

SCHEDULE 1

DESIGN PLANS (attach all McKenzie Higham plans)

DRAFT

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SCHEDULE 2

PLAN



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Schools Information System (SIS) 2024

THORNDON SCHOOL, for Ministry of Education
20 Turnbull St, Thorndon Wellington

TH07 A Proposed Land Sale
Scale 1:2000 as per the 2024/2025 Information System

MCKENZIE
HIGHAM
ARCHITECTS
Level 11, 111 Market Street, Wellington
New Zealand

Released under the Official Information Act 1982

SCHEDULE 3

SCHOOL LAND CFR 782453

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DRAFT

From: [Deb Taylor](#)
To: [Matt Jeffery | McKenzie Higham Architects](#)
Cc: [Chris Leech \(cleech@propertygroup.co.nz\)](#)
Subject: FW: Legal estimate request for land exchange agreement between WCC and MOE at 16-24 Turnbull St to provide a vehicle turning area - Thorndon School
Date: Friday, 1 June 2018 2:58:00 p.m.
Attachments: [TH00 C - Proposed Turning Head.pdf](#)
[TH01 H - Proposed Turning Head.pdf](#)
[TH05 D - Proposed Turning Head - Section.pdf](#)
[TH02 F - Proposed Turning Head - Sth Perspective.pdf](#)
[TH03 B - Proposed Turning Head - East Perspective.pdf](#)
[TH04 B - Proposed Turning Head - WCC Guidance.pdf](#)
[TH06 B - Proposed Turning Head - Perspective.pdf](#)
[TH09 - Proposed Turning Head - WCC Guidance.pdf](#)
[SC654_C654018032715071.pdf](#)

Hi Matt,

These are the plans that we've received from John Vriens (see below) that the transfer document is based on. Can you please check that these are the latest versions of these plans so we can be assured that we are all on the same page?

Have a great long weekend.

Cheers

Deb

Deb Taylor | Project Delivery Manager Acquisitions & Designations | Education
Infrastructure Services
DDI +64 3 378 7398 Ext 37398 | Mobile +64 21 748832
Te Uruti | 48 Hereford St | West End
Christchurch 8013

From: John Vriens [mailto:John.Vriens@wcc.govt.nz]
Sent: Friday, 1 June 2018 2:30 p.m.
To: Deb Taylor <Deb.Taylor@education.govt.nz>
Subject: FW: Legal estimate request for land exchange agreement between WCC and MOE at 16-24 Turnbull St to provide a vehicle turning area - Thorndon School

Hi Deb

These are what I sent our solicitor, Donna Hurley.

Construction of the vehicle turning area as per the 8 TH drawings attached above. You may like to check with McKenzie Higham that these are the latest versions – I have seen so many that it's easy to lose track!

Assuming the road stopping is successful we will amalgamate the stopped road land with MOE's CFR 782453 (copy attached) - SC654

Regards

John Vriens

Senior Property Advisor | Property | Wellington City Council

P 04 801 3246 | M 021 227 3246 | F 04 801 3200

E John.Vriens@wcc.govt.nz | W Wellington.govt.nz |

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<http://wellington.govt.nz/~media/Images/email-signatures/wcc-banner-new.jpg>

From: Matt Jeffery | McKenzie Higham Architects [<mailto:Matt@mckenzie-higham.co.nz>]

Sent: Thursday, 22 March 2018 3:33 p.m.

To: Charles Kingsford; Neil Johnstone; John Vriens

Cc: Samir Hermiz; Trish Ubels; Don Mudalige; Clint Rohloff; Trudie.Ward@education.govt.nz; Deb.Taylor@education.govt.nz; C.Gerrard@harrisingrierson.com; Andrew Rowe; Deb Taylor; Colin Gerrard

Subject: Matts amended drawings showing drainage requirements from Neil and Samir Turnbull St proposed turning area 16119 - 180205 - Thorndon School. Comment on plans 22 Mar 2018

Hi Charles, Neil

Please find the amended drawings as requested.

Thanks for your e-mail and approval to proceed with engineering plans based on the proposed design.

We will be making changes to the services within the 'swapped' land parcel and MOE have been in discussions with Wellington Water and other service providers regarding this.

We would anticipate work being conducted on the 'private land' to be covered via Building Consent.

Works within the public domain [such as those listed in your e-mail] are to be detailed by Harrison Grierson, who have been engaged by MOE for the civil engineering works.

Either HG, or ourselves will be in contact with Samir / Wellington Water regarding works requiring a Public Drainage Permit.

Regards

Matt Jeffery

Associate

P 04 903 4975

From: Charles Kingsford [<mailto:Charles.Kingsford@wcc.govt.nz>]
Sent: Thursday, 22 March 2018 12:01 PM
To: Neil Johnstone; Matt Jeffery | McKenzie Higham Architects; John Vriens
Cc: Samir Hermiz; Trish Ubels; Don Mudalige; Clint Rohloff; Trudie.Ward@education.govt.nz;
Deb.Taylor@education.govt.nz; C.Gerrard@harrisingrierson.com; Andrew Rowe
Subject: RE: Turnbull St proposed turning area 16119 - 180205 - Thorndon School_Comment on plans_20180322

Hi Neil

Thankyou.

Hi Matt

Please provide updated plans so we can progress the road stopping.

Regards Charles

Charles Kingsford

T/I Traffic Engineering | | Wellington City Council

P +6448038641 | M +64212278641 | F

E Charles.Kingsford@wcc.govt.nz | W Wellington.govt.nz |

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From: Neil Johnstone

Sent: Thursday, 22 March 2018 11:32 a.m.

To: Matt Jeffery | McKenzie Higham Architects

Cc: Samir Hermiz; Charles Kingsford; Trish Ubels; Don Mudalige; Clint Rohloff;
Trudie.Ward@education.govt.nz; Deb.Taylor@education.govt.nz; C.Gerrard@harrisingrierson.com;
John Vriens; Andrew Rowe

Subject: Turnbull St proposed turning area 16119 - 180205 - Thorndon School_Comment on plans_20180322

Hi Matt,

I have marked some sump leads that need to be shown on two of the drawings and adjusted a note on another drawing since this is not a Building Consent approval

matter but a Road Asset matter with myself as the Road Asset contact person. In addition to your drawing TH00 B I also attach a scanned copy of your TH00 B and TH05 C drawings to show these details.

