



27 February 2019

Liam Williams
fyi-request-9222-d 17fa548@requests.fyi.org.nz

Reference: OIA-2018/19-0315

Dear Liam Williams

Official Information Act request relating to Department of the Prime Minister and Cabinet's Staff turnover figures

Thank you for your Official Information Act 1982 (the Act) request received on 10 December 2018. You requested:

"Please provide staff turnover figures for each business unit of the Department for the last two years"

We extended your request on 29 January 2018, to allow for consultations required to make a decision on your request. Please find the last two years of the Department of Prime Minister and Cabinet's (DPMC's) staff turnover figures by business unit.

Permanent Staff Turnover July 2017 - June 2018			
Portfolio	Headcount	Terminations	Turnover
Cabinet Office	22	0	0.00%
Executive Leadership Team	6	0	0.00%
Government House	33	4	12.12%
Greater Christchurch Group	15	3	20.00%
Ministry of Civil Defence & Emergency Management	51	7	13.73%
Office of the Chief Executive	26	5	19.23%
Policy Advisory Group	17	0	0.00%
Security & Intelligence	70	8	11.43%
Total	240	27	11.25%

Permanent Staff Turnover July 2016 - June 2017			
Portfolio	Headcount	Terminations	Turnover
Cabinet Office	22	0	0.00%
Executive Leadership Team	7	0	0.00%
Government House	30	4	13.33%
Greater Christchurch Group	15	5	33.33%
Ministry of Civil Defence & Emergency Management	51	6	11.76%
Office of the Chief Executive	18	3	16.67%
Policy Advisory Group	11	1	9.09%
Security & Intelligence	63	8	12.70%
Total	217	27	12.44%

The 'headcount' column provides a total of the permanent staff employed throughout each financial year, and the 'terminations' column represents the number of exits of permanent staff. We have calculated turnover by dividing the number of exits by the total headcount.

We note that there were no involuntary terminations during this time period. Also, the staff turnover trend in 2016/17 was not outside of what is expected for an organisation of DPMC's size, and in 2017/18 the percentage of staff turnover decreased.

This response will be published on the Department of the Prime Minister and Cabinet's website during our regular publication cycle. Typically, information is released monthly, or as otherwise determined. Your personal information including name and contact details will be removed for publication.

You have the right to ask the Ombudsman to investigate and review my decision under section 28(3) of the Act.

Yours sincerely



Clare Ward
Executive Director, Strategy, Governance and Engagement Group