



27 July 2018

Richard  
fyi-request-8160-3d9e2f7f@requests.fyi.org.nz

Dear Richard

## **INFORMATION ON ESTABLISHING PROBITY OF POTENTIAL DEFENCE WEAPONRY AND TECHNOLOGY**

Thank you for your email of 30 June 2018, in which you requested, pursuant to the Official Information Act 1982 (the Act), “a copy of information the Ministry holds on probity considerations the Ministry undertakes prior to recommending the, or undertaking any, procurement of weaponry or technology for use by New Zealand Defence Force services, or personnel (either members of the Defence Force and/or civilian employees)”.

The Ministry of Defence employs a team of people with expertise in procurement, which includes probity considerations throughout the life of a project.

I am enclosing the following copies of documents that are relevant to your request.

1. Information on matters of probity can be found on the enclosed pages of the guidance document titled *Commercial Practice: Procurement and Contract Management*. This guidance is for all Defence staff and personnel in relation to procurement principles. It ensures a common understanding of the approach that is expected to be taken in relation to Defence procurement projects.

These pages contain links to a number of documents, including guidance from the Office of the Auditor-General and the Ministry for Business, Innovation and Employment ([www.procurement.govt.nz](http://www.procurement.govt.nz)) that make reference to probity, which forms part of the operating model for project management in Defence.

2. Copies of pages 20 to 22 of the template used by Ministry of Defence project teams for developing Request for Tender documentation which include reference to probity expectations under the Tenderer's Debrief and Ethics sections.

Thank you for your interest in this important area of the Defence procurement process.

Under section 28(3) of the Act you have the right to request the Ombudsman to investigate and review this response.

Yours sincerely



Helene Quilter  
**Secretary of Defence**