This work will also require a Public Drainage Permit since the work includes:

- Removing the public stormwater from the stopped road land, as indicated on your drawing, (I presume you will also remove the old private street sumps since they will have nowhere to discharge)
- Constructing a new manhole on the public stormwater main,
- Connecting sump leads to the proposed new manhole,
- Connecting sump leads to an existing manhole.

You may contact Samir Hermiz, ph 021 879133, of Wellington Water Ltd, for a Public Drainage permit.

After I have approved the Engineering Construction plan for the works. Your Contractor that does the work will need to obtain a Corridor Access Request from Council before commencing the work.

I am happy for your to proceed with production of the Engineering plans with my above comments.

Cheers,

Neil.

Neil Johnstone

Senior Engineer, Planning | Transport Assets | Transport & Waste Operations | Wellington City Council
P 04 803 8397 | M 021 227 8397 | F 04 801 3018
E Neil.Johnstone@wcc.govt.nz | W Wellington.govt.nz |

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From: Matt Jeffery | McKenzie Higham Architects [<mailto:Matt@mckenzie-higham.co.nz>]

Sent: Friday, 9 March 2018 10:29 a.m.

To: Neil Johnstone; Charles Kingsford; Trish Ubels; Don Mudalige; Clint Rohloff;

Trudie.Ward@education.govt.nz; Deb.Taylor@education.govt.nz; C.Gerrard@harrisingrierson.com;

John Vriens; Andrew Rowe

Subject: Fw: Turnbull St proposed turning area 16119 - 180205 - Thorndon School_20180307

Matt Jeffery | McKenzie Higham Architects | +64 22 543 3694

Hi Neil

Please find the revised drawings with the following changes as requested in your last e-mail.

- Altered tactile crossing ramps as recommended, and added 'Guidance PDF' to TH04

- Removed vehicle crossing text on plans .
- Removed flexible bollards
- Updated detail reference tags on plans; For clarity, we've added back into the set the 'Guidance PDF' for the vehicle crossing into the new MOE land, now on the new page TH09 with the section detail.

Please let us know if you have any further comments, or requests.

Regards,

Matt Jeffery
Associate
P 04 903 4975

**McKENZIE
HIGHAM**
ARCHITECTS



McKenzie Higham Architects
Level 1, 171 Vivian Street, Te Aro,
PO Box 9792, Wellington, 6141, NZ



Amesbury School | Rethinking Education Spaces

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----- Original Message -----

Subject: Turnbull St proposed turning area 16119 - 180205 - Thorndon School_20180307
From: Neil Johnstone
To: Matt Jeffery | McKenzie Higham Architects
CC: Charles Kingsford ,Trish Ubels ,Don Mudalige ,Clint Rohloff ,Trudie Ward ,Deb Taylor ,Colin Gerrard ,John Vriens ,Andrew Rowe

Hi Matt,

Generally they are all good but can you please make the small changes indicated on the attached plan "Changes". i.e:

- 1) Please adjust the ramps to align along the street as indicated. I also include a copy of our standard pedestrian ramp with suggestion it be narrowed to 1200mm to make it practical in this corner situation.
- 2) Remove the flexible bollards in WCC street. These are not considered necessary.
- 3) Remove the words "Vehicle Crossing" (Our reason for removing is because this not an approved vehicle crossing, since it has street sumps in the kerb

plus wheel stops in the pavement. If the school wishes to occasionally use it for access they will need to place timbers in the channel and around the wheel stop and only for the duration the vehicle is accessing or leaving the site. If that is not acceptable and a more common vehicle access is needed then the whole design needs to change with the removal of one of the sumps, regrading of the street channel and removal of the wheel stops.)

Regards,

Neil.

Neil Johnstone

Senior Engineer, Planning | Transport Assets | Transport & Waste Operations | Wellington City Council
P 04 803 8397 | M 021 227 8397 | F 04 801 3018
E Neil.Johnstone@wcc.govt.nz | W Wellington.govt.nz |

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From: Matt Jeffery | McKenzie Higham Architects [<mailto:Matt@mckenzie-higham.co.nz>]
Sent: Monday, 26 February 2018 10:56 a.m.
To: Neil Johnstone; Charles Kingsford; Trish Ubels; Don Mudalige
Cc: Trudie Ward; Deb Taylor; Colin Gerrard
Subject: RE: Turnbull St proposed turning area 16119 - 180205 - Thorndon School_20180214

Good morning Neil, all

Thanks again for meeting with us at Turnbull Street and helping us to achieve a Turning head design that is satisfactory to WCC and MOE.

As discussed, we have been working on the basis that these plans show 'design intention' to ensure that all parties are happy with the general layouts and areas involved.

The Ministry of Education have approved the engagement of Harrison Grierson to provide Civil Engineering design services for the detailed design of this proposal.

Please find the attached Turnbull Street Turning Head drawings, these have been updated to incorporate your comments and requested changes;

- Wheel stops provided to turning head
- Kerb & channel design revised to suit falls into site
- Kerb & channel design revised with extended concrete road pavement to allow wheel-stop fixing [refer indicative section TH05]
- Pedestrian ramps and tactile pads re-aligned to suit travel along Turnbull Street
- Yellow lines revised to follow kerb & channel into the turning head
- Sheets TH07 and TH08 added to clarify land-swap parcels [subject to final negotiation between WCC & MOE]
- We also confirm that the length of stormwater leads from sumps to public stormwater drain on Turnbull Street is less than 8m [final design to be confirmed by the civil engineers]

Can you [or one of the WCC team] please confirm that the information provided is acceptable? and is sufficient for the upcoming WCC approval meetings?

Regards and thanks in advance

Matt Jeffery
Associate
P 04 903 4975

**McKENZIE
HIGHAM**
ARCHITECTS



From: Trudie Ward [<mailto:Trudie.Ward@education.govt.nz>]
Sent: Wednesday, 14 February 2018 3:37 PM
To: Matt Jeffery | McKenzie Higham Architects
Subject: FW: Turnbull St proposed turning area 16119 - 180205 - Thorndon School_20180214

Trudie Ward | Projects Delivery Manager - Contractor | Capital Works
DDI +64 4 463 7080 | Mobile +64 27 406 3166

From: Neil Johnstone [<mailto:Neil.Johnstone@wcc.govt.nz>]
Sent: Wednesday, 14 February 2018 3:25 p.m.
To: Trudie Ward <Trudie.Ward@education.govt.nz>
Cc: Charles Kingsford <Charles.Kingsford@wcc.govt.nz>; Don Mudalige <Don.Mudalige@wcc.govt.nz>; Trish Ubels <Trish.Ubels@wcc.govt.nz>
Subject: Turnbull St proposed turning area 16119 - 180205 - Thorndon School_20180214

Hi Trudie,

Thank you for your attached Proposed Option for Turning Head.

