour Policy and Procedure and Workplace Bullying Prevention and Response Policy.

If you require any further information please contact [oia@worksafe.govt.nz](mailto:oia@worksafe.govt.nz).

Yours sincerely



Carol McNaught  
General Manager – People and Culture