

14 December 2018

Emailed to: [fyi-request-9063-38828ebc@requests.fyi.org.nz](mailto:fyi-request-9063-38828ebc@requests.fyi.org.nz)

Dear Mr Ecclestone

**Official Information request – information about the International Privacy Forum  
December 2018**

Thank you for your official information request received on 16 November 2018 that requests:

*Under the Official Information Act 1982, I would like to request:*

*(a) a copy of all correspondence sent to and received from Facebook, both about the speaking slot given to Facebook's Privacy and Public Policy Manager Asia-Pacific, and about Facebook's sponsorship of the cocktail function;*

*(b) the project plan for the Forum, and minutes or notes of all meetings held in your office in relation to preparations for the Forum;*

*(c) any information that identifies risks to the event, or concerns managing any risks arising in the context of the event; and*

*(d) a copy of all correspondence related to this Forum sent to, and received from, all overseas speakers at this event, or their offices.*

*If any of this information is not recorded in writing, please make and supply me with a written note of the information on this topic known to your staff, as the Ombudsmen have made clear that that 'information held' by a department or organisation includes unrecorded information held by officials in their heads.*

*As per section 16 of the OIA, I would like to receive this information as electronic attachments to your email responding to this request. Also as per section 16, my preference is to receive any documents in a format which enables searching the contents, rather than rasterised/image-only PDF files.*

*If you decide that any part of the OIA provides a reason for withholding information when you respond to this request, please could you - as per section 19(a) of the OIA - provide details of the grounds in support of those reasons, including all the public interest factors considered by you under section 9(1).*

*In addition, in the event that you decide that there is reason under the OIA to withhold some information in full, please provide me with a list of all the documents you have determined fall within the scope of my request.*

*Finally, when responding to these requests, please could you provide me with a list of the search terms used by your officials when searching for information within the scope of the requests detailed above.*

In respect of the requests set out at (a) to (d) above I advise as follows:

- (a) Attachment 1 provides all such requested correspondence. Facebook staff names, email addresses and contact numbers have been redacted under section 9(2)(a) of the OIA 1982.
- (b) Attachments 2 and 3 provides all such requested material.
- (c) No such information exists (as to risks).
- (d) Attachment 4 provides all requested correspondence. Some material has been redacted in the correspondence with Elizabeth Denham as it falls outside the scope of the request as these are personal and confidential statements that are not related to the forum. I note that Andelka Phillips resides in New Zealand and has been New Zealand-based for some months before the date of your request. She has an ongoing research association in the UK. Correspondence with Andelka has not been included. Correspondence with the chairs of panels has not been included as it falls outside the scope of the request.

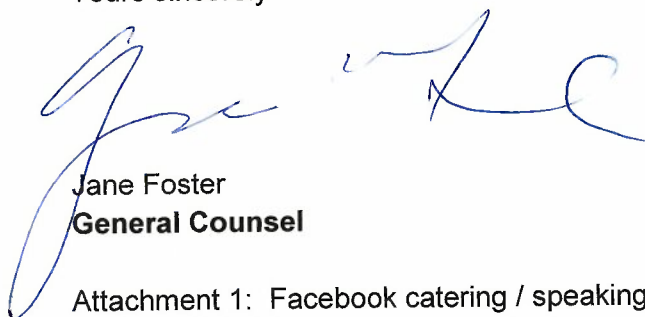
The attached information constitutes all we could locate as at the date of your request.

In respect of your request to provide a list of the search terms used when searching for information with the scope of your request we can advise as follows:

Much of the correspondence was stored in the Office's document management system within an organised file structure. Correspondence and other documents were stored within this document management system. It was not necessary to use search terms to locate information within this named file structure. To ensure we had captured all correspondence we searched our email inboxes using search terms as follows: speakers' names; organisation name and, on one occasion, country name (Japan).

You have the right to ask the Ombudsman to investigate and review my decision on your request.

Yours sincerely



Jane Foster  
**General Counsel**

- Attachment 1: Facebook catering / speaking invite
- Attachment 2: Timeline (project plan)
- Attachment 3: Minutes/notes of meetings
- Attachment 4: Speakers' correspondence