I understand from Matts comments that you consider the vehicle turning area needs to slope back towards the school due to school level needs.

I attach an adjusted copy of the perspective view you provided with some adjustments I would like made for it be acceptable. I understand you wanted some wheel stops to protect the bollards which are on school land adjoining the turning area.

I attach a plan previously shared which includes those wheel stops.

I also attach a cross-section to show the road pavement in the turning area to accommodate the wheel stop and transition construction to the adjoining asphalt carriageway.

In respect of the sump leads our normal maximum sump lead length is 8.0m for a minimum 225mm diameter sump lead with a minimum capacity of 40 litres/sec when flowing full.

Cheers,

Neil.

Neil Johnstone

Senior Engineer, Planning | Transport Assets | Transport & Waste Operations | Wellington City Council
P 04 803 8397 | M 021 227 8397 | F 04 801 3018
E Neil.Johnstone@wcc.govt.nz | W Wellington.govt.nz |

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From: Trudie Ward [<mailto:Trudie.Ward@education.govt.nz>]
Sent: Monday, 12 February 2018 7:58 a.m.
To: Neil Johnstone; Neil Johnstone
Subject: FW: 16119 - 180205 - Thorndon School

Please see attached drawing for review.

Regards

Trudie Ward | Projects Delivery Manager - Contractor | Capital Works
DDI +64 4 463 7080 | Mobile +64 27 406 3166

From: Matt Jeffery | McKenzie Higham Architects [<mailto:Matt@mckenzie-higham.co.nz>]
Sent: Monday, 5 February 2018 1:02 p.m.
To: Trudie Ward <Trudie.Ward@education.govt.nz>
Subject: 16119 - 180205 - Thorndon School

Hi Trudie,

Please find the attached perspective view and section through the revised turning head.

As expected, the decrease from 3% to 2% only gave a small amount of extra height at the canopy, and doesn't help with the accessible ramp....

We've modelled our understanding of the kerb solution.

Falls can be determined following receipt of the Turnbull Street survey to ensure we meet WCC's requirements.

I will need to confirm max distance to public SW connection before a new manhole is required – believe Charles or Neil mentioned 5m max?.

We will also need WCC to establish the level of information required for their March deadline.

Cheers

Matt Jeffery

Associate

P 04 903 4975

**McKENZIE
HIGHAM**
ARCHITECTS



McKenzie Higham Architects
Level 1, 171 Vivian Street, Te Aro,
PO Box 9792, Wellington, 6141, NZ

