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### *Procedure for Issuing First Available Infringement Notice*

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Check the Signage is Correct  
Chalk the Vehicles in a selected restriction area  
Leave area and return when restriction time for area is exceeded  
Once the restriction time has been exceeded then you may issue an infringement notice.

***Remember: Vehicles are allowed to legally park for the restriction time displayed on the sign***

**Note: The restriction time for area must be entered in your Android when issuing a time restriction infringement notice you must ensure to check and insert the correct restriction in the Notes field i.e.: P60, P10, P30, P60, P120 etc.**

Let's discuss how to work it out.....

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### *Replacing and upgrading an Infringement Notice (Review Mode)*

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If you issued a "\$12 FINE" to a vehicle and you return 1 hour later to find the vehicle still there – you can replace and upgrade the original "Notice" with the appropriate fine level in this case a "\$21 FINE".