

10 September 2018

Dee Phillips  
[fyi-request-8544-9729470b@requests.fyi.org.nz](mailto:fyi-request-8544-9729470b@requests.fyi.org.nz)

Dear Dee Phillips

Thank you for your request of 27 August 2018 to WorkSafe New Zealand, requesting information about SLT catering, employee wages, and contractor expenses. Your request has been considered under the Official Information Act 1982 (OIA), and my response is below.

WorkSafe every year provides details on our spending on contracted staff and offsite away days in our Annual Review document. For your information, this can be accessed through Parliament's website at: [www.parliament.nz/resource/enNZ/52SCEW\\_EVI\\_75118\\_1463/b38c54ee1e87bd56c67150ea9f9cef1c1e623d53](http://www.parliament.nz/resource/enNZ/52SCEW_EVI_75118_1463/b38c54ee1e87bd56c67150ea9f9cef1c1e623d53).

Contractor spend is answered in question 63 and internal conferences, including offsite planning is answered in question 95; we also hyperlink each section to the comparable section of previous Annual Review Questions.

1. *What was the cost of SLT catering, hiring fees, and all other costs spent on SLT away days and meetings from August 2017 to today (August 21st 2018).*

Once a quarter SLT days are held. They are an offsite meeting (1-2 days) with a focus on the strategic and aligned professional development of SLT. It is a requirement for all SLT members to attend. Previous away days have been held on: 21/22 September 2017 in Tauranga, 26 June 2018 in Wellington and 6/7 March 2018 in Christchurch: the total cost being \$14,283.58.

2. *How many employees including casual staff and third party contractors such as mailroom attendants and cleaners do you pay below the living wage.*

As at 30 June 2018, no staff employed directly by WorkSafe, including casual staff, were paid below the living wage. WorkSafe does not hold information on pay rates for 3<sup>rd</sup> party contractors.

3. *What is the total spend of contractors in HR.*

This financial year, being 1 July 2018 to 30 June 2019, we have spent \$14,782 on HR Contractors.

4. *What is the purpose of the "director special projects" role, and what outputs has that role produced?*

The role of director special projects is a temporary role established to support our new Chief Operating Officer during a significant change process in operations. The role will remain until the new operations team is in place and operating effectively. The objectives for this role are: work on the career pathways, report consolidation, service optimisations and to provide line management as required. The outputs for the role are consistent with these objectives.

You have the right, under section 28(3) of the OIA, to request an investigation and review of this response by the Ombudsman. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602.

I trust the information provided is of assistance. If you require any further information, please contact [oa@worksafe.govt.nz](mailto:oa@worksafe.govt.nz).

Yours sincerely

A handwritten signature in black ink, appearing to be 'NR', written over a faint circular stamp or watermark.

Nicole Rosie  
Chief Executive