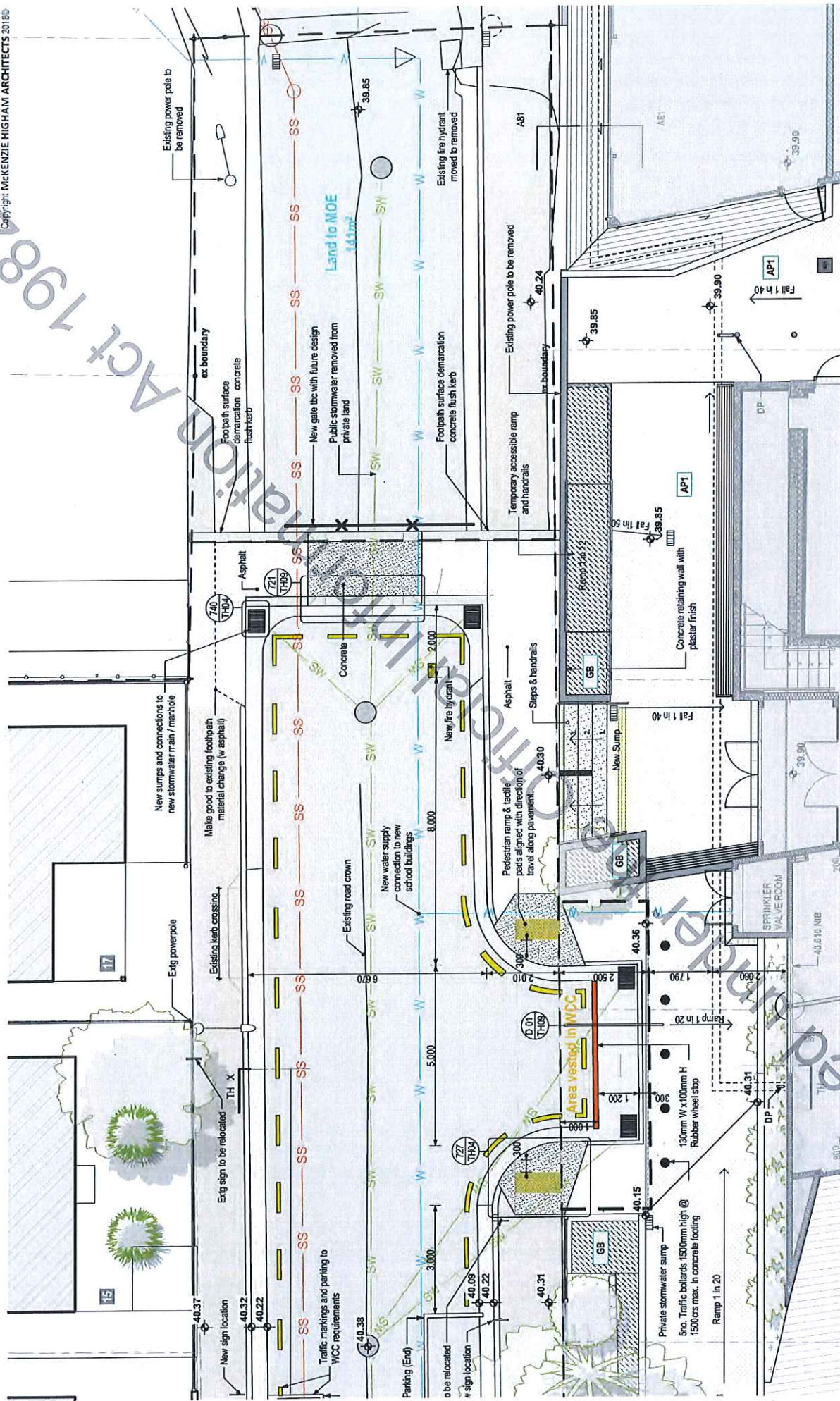


Queen Margaret College Preschool | Building on Tradition

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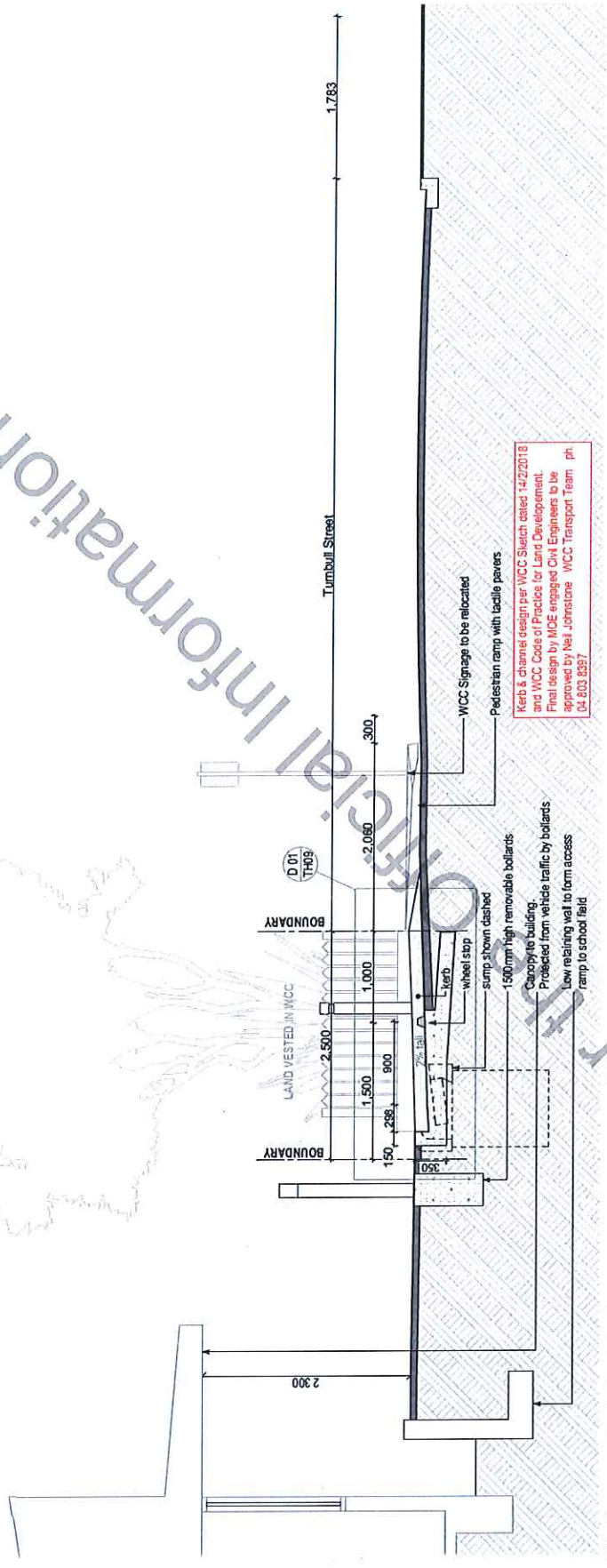
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Released

