

14 February 2019

195 Lambton Quay  
Private Bag 18-901  
Wellington 6160  
New Zealand

Cody C  
fyi-request-9456-fb12afdb@requests.fyi.org.nz

+64 4 439 8000  
+64 4 472 9596

Dear Cody C

I refer to your email of 26 January 2019 in which you request the following under the Official Information Act 1982 (OIA):

- "1. For what purpose(s) is the nzpmun@gmail.com email address used?*
- 2. Approximately how many emails are received or sent from this email every year?*
- 3. Approximately how long has the email been in service for?*
- 4. Approximately how many people have access to the mailbox?*
- 5. Why is an @mfat.govt.nz or @un.int email address not being used?"*

In responding to your request we have used your numbering system.

Question 1:

This email address is used to receive invitations, faxes and general correspondence from other member State Missions to the United Nations, the United Nations Headquarters Secretariat, United Nations Organisations and other Non-Governmental Organisations. Direct inquiries from the public are also received at this email address. The majority of the emails received to this address are invitations to events from other Missions.

Question 2:

Between 50 - 200 emails per day are received by this email address.

Question 3:

We have been unable to ascertain an exact date that the email address was established, but it seems likely that it was established in October 2007, when the Chancery in New York moved to its current location.

Question 4:

Four members of the administration team have access to this mailbox to ensure timely management of all correspondence received by this email address.

Question 5:

The Gmail address enables all emails and faxes to be received without firewall constraints, inbox capacity constraints, or email size-limit constraints. Emails requiring follow up are forwarded to the appropriate staff member for response from a Ministry email address.

Please note that this letter (with your personal details redacted) may be published on the Ministry's website.

You have the right under section 28(3) of the OIA to seek a review of this response by the Ombudsman.

Yours sincerely

A handwritten signature in blue ink, consisting of a large, stylized '2' followed by a long horizontal line.

Wendy Adams  
for Secretary of Foreign Affairs and Trade