Official Information Act 1987



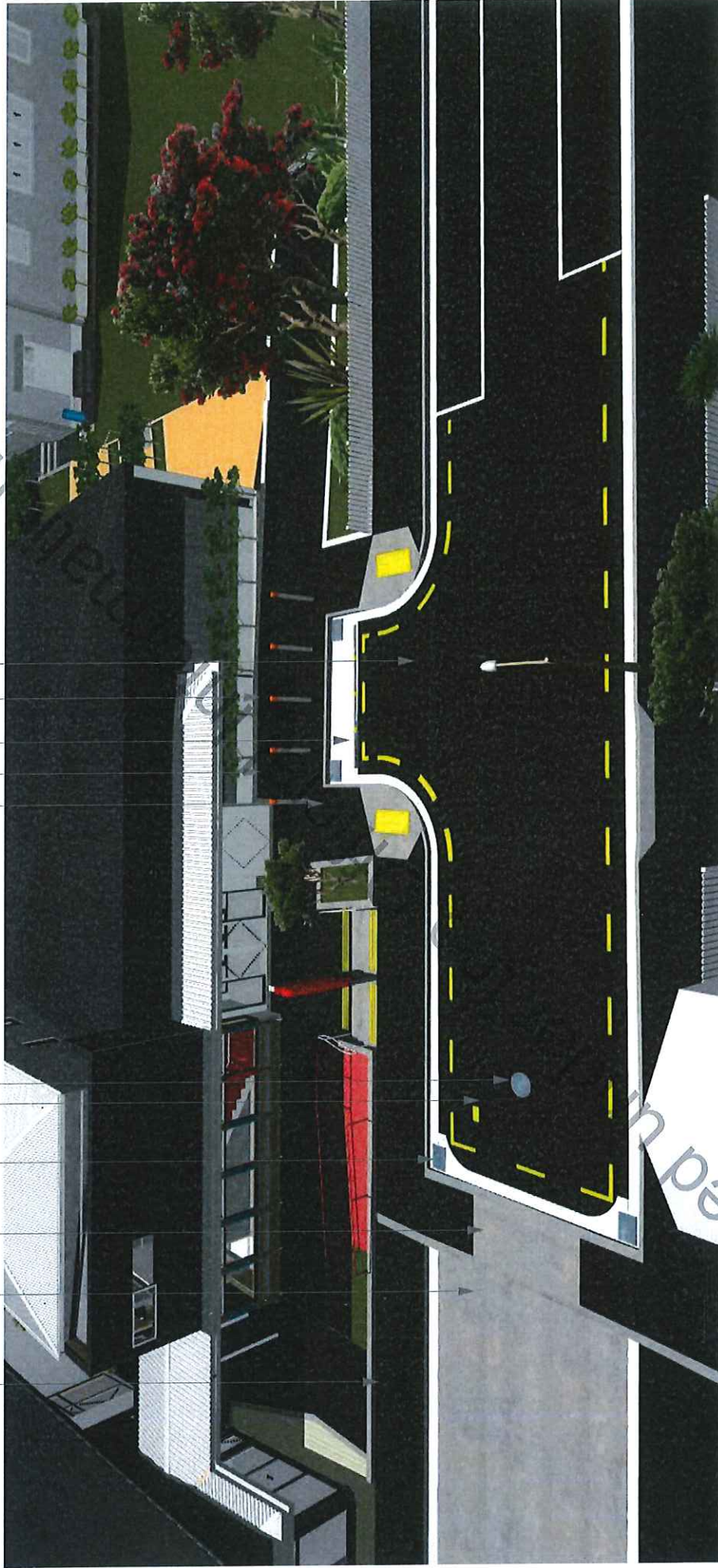
TH - X Turning Head Section 1:50

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- Flexible bollards
- Low retaining wall to form access ramp to school field
- New rubber wheel stop
- 1500mm high removable bollards
- New turning head & kerb crossing

- Vehicle crossing with heavy duty concrete (refer R-24-721)
- New drains to end of street connected to new SW manhole (refer R-41-740)
- New Fire Hydrant [existing FH to be decommissioned]
- New SW Manhole

- New gate (tbc)
- Existing WCC lamp-post removed from this location



1 Turnbull Street - Perspective View Looking South

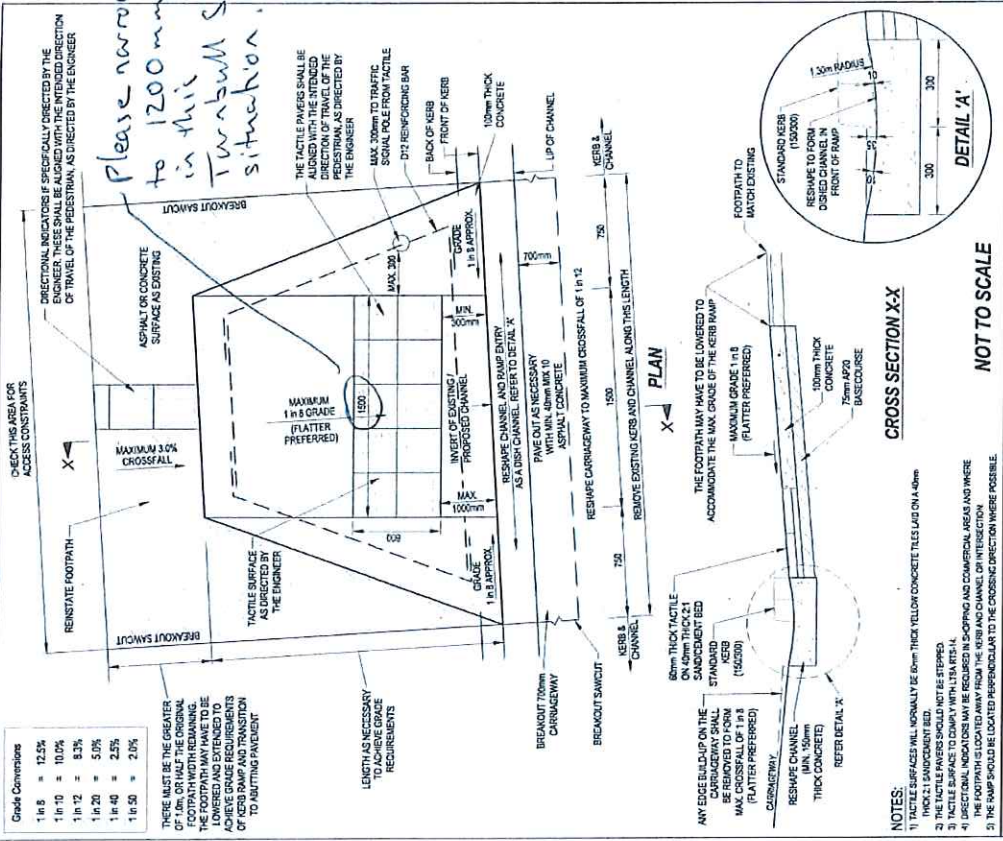
Pedestrian ramps & tactile indicators to ea. side of turning head
Turning head, with kerb and channel to appropriate falls.
Car parking and road markings confirmed by WCC

New Fire Hydrant [existing FH to be decommissioned]

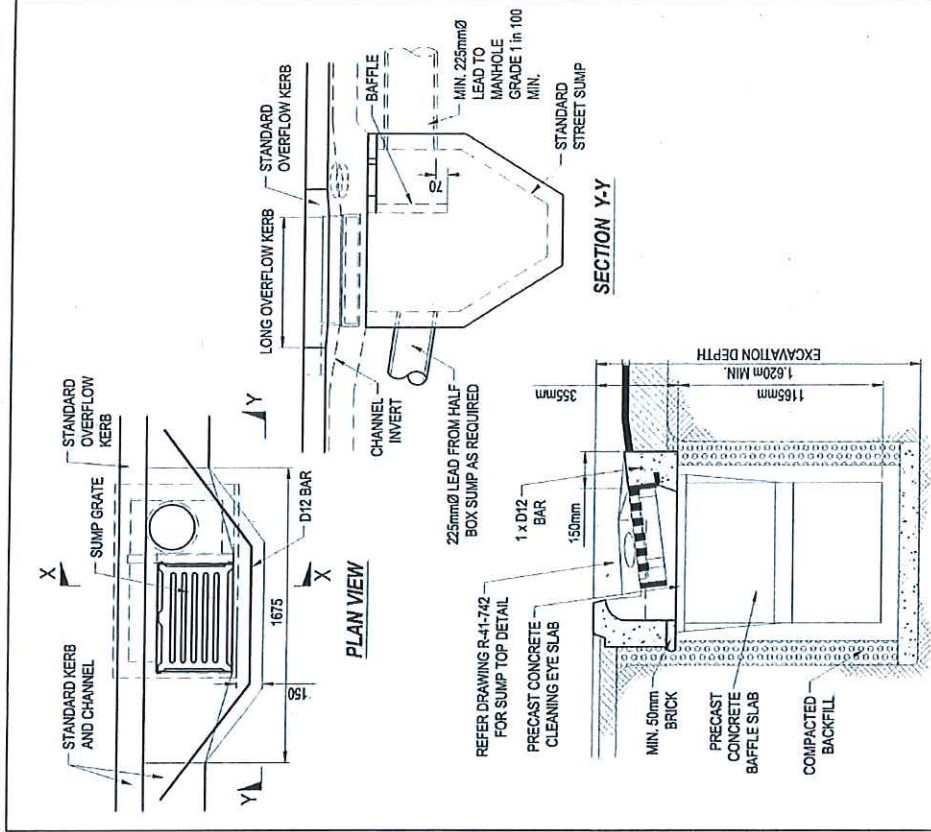
Vehicle crossing with heavy duty concrete (refer R-24-721) and new gate (tbc)



2. Tumbull Street - Perspective View Looking East

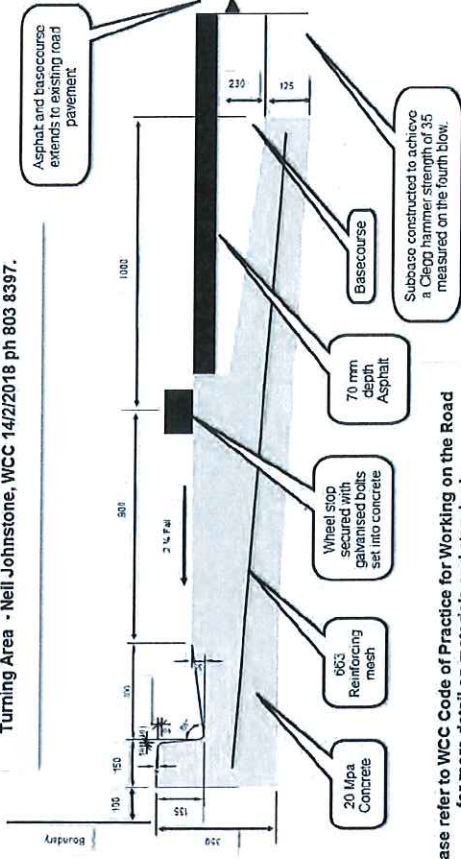


<p>PEDESTRIAN RAMP WITH TACTILE PAVERS</p> <p>PLAN NO. R-24-727</p> <p>ASSET CATEGORY: LIGHT DUTY KERB CROSSINGS</p> <p>APPROVED BY: D. SINGH</p> <p>DATE: 16 JAN. 2015</p>	
<p>Absolutely Positively Wellington</p>	



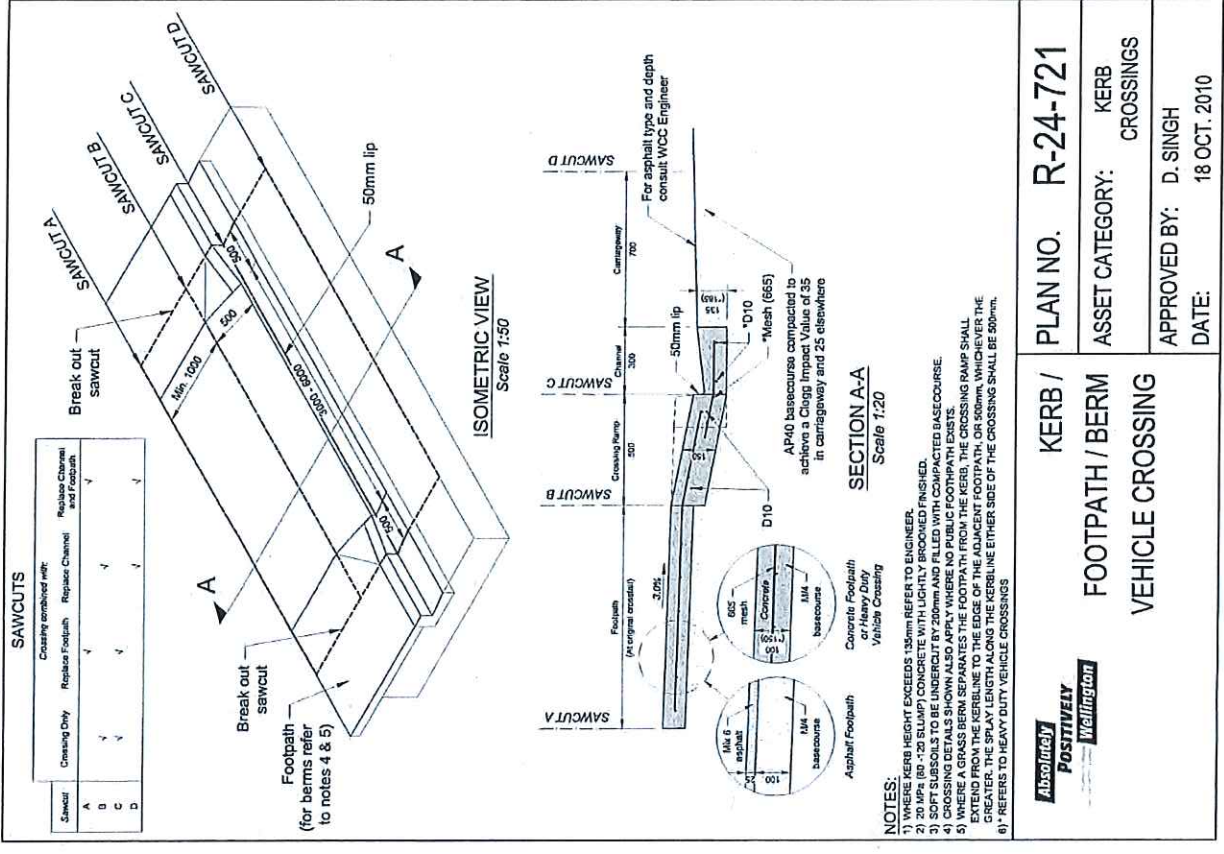
<p>FULL SUMP AND SECTIONS</p> <p>PLAN NO. R-41-740</p> <p>ASSET CATEGORY: SUMPS AND LEADS</p> <p>APPROVED BY: D. SINGH</p> <p>DATE: 18 OCT. 2010</p>	
<p>Absolutely Positively Wellington</p>	

Cross section of Pavement construction in Tunbull Street Turning Area - Neil Johnstone, WCC 14/2/2018 ph 803 8397.



Please refer to WCC Code of Practice for Working on the Road for more detail on materials and standards

D-01 Cross Section of Pavement Construction



<p>SAWCUTS</p> <table border="1"> <thead> <tr> <th rowspan="2">Sawcut</th> <th colspan="3">Crossing embankment with:</th> </tr> <tr> <th>Crossing Only</th> <th>Replace Footpath</th> <th>Replace Channel and Footpath</th> </tr> </thead> <tbody> <tr> <td>A</td> <td>✓</td> <td>✓</td> <td>✓</td> </tr> <tr> <td>B</td> <td>✓</td> <td>✓</td> <td>✓</td> </tr> <tr> <td>C</td> <td>✓</td> <td>✓</td> <td>✓</td> </tr> <tr> <td>D</td> <td>✓</td> <td>✓</td> <td>✓</td> </tr> </tbody> </table>	Sawcut	Crossing embankment with:			Crossing Only	Replace Footpath	Replace Channel and Footpath	A	✓	✓	✓	B	✓	✓	✓	C	✓	✓	✓	D	✓	✓	✓	<p>PLAN NO. R-24-721</p>
		Sawcut	Crossing embankment with:																					
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B	✓	✓	✓																					
C	✓	✓	✓																					
D	✓	✓	✓																					
<p>KERB / FOOTPATH / BERM VEHICLE CROSSING</p>	<p>ASSET CATEGORY: KERB CROSSINGS</p>																							
<p>APPROVED BY: D. SINGH</p>	<p>DATE: 18 OCT. 2010</p>																							



**COMPUTER FREEHOLD REGISTER
UNDER LAND TRANSFER ACT 1952**



Search Copy

Identifier 782453
Land Registration District Wellington
Date Issued 28 March 2017

Prior References

782452 WN294/101

Estate Fee Simple
Area 4080 square metres more or less
Legal Description Lot 1 Application Plan 2947 and Lot 11 Deeds Plan 27 and Part Lot 13 Deeds Plan 27 and Lot 17 Deeds Plan 27 and Lot 1 Deposited Plan 4659 and Lot 1 Deposited Plan 5443 and Part Lot 1 Application Plan 648 and Lot 1 Deposited Plan 808 and Lot 1 Deposited Plan 76023 and Part Lot 15 Deposited Plan 861 and Lot 2 Deposited Plan 352333 and Lot 1 Deposited Plan 5859
Purpose Education

Proprietors

Her Majesty the Queen

Interests

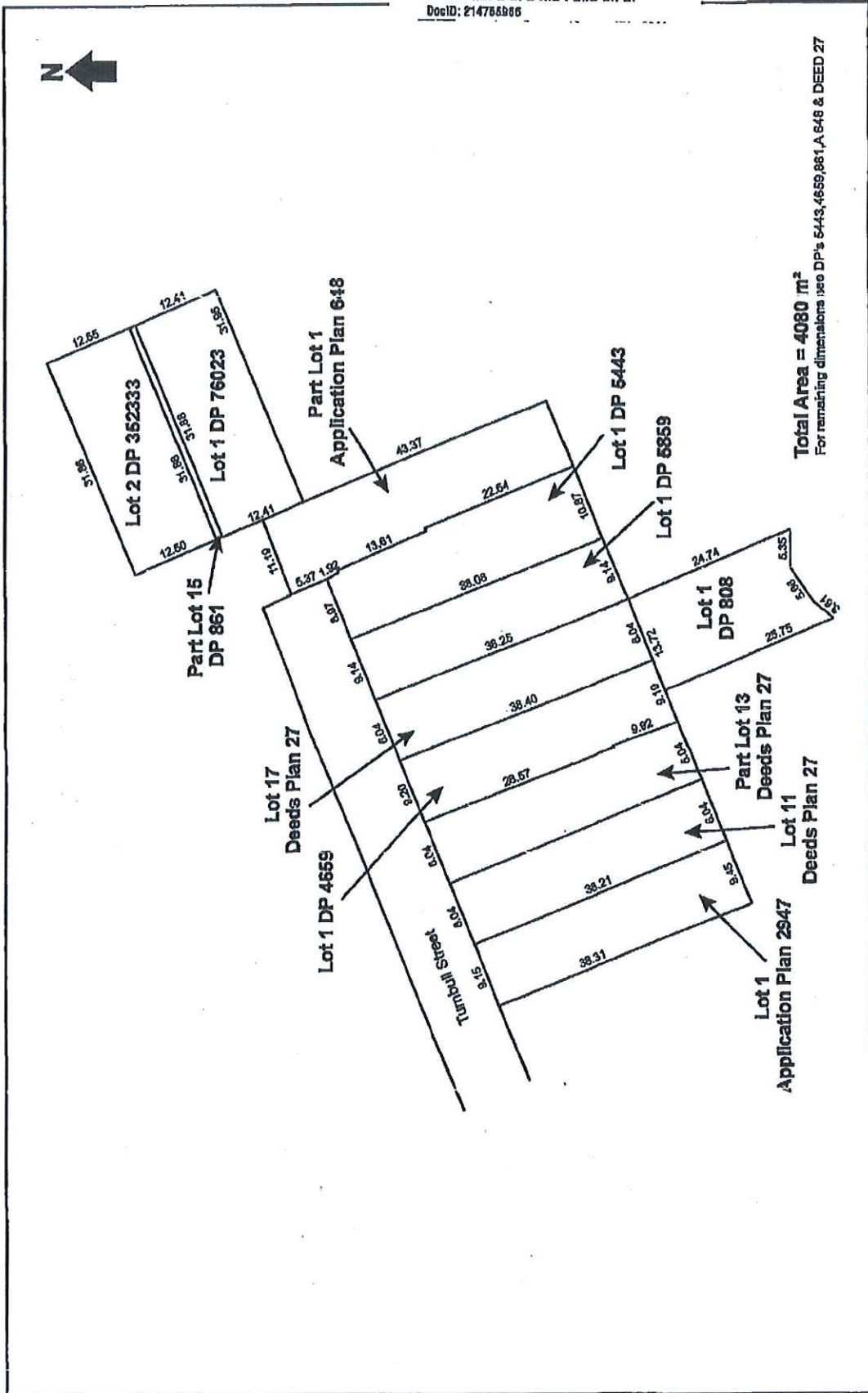
Subject to a right of way over part Lot 1 DP 808 created by Transfer 28387 - 7.4.1897 at 3:00 pm
Appurtenant to Lot 1 DP 808 is a right of way created by Transfer 28387 - 7.4.1897 at 3:00 pm
Appurtenant to Lot 1 DP 76023 is a pedestrian right of way and rights to drain water and sewage created by Transfer B290747.3 - 14.5.1993 at 11:41 am
The easements created by Transfer B290747.3 are subject to Section 243 (a) Resource Management Act 1991
8302440.1 Certificate pursuant to section 115(2) of the Port Nicholson Block (Taranaki Whanui ki Te Upoko o Te Ika) Claims Settlement Act 2009 that the within land is RFR land as defined in section 92 and is subject to subpart 2 of Part 3 of the Act (which restricts disposal, including leasing of the land) - 1.10.2009 at 9:00 am (affects Lot 1 DP 76023 and Lot 2 DP 352333)
8318249.1 Certificate pursuant to section 115(2) of the Port Nicholson Block (Taranaki Whanui ki Te Upoko o Te Ika) Claims Settlement Act 2009 that the within land is RFR land as defined in section 92 and is subject to subpart 2 of Part 3 of the Act (which restricts disposal, including leasing of the land) - 19.10.2009 at 9:00 am (affects Lot 1 DP 5859)
10744140.6 Certificate pursuant to section 115(2) of the Port Nicholson Block (Taranaki Whanui ki Te Upoko o Te Ika) Claims Settlement Act 2009 that the within land is RFR land as defined in section 92 and is subject to subpart 2 of Part 3 of the Act (which restricts disposal, including leasing of the land) - 28.3.2017 at 7:00 am (affects Lot 1 Application Plan 2947, Lot 11 Deeds Plan 27, Part Lot 13 Deeds Plan 27, Lot 17 Deeds Plan 27, Lot 1 DP 4659, Lot 1 DP 5443, Lot 1 DP 808, Part Lot 1 Application Plan 648 and Part Lot 15 DP 861)
10856792.1 Encumbrance to Wellington City Council - 4.8.2017 at 5:19 pm

Title Diagram Title Diagram

Copy - 01/01, Page - 001, 12/04/17, 08:10



DocID: 214766886



From: [Deb Taylor](#)
To: [Trudie Ward](#)
Subject: RE: TPG Invoice for payment
Date: Wednesday, 13 June 2018 5:31:00 p.m.

Hi Trudie,
I'm going to give John a call tomorrow. I think he's waiting on the survey that was promised a few weeks ago, so I might need to also give the surveyor a gee-up!
Cheers
Deb

Deb Taylor | Project Delivery Manager Acquisitions & Designations | Education Infrastructure Services
DDI +64 3 378 7398 Ext 37398 | Mobile +64 21 748832
Te Uruti |48 Hereford St |West End
Christchurch 8013

-----Original Message-----

From: Trudie Ward
Sent: Wednesday, 13 June 2018 5:19 p m.
To: Deb Taylor <Deb.Taylor@education.govt.nz>
Subject: RE: TPG Invoice for payment

Afternoon Debs
I was going to call you to see if you had any updates from the council?
Regards
Trudie

-----Original Message-----

From: Deb Taylor
Sent: Wednesday, 13 June 2018 5:10 p m.
To: Trudie Ward <Trudie.Ward@education.govt.nz>
Subject: TPG Invoice for payment

Hi Trudie,
TPG invoice attached for signature. I can confirm that the work has been done.

Cheers
Deb

Deb Taylor | Project Delivery Manager Acquisitions & Designations | Education Infrastructure Services DDI
+64 3 378 7398 Ext 37398 | Mobile +64 21 748832 Te Uruti |48 Hereford St |West End Christchurch 8013

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We get the job done Ka oti i a matou nga mahi We are respectful, we listen, we learn He ropu manaaki, he ropu whakarongo, he ropu ako matou We back ourselves and others to win Ka manawanui ki a matou, me etahi ake kia wikitoria We work together for maximum impact Ka mahi ngatahi mo te tukinga nui tonu

Great results are our bottom line Ko nga huanga tino pai a matou whainganga mutunga



Level 1, 6 Albion Street
 PO Box 49
 Napier 4140
 Phone: 06 834 1232
 Fax: 06 834 4213
 www.propertygroup.co.nz

TAX INVOICE
 GST No. 71-584-508

Page 1 of 1

TO:
 MINISTRY OF EDUCATION (Christchurch)
 PO Box 2522
 CHRISTCHURCH, 8140
 Deb Taylor

Invoice Number:	SIN070289
Invoice Date:	18-Mar-18
Customer Number:	MIN006
Order Number:	

DESCRIPTION

714806 - Thorndon School – 12 Turnball Street – MOE/WCC Land Exchange

AMOUNT

9(2)(i)

Initial communications with MoE and WCC over proposed road stopping and land exchange at Thorndon School. Attend phone meeting with WCC confirming proposed road stopping under Local Government Act and actions/processes to be completed. Review implications of exchange of Thorndon School land including Port Nicholson Settlement Act (iwi) obligations and RFR requirements. Communications with MoE re declaring Thorndon School land "no longer required for education purposes". Review options for legalisation and amalgamation of stopped road with school land. Attend phone meeting with MoE and project architect covering project progress and actions going forward. All incidental communications and actions.

GST

9(2)(i)

For enquiries please phone:
 Chris Leech
 (03) 363 5909

Total Amount Due



Level 1, 6 Albion Street
 PO Box 49
 Napier 4140
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 Fax: 06 834 4213
 www.propertygroup.co.nz

REMITTANCE ADVICE	
Amount Enclosed	\$
For Office Use Only	
Customer Name	MINISTRY OF EDUCATION (Christchurch)
Customer No.	MIN006
Invoice No.	SIN070289

INVOICE PAYABLE BY THE 20th OF THE FOLLOWING MONTH

For direct payments: The Property Group Limited, Westpac Napier
 Bank Account 03-0698-0544180-00

Please email remittance to: tpgfinancegroup@propertygroup.